



Community Consolidated School District 46

**Board of Education Meeting
Wednesday, October 7, 2020
Grayslake Middle School**

6:30 P.M.

Agenda

TENTATIVE AGENDA
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
WEDNESDAY, OCTOBER 7, 2020 - 6:30 P.M.
GRAYSLAKE MIDDLE SCHOOL, 440 N. BARRON BLVD., GRAYSLAKE, IL

- CALL TO ORDER AND ROLL CALL
- ESTABLISHMENT OF QUORUM
- PLEDGE OF ALLEGIANCE
- APPROVAL OF AGENDA
- PUBLIC COMMENTS- *Thank you for attending the meeting of the Board of Education. You are reminded that these meetings are held in public but are not public meetings. You are welcome to address the Board during "Public Comment". You are asked to limit your remarks to fewer than three minutes. Guidelines for Public Comment are available at each meeting, along with the current agenda. Contact information for Board members and schools is listed at the end of this agenda.*
- PRESENTATION
 - Hybrid Learning Plan
- BOARD REPORTS
- SUPERINTENDENT REPORT
- COMMITTEE REPORTS
 - Community Engagement Committee
 - Equity and Inclusion Committee
- CONSENT AGENDA - *Approval of routine, procedural, informational and/or self-explanatory items. Can include discussion of individual items on the consent agenda. Board members may motion to remove items from the consent agenda to the full agenda for individual attention.*
 - Motion to approve the Consent Agenda items including:
 - September 16, 2020 Regular Meeting Minutes as presented
 - September 21, 2020 Special Session Meeting Minutes as presented
 - Personnel Report as presented
 - Exception Report as presented
 - Accounts Payable as presented
 - Treasurer's Report as presented
 - Board Financial Report Revenue
 - Board Financial Report Expense
 - Student Activity Treasurer's Report as presented
 - Student Activity Monthly Report as presented
 - Revenue Multi-Year Variance Report

- **Expense Multi-Year Variance Report**
- **ACTION ITEMS - *These agenda items will be voted on by the Board at this meeting.***
 - **Motion to approve the Strategic Planning Facilitator**
 - **Motion to approve the Hybrid Learning Plan**
 - **Motion to approve the COVID 19 Quarantine and Sick Bank 2020-21 Memorandum of Understanding**
- **UNFINISHED BUSINESS - *These are unresolved issues that were previously brought before the Board. The items will be discussed but no action will be taken at this meeting.***
- **NEW BUSINESS - *These are new issues for the Board to discuss. No action will be taken at this meeting.***
 - **Special Education Update**
 - **Board Policies:**
 - 7:40...*Nonpublic School Students, Including Parochial and Home Schooled Students***
 - 2:220...*Board of Education Meeting Procedure***
 - 7:190...*Student Behavior***
 - 7:340...*Student Records***
 - 2:220-E9...*Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration***
 - 7:345...*Use of Educational Technologies; Student Data Privacy and Security***
 - 4:180...*Pandemic Preparedness; Management; and Recovery***
- **TOPICS FOR FUTURE AGENDA ITEMS**
- **PUBLIC COMMENTS**
- **CLOSED SESSION – Open Meetings Act 5 ILCS 120/2(c)(1) *“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity”*; and/or 5 ILCS 120/2(c)(11) *“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting”*; and/or 5 ILCS 120/2(c)(2) *“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”***
- **ADJOURNMENT**

<u>Board Members</u>		<u>Schools</u>	
Jim Weidman, President	847-223-3540 x5669	Avon School	847-223-3530
Stephen Mack, Vice-President	847-223-3540 x5679	District Office	847-223-3650
Kristy Braden, Secretary	847-223-3540 x5664	Frederick School	847-543-5300
Jason Lacroix, Member	847-223-3540 x5678	Grayslake Middle School	847-223-3680
Tamika Nash, Member	847-223-3540 x5618	Meadowview School	847-223-3656
Kristy Miller, Member	847-223-3540 x5691	Park Campus	847-201-7010
Steven Strack, Member	847-223-3540 x5648	Prairieview School	847-543-4230
		Woodview School	847-223-3668

