



Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

To: Board of Education, Dr. Lynn Glickman
From: Chris Wildman, CPA SFO, Assistant Superintendent of Finance/CSBO
Date: March 20, 2024
Memo: Recommendation for Approval of Contract Award to OrganicLife LLC

Background

At the November 29, 2023 Finance Committee, the administration made a recommendation to use the Request for Proposal (RFP) Fixed Rate option, allowable through the Better School Lunches Act to select a Food Service Management Company (FSMC) to manage the district's food service program. This option allows the school district more flexibility outside the Invitation for Bid (IFB) process, which requires school districts to select the lowest bid.

Administrative Considerations

After the Finance Committee meeting, the Board of Education was solicited through a survey for criteria preferences and these will be built into the RFP selection rubric. An Evaluation Team / Scoring Committee was formed, consisting of three CCSD 46 employees: Chris Wildman (CSBO), Marko Matic (Finance Controller) and Bambi Johnston (Registrar). On January 12, 2023 the District posted a Public Notice in the *Daily Herald*, seeking proposals for our RFP Fixed Rate with a release date of January 22, 2023. On March 4, 2024, at 2:00 pm, responses were received from three (3) firms. These were:

1. OrganicLife LLC
2. Arbor Management
3. Whitsons

OrganicLife was the winner of the selection rubric, as well as the lowest cost. Reference checks on behalf of the committee with several Illinois school districts, and these all stated that OrganicLife LLC exceeded their expectations. The Evaluation Team / Scoring Committee is recommending OrganicLife as the Winning Proposal, to start July 1, 2024. Including the management fee, the winning proposal from OrganicLife LLC is 3% lower than current costs for Arbor Management. Here are the winning proposal meal rates in comparison to current rates:

Reimbursable Meal Rate	Current 2023-2024	Winning Proposal 2024-2025	Percentage Increase / (Decrease)
Breakfast	\$2.02	\$2.00	-1.14%
Lunch	\$4.26	\$4.00	-6.15%
A la Carte Equivalents fee	\$4.26	\$4.00	-6.15%
Summer Breakfast	\$2.02	\$2.00	-1.14%

District Goal

This action is responsive to: District Goal #3- Finance:

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision making to district goals.

Board Policy

4:60 Purchases and Contracts

Recommendation

The administration recommends the Board of Education approve the contract award for the school year 2024-2025, with OrganicLife LLC as presented.

BOARD RECOMMENDATION

BE IT RESOLVED: The CCSD 46 Board of Education approves the contract award to OrganicLife LLC, the school year 2024-2025.