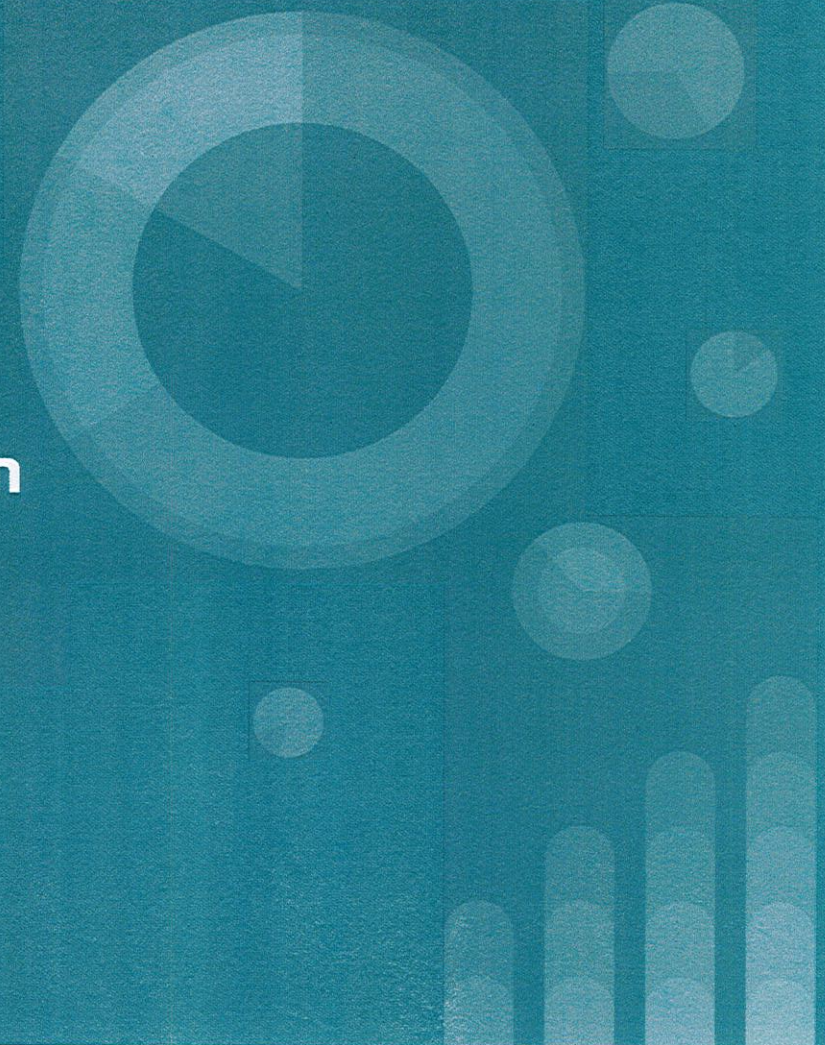
Board Agreements

The District web site address is www.d46.org

Presentation

CCSD 46 Hybrid and Remote Learning Plan

October 7, 2020



Transition Timeline and Trimester Commitment

○ Transition Timeline

- ✓ November 2: Early Childhood Center, Kindergarten, MILE Program

- ✓ November 9: Grades 1, 2, 5, 7

- ✓ November 16: Grades 3, 4, 6, 8

○ Families are asked to commit to hybrid or remote learning for the second trimester.

○ Families may elect another learning option for the third trimester of the year, assuming that community health metrics have not changed the learning options.

Decision Metrics

- Positivity Rate - The number of positive cases divided by the total number of tests, also used as a measure of adequate testing
- Incidence Rate - The number of new cases per 100K residents in the county
- COVID-Like Illness Hospital Admissions - The number of like illnesses across all ages
- Testing Turnaround Time - The average number of days between when a sample is collected and when that sample is entered in the Electronic Lab Reporting System
- Schools are advised to first transition to hybrid learning from remote learning before transitioning to full onsite learning.

Decision Metrics

Measurement (Click for most recent data)	In-Person All Learning can occur in-person	Hybrid Some learning can occur in person based on prioritized risk	Virtual All learning is remote for all learners	Current Status
7 Day Average Test Positivity Rate* <small>(for zip codes 60030, 60046, and 60073)</small>	Less than 5% test positivity	Between 5% and 8% test positivity	8% or greater test positivity	6.18% (Date: 9/30/20)
7 Day Average Incidence Rate <small>(for zip codes 60030, 60046, and 60073)</small>	Daily Incidence Rate: Less than 7 per 100,000 population	Daily Incidence Rate: Between 7 and 14 per 100,000 population	Daily Incidence Rate: Greater than 14 per 100,000 population	11.7 per 100K (Date:10/1/20)
COVID-19 Like Illness Hospital Admissions	7 out of 10 days non-increasing value	7 out of 10 days non-increasing value	Less than 7 out of 10 days non-increasing value	Less than 7/10 days non increasing (Date 9/30/20)
Testing Turnaround Time	Less than 3 days	Between 3 and 10 days	Greater than 10 days	2 days: (Date: 9/29/20)

Logistics

Many logistics must be considered. A very short list of examples includes:

- Transition back and forth between onsite and remote settings if staff or students have COVID-like symptoms, COVID diagnosis, or exposure
- Symptom screening
- Safety and social distancing concerns, such as classroom capacity, bussing, and meal service considerations
- Substitute availability

Community Input

Parent/Guardian Survey

Preferences from 66% of students:
64% requested hybrid
36% requested full remote model
625 students would ride a bus.

Staff Survey

80% of staff able to return onsite
20% of staff requested remote positions
Some staff members may be eligible for
short-term leave

- CCSD 46 and D127 convened a joint Next Steps Task Force
- Hybrid Model Feedback Meeting
- Administrators involved

Plan Development and Considerations

- Many hybrid plans were considered using SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats)

- Seven plans were narrowed to five plans, then to two plans, then to one plan.

- All plans had strengths and weaknesses. Factors considered included:
 - ✓ Instructional time
 - ✓ Safety
 - ✓ Staffing concerns
 - ✓ Instructional methods
 - ✓ Childcare concerns
 - ✓ Transition issues

Discussions around AM/PM Model for Grades 1-8

- 2.5 Hours per day every day
- K-4
 - ✓ Onsite time focused on ELA and Math
 - ✓ Remote learning for Science, Social Science, specials, interventions
- 5-8
 - ✓ Modified “block’ schedule with a different schedule each day for 5-8
 - ✓ Some core classes onsite and some remote
- Concerns
 - ✓ How science and social science will be handled at K-4 with available staff
 - ✓ Continued half day of asynchronous instruction
 - ✓ Negative feedback from other local districts
 - ✓ Cleaning all rooms midday
 - ✓ Double arrivals, dismissals, symptom certifications

Hybrid Learning Plan for General Education 1-8 and LINK

○ CCSD 46 will be using an A/B Hybrid Model for students in grades 1 - 8.

✓ Students will be broken into two groups (A or B) by family.

MV, PV, WV, AV Grades 1-4: 8:00 AM - 2:00 PM

Park Grades 1-4: 8:50 AM - 2:50 PM

Grades 5-8: 8:50 AM - 2:50 PM

○ Benefits of this model include:

✓ Maximization of synchronous instruction

✓ Ease of transition for students and staff (remote to hybrid to remote, as needed)

✓ Potential to include many or most fully remote students with hybrid students

✓ Convenience for families

Monday	Tuesday	Wednesday	Thursday	Friday
Group A Onsite Instruction Group B Remote Learning	Group A Onsite Instruction Group B Remote Learning	Remote Learning for ALL every Wednesday	Group B Onsite Instruction Group A Remote Learning	Group B Onsite Instruction Group B Remote Learning

Hybrid Learning - Specials and Encore

- Physical Education
 - ✓ Outside as possible
 - ✓ No uniforms
 - ✓ Face masks must be worn indoors; removed outdoors if 6-feet apart
- Other Specials and Encore classes occur in homeroom classrooms synchronously or asynchronously
- Library book check-out will be done through the Destiny Program. Books will be delivered to onsite students and will be picked up by families for fully remote students
- Upper grade band and choir programs will continue through the use of Google Meets

Hybrid Learning Plan for General Education for Kindergarten

- CCSD 46 will be using a Modified AM/PM Hybrid Model for Kindergarten.
 - ✓ Kindergarten students will remain in their AM/PM classes

AV, MV, PV, WV	AM Session 8:00 - 10:30	PM Session 11:30 - 2:00
Park	AM Session 8:50 - 11:20	PM Session 12:20 - 2:50
- Benefits of this model include:
 - ✓ AM/PM schedule is already in place
 - ✓ Consistency for students
 - ✓ Maintenance of remote platform on Wednesdays
 - ✓ Shorter mask time
 - ✓ Avoidance of lunch onsite

Monday	Tuesday	Wednesday	Thursday	Friday
<p style="text-align: center;">AM Students Onsite Instruction</p> <p style="text-align: center;">PM Students Onsite Instruction</p>	<p style="text-align: center;">AM Students Onsite Instruction</p> <p style="text-align: center;">PM Students Onsite Instruction</p>	<p style="text-align: center;">AM Students Remote Learning Every* Wednesday Morning</p> <p style="text-align: center;">PM Students Remote Learning Every* Wednesday Afternoon</p> <p style="text-align: center;">*Different schedules for Late Start Days</p>	<p style="text-align: center;">AM Students Onsite Instruction</p> <p style="text-align: center;">PM Students Onsite Instruction</p>	<p style="text-align: center;">AM Students Onsite Instruction</p> <p style="text-align: center;">PM Students Onsite Instruction</p>

Hybrid Learning Plan for General Education for Early Childhood Center (ECC)

- Priorities include creating a program that is developmentally appropriate and maximizes synchronous learning time as much as possible.
- To meet these priorities, a hybrid model that includes time onsite, remote synchronous, and home-based activities has been created.
 - ✓ Each teacher will have 4 total sections (A, B, C, D). At the start of hybrid learning, each section will attend school onsite once a week, either in the AM or PM.
 - ✓ On days when a group of the students is not onsite, those students will either engage in remote learning activities with a teacher.

○ Onsite Times AM: 8:45- 10:45 PM: 12:30- 2:30

Sample Early Childhood AM Schedule (Group A)

Monday	Tuesday	Wednesday	Thursday
Onsite 8:45- 10:45 AM	Home Based Activities	Remote 8:00- 10:45 AM	Remote 8:00- 10:45 AM

Sample At Risk PM Schedule (Group C)

Monday	Tuesday	Wednesday	Thursday	Friday
Remote 12:00- 2:30	Remote 12:00- 2:30	Onsite 12:30- 2:30	Home Based Activities	Remote AM ONLY 8:00- 10:45

Hybrid Learning Plan for MILE Classrooms

○ To meet these priorities, a hybrid model that includes time onsite, remote synchronous and home-based activities has been created.

✓ All onsite time will be in the morning only

MV: AM 8:00 - 10:30

Park: AM 8:50 - 11:20

✓ Asynchronous learning will occur in the afternoon which will include specials, physical education, teletherapy related services when appropriate, and other classwork.

✓ The district is planning up to 4 days of onsite learning in the morning for all hybrid students who are in the MILE program. However, if the numbers of selections for hybrid learning are too large to exercise services safely the quantity of days may be reduced. This will be reevaluated after hybrid selections are finalized.

○ All Health and Safety Protocols followed throughout the day

○ Related Services will be provided as appropriate.

○ Benefits of this model include:

✓ As much synchronous teaching as possible

✓ Larger individual work spaces for students

✓ Minimized impact for limitations on movement

✓ Small groups onsite

✓ Shorter mask time

✓ Avoidance of lunch onsite

Hybrid Learning Plan for Special Education and Section 504 Considerations

Each student who is currently eligible to receive special education services through an Individualized Education Plan or has a Section 504 Plan will be assigned to a Case Manager in Onsite Learning.

- Remote/Onsite Learning Plan

- Combination of Onsite, video therapy, teletherapy, or activity based services. ISBE strongly encourages teletherapy or virtual therapy whenever possible to reduce interactions with more peers and adults

- Students will also be required to wear face masks unless documentation is provided by a physician that it poses a health risk to the student

- Evaluations that were unable to be completed due to the need for in-person testing will be completed as quickly as possible

Revised Class Groupings

○ Goal - Keeping students in the same groups and with the same teacher with whom they started the school year

○ Possibilities - Some staff members may be unable to be onsite due to medical concerns or for other reasons.

- ✓ In such a case, another teacher might need to take over the hybrid class.

- ✓ Also, students who have selected the remote setting may be put together in a new class, and assigned to a remote teacher.

Spacing and Movement

- Only 50 individuals in one space; outside, groups of 50 must be 30 feet apart
- Classrooms
 - ✓ Students will sit at least 6 feet apart
 - ✓ Desks all face in the same direction
 - ✓ Tables and other extra furniture removed from classrooms
- As possible, students remain classrooms and teachers travel
 - ✓ Some small group movement for instructional purposes (ex. SPED, EL, advanced math)
 - ✓ School-specific hallway and bathroom guidelines
 - ✓ Hallways designated for one-way travel, as possible
 - ✓ Carefully structured upper grade locker usage and lower grade cubby usage
- Arrival and Dismissal
 - ✓ Varies by school
 - ✓ No early arrival
 - ✓ Students go directly to classroom upon arrival instead of congregating
 - ✓ Slight staggering of student arrival and dismissal times (bus, walker, car riders)

Meals and Recess

- Handwashing prior and after eating
- Eating 6 feet apart
- A variety of spaces including multi-purpose rooms / cafeterias and classrooms, if necessary
- Masks may be removed while eating
- School meals will be individually packaged
- Allergen-free areas
- Cleaning procedures
- PPE for food service personnel
- Students may go outside for recess, but no use of playground equipment

Bus Transportation

- Assigned seats alternating each row and window/aisle seats
- Family groups seated together
- Maintaining 6-foot distances on the bus cannot be guaranteed
- Masks must be worn at all times
- Driver will wear masks when loading and unloading
- Parents will complete the self-certification process before students board the bus

PPE and Hygiene

- Face coverings are mandatory for all, every day
 - ✓ Face coverings may be removed when eating, or outside if social distancing is practiced
 - ✓ Face masks are the rule; face shields are the rare exception
 - ✓ CCSD 45 will provide two cloth masks for each student
 - ✓ Clean mask must be worn daily
 - ✓ Masks may be removed outdoors if social distancing is practiced
- Specialized PPE available for health office staff, custodians, and some additional staff
- Plexiglass partitions in school offices and other areas of school
- Hygiene
 - ✓ Hand cleanliness will be taught and reinforced
 - ✓ Plentiful hand soap and sanitizer
 - ✓ Sharing of personal items or school supplies not permitted

Symptom Screening and Illness Protocols

- Symptom Screening and Temperature Checks are required every day for all students and staff
- Individuals with any symptoms of COVID-19 and their family members must remain home
- Students with symptoms will be supervised in quarantine spaces for students and will need to be picked up within 30 minutes
- Unless a doctor confirms an alternate diagnosis, symptomatic students cannot come to school for a minimum of 10 days
- Students in close contact with a probable case must be excluded a minimum of 14 days; this may include bus contacts
- CCSD 46 will work with the Lake County Health Department to contact trace
- It is possible that a full class or even grade level could return to remote learning due to exposure

Cleaning Protocols

- Daily cleaning procedures
 - ✓ High touch points sanitized 2-3 times daily
 - ✓ Bathrooms sanitized 4-5 times daily
 - ✓ Rooms sprayed nightly with electrostatic discharge sprayers
 - ✓ Rugs and carpeted areas vacuumed at least nightly
- Soft surfaces sanitized regularly (carpeted areas, rugs, curtains)
- Water bottle fillers have been installed and will be regularly sanitized
- Cloth toys or other cloth material items that cannot be disinfected should not be used
- Areas that have been used by individuals with COVID-like symptoms will be disinfected, with custodial staff waiting for 24 hours prior to cleaning if possible

Right at School

Right at School is an optional, fee-based program.

- Depending on numbers, before and after school may be offered
- Cost varies depending on length of time and frequency
- May not be available in all schools and students may be bussed to/from their home school

Fully Remote Learning EC-8

Remote Learning will continue in Trimester 2

- At least 5 hours of daily learning activities
- Regular direct instruction through Google Meetings and recorded means
- Daily schedule (may be tweaked from Trimester 1 as needed)
- Students will be expected to participate in daily class meetings
- Attendance taken
- Whole group, small group, and individual teacher/student interactions
- Traditional grading
- Students expected to be fully available during remote learning times
- Staff assignments may need to be shifted

A Day in the Life of a Hybrid Student

- Overview of a day of a 3rd grader in Hybrid Learning
- Connections to a middle school day

The background is a solid teal color. On the right side, there are faint, semi-transparent graphics including a large donut chart, a bar chart with four bars of increasing height, and several smaller circles of varying sizes.

CCSD 46

Hybrid and Remote Learning Plan

October 7, 2020

Reports:

Board Members

Superintendent

Committees

Consent Agenda

- Minutes
- Personnel Report
- Exception Report
- Accounts Payable
- Treasurer's Report
- Board Financial Report Revenue
- Board Financial Report Expense
- Student Activity Treasurer's Report
- Student Activity Monthly Report
- Revenue Multi-Year Variance Report
- Expense Multi-Year Variance Report

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
FY 2020-21
BUDGET HEARING
WEDNESDAY, SEPTEMBER 16, 2020 - 6:00 P.M.**

<p><i>Call To Order and Roll Call</i></p>	<p>The Budget Hearing Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on September 16, 2020</p> <p>President Weidman called the meeting to order at 6:00 p.m. Members Present: Jim Weidman, Stephen Mack, Kristy Braden, Jason Lacroix, Kristy Miller, Tamika Nash and Steven Strack. Members absent: None. Also Present: Superintendent, Dr. Lynn Glickman, Assistant Superintendent, Paul Louis and Interim CSBO, Mary Werling.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Approval of Agenda</i></p>	<p>President Weidman requested a motion for the approval of the September 16, 2020 Budget Hearing Agenda as presented. Motioned by Mack and seconded by Miller for the approval of the agenda as presented. Yeas: Miller, Strack, Mack, Weidman, Braden, Lacroix and Nash. Nays: None. Motion carried.</p>
<p><i>FY 2020-21 Budget Hearing Presentation</i></p>	<p>Mrs. Mary Werling, Interim CSBO presented the FY 2020-21 Annual Budget. The presentation is in the Board packet.</p>
<p><i>Public Comment</i></p>	<p>Phil Fox asked the Board to consider not raising taxes.</p>
<p><i>Adjournment</i></p>	<p>There being no further business to come before the Board of Education, it was motioned by Miller and seconded by Braden for the adjournment of the FY 2020-21 Budget Hearing September 16, 2020 at 6:16 p.m. Yeas: Lacroix, Nash, Miller, Mack, Strack, Weidman and Braden. Nays: None. Motion carried.</p>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
SEPTEMBER 16, 2020**

<p><i>Call To Order and Roll Call</i></p>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on September 16, 2020</p> <p>President Weidman called the meeting to order at 6:30 p.m. Members Present: Jim Weidman, Stephen Mack, Kristy Braden, Jason Lacroix, Kristy Miller, Tamika Nash and Steven Strack. Members absent: None. Also Present: Superintendent, Dr. Lynn Glickman, Assistant Superintendent, Paul Louis and Interim CSBO, Mary Werling.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Approval of Agenda</i></p>	<p>President Weidman requested a motion for the approval of the September 16, 2020 Board Meeting Agenda as presented. Motioned by Mack and seconded by Braden for the approval of the agenda as presented. Yeas: Miller, Strack, Mack, Weidman, Braden, Lacroix and Nash. Nays: None. Motion carried.</p>
<p><i>Board Member Reports</i></p>	<p>Mrs. Kristy Miller reported on the village board meeting and the approval of a new flag for Grayslake. Mrs. Miller will reach out to the Village to share information about the survey tool <i>Thoughtexchange</i>.</p> <p>Mr. Jason Lacroix has been researching other districts' Financial Committee meeting minutes for inspiration, as District 46 prepares to develop a Finance Committee.</p>
<p><i>Superintendent Report</i></p>	<p>Mr. Paul Louis, Assistant Superintendent, shared that Back to School Nights were held remotely last week and the district has received positive feedback. Friday, September 18th, will be the first Remote Learning Planning Day of the school year. During this day, staff can participate in tech training and time for individual</p>

	<p>team planning.</p> <p>Mrs. Heather Lorenzo, Director of Pupil Services, shared that D46 is partnering with the Grayslake Public Library One Book One Community to read the book <i>Mindful Me</i>.</p> <p>The district recently offered the first in a series of four Family Universities. Guest speaker, Erin Walsh, presented a workshop entitled <i>Talking to Kids about Race, Racism, and Identity</i>.</p> <p>Mr. Chris Vipond, Director of Technology, expects the K-2 Chromebook devices to arrive by the end of the month. He also shared that Google continues to roll out updates to enhance teaching and learning.</p> <p>Dr. Glickman, Superintendent, thanked the Board for all their positive feedback on the start of the school year.</p>
<p>Committee Reports</p>	<p>The Community Engagement Committee is seeking new opportunities to support the community. A Thoughtexchange survey will be shared with families to get feedback.</p> <p>Equity & Inclusion Committee- Mr. Louis shared that the last meeting began by watching the Family University webinar on Racism. They also continued looking over the Remote Learning Plan 2.0 through an equity and inclusion lens.</p> <p>Mrs. Braden and Mr. Louis participated in an ED-RED Ad-Hoc Committee on Equity and Inclusion.</p>
<p>Consent Agenda</p>	<p>President Weidman requested a motion for the approval of the consent agenda as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> • August 16, 2020 Amended Regular Meeting Minutes • September 2, 2020 Regular Meeting Minutes • Personnel Report as presented • Exception Report as presented • Accounts Payable as presented <p>Motioned by Lacroix and seconded by Miller for the approval of the consent agenda as presented.</p>

	<p>Yeas: Braden, Nash, Lacroix, Strack, Miller, Mack and Weidman. Nays: None. Motion carried.</p>
<p>Action Items</p>	<p>President Weidman requested a motion for the approval of the Resolution authorizing and providing for the issue of not to exceed \$2,500,000 General Obligation Refunding Debt Certificates (Limited Tax) of the District for the purpose of refunding an outstanding Debt Certificate of the District, evidencing the rights to payment under an Installment Purchase Agreement, and providing for the proposed sale of said Certificates to the purchaser thereof. Moted by Strack and seconded by Miller for the approval of the Resolution. Yeas: Weidman, Miller, Mack, Nash, Braden, Lacroix and Strack. Nays: None. Motion carried.</p> <p>President Weidman requested a motion for the approval of the Intergovernmental Agreement Lake County EMA Cares Act Grant. Moted by Weidman and seconded by Nash for the approval of the Grant. Yeas: Lacroix, Braden, Strack, Miller, Mack, Weidman and Nash. Nays: None. Motion carried.</p> <p>President Weidman requested a motion for the approval of Wold Architects to go out to bid for the replacement roofing at Meadowview and the repair at Park Campus. Moted by Strack and seconded by Lacroix for the approval to go out to bid. Yeas: Strack, Mack, Braden, Lacroix, Miller, Nash and Weidman. Nays: None. Motion carried.</p> <p>President Weidman requested a motion for the approval of Policy 6:200... Audio or Video Recording of Remote Educational Activities. Moted by Weidman and seconded by Braden for the approval of Policy 6:200. Yeas: Mack, Braden, Strack, Miller, Lacroix, Weidman and Nash.</p>

	<p>Nays: None. Motion carried.</p> <p>President Weidman requested a motion for the approval of the Performance Evaluation Memorandum of Understanding. Motioned by Nash and seconded by Miller for the approval of the Performance Evaluation Memorandum of Understanding. Yeas: Miller, Nash, Strack, Braden, Mack, Weidman and Lacroix. Nays: None. Motion carried.</p>
<p><i>Unfinished Business</i></p>	<p>Continued discussion of the Strategic Planning Process- Per the Board's request, Dr. Glickman is in the process of interviewing potential facilitators for the Strategic Planning Process. She will consider their proposals, check references, and recommend a facilitator in October.</p> <p>The Strategic Planning Process will begin in early 2021.</p>
<p><i>New Business</i></p>	<p>Discussion of Next Steps Task Force- Dr. Glickman is working closely with Dr. Mikkel Storaasli, Superintendent of D127, the community high school district and the Lake County Department of Health to identify health metrics that apply specifically to the reopening of schools.</p> <p>Together they will convene a task force consisting of stakeholders from both districts. This task force will be charged with defining necessary health and safety benchmarks, as well as the logistics necessary to bring students and staff in our community back safely. From each district, they plan to include two certified staff members, two support staff members, two Board of Education members, two parents, and a few administrators.</p> <p>The initial dates for the meetings are:</p> <ul style="list-style-type: none"> ● Wednesday, September 23 from 7:00 pm to 8:30 pm. ● Monday, October 5 from 7:00 pm to 8:30 pm.
<p><i>Topics for Future Agenda Items</i></p>	<ul style="list-style-type: none"> •Budget Approval- Special Meeting •Policies •Task Force Update •Recommendation for Strategic Planning Facilitator •Special Education Update

<i>Public Comment</i>	None.
<i>Adjournment</i>	There being no further business to come before the Board of Education, it was motioned by Miller and seconded by Nash for the adjournment of the September 16, 2020 board meeting at 7:24 p.m. Yeas: Lacroix, Nash, Miller, Mack, Strack, Weidman and Braden. Nays: None. Motion carried.

Jim Weidman, Board President

Kristy Braden, Board Secretary

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
SPECIAL BOARD OF EDUCATION MEETING
SEPTEMBER 21, 2020**

<p><i>Call To Order and Roll Call</i></p>	<p>The Special Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located at 440 N. Barron Blvd., Grayslake, IL on September 21, 2020</p> <p>Vice President Mack called the meeting to order at 5:30 p.m. Members Present: Jim Weidman, Stephen Mack, Jason Lacroix, Kristy Miller, and Tamika Nash. Members absent: Kristy Braden and Steven Strack. Also Present: Superintendent, Dr. Lynn Glickman, and CSBO, Mary Werling.</p> <p>Tamika Nash joined the meeting remotely at 5:31 p.m. Kristy Braden joined the meeting remotely at 5:35 p.m.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Approval of Agenda</i></p>	<p>Vice President Mack requested a motion for the approval of the September 21, 2020 Board Meeting Agenda as presented. Motioned by Lacroix and seconded by Miller for the approval of the agenda as presented. Yeas: Miller, Mack, Weidman and Lacroix Nays: None. Motion carried.</p>
<p><i>Action Items</i></p>	<p>Vice President Mack requested a motion for the approval of the FY 2020-21 Annual Budget. Motioned by Weidman and seconded by Lacroix for the approval of the FY 2020-21 Annual Budget. Yeas: Weidman, Miller, Mack, Nash and Lacroix. Nays: None. Motion carried.</p> <p>Vice President Mack requested a motion for the approval of the FY20 IMRF Report. Motioned by Nash and seconded by Miller for the approval of the FY20 IMRF Report. Yeas: Lacroix, Miller, Mack, Weidman and Nash. Nays: None.</p>

	<p>Motion carried.</p> <p>Vice President Mack requested a motion for the approval of the FY20 EIS Report.</p> <p>Motioned by Weidman and seconded by Miller for the approval of the FY20 EIS Report.</p> <p>Yeas: Mack, Lacroix, Miler, Nash and Weidman.</p> <p>Nays: None.</p> <p>Motion carried.</p>
Public Comment	None.
Adjournment	<p>There being no further business to come before the Board of Education, it was motioned by Nash and seconded by Miller for the adjournment of the September 21, 2020 special board meeting at 5:35 p.m.</p> <p>Yeas: Lacroix, Nash, Miller, Mack, Weidman and Braden.</p> <p>Nays: None.</p> <p>Motion carried.</p>

Jim Weidman, Board President

Kristy Braden, Board Secretary

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
PERSONNEL REPORT
For the October 7, 2020 Board Meeting

New Hire

Liliana Hernandez Berrum - has been hired as a Bilingual Program Assistant at Grayslake Middle School. Liliana has been hired at a 0/CERT for an hourly amount of \$14.08. Liliana started September 21, 2020.

** Due to limitations because of the current COVID19 pandemic, all hiring approvals are pending receival and review of fingerprinting results and background checks.*

WORKSHEET: 2 CUSTODIAL

NAME KEY		EMPLOYEE NAME						PERCENT	AMOUNT	FREQ	FACTOR/HR	TOTALS	HOURE WRKD	
BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER										
CORTEJUA000 Cortez, Juan R														
AV	30	OM24	OVT2	20E010	2540	1390	71	000000		37.1100	24	8.00	296.88	8.00
GRENDAR000 Green, Darryl														
PC	20	OM24	OVT1	20E010	2540	1390	71	000000		14.6000	24	8.00	116.80	8.00
PC	20	OM24	OVT2	20E010	2540	1390	71	000000		21.9000	24	8.00	175.20	8.00
Employee Totals:											16.00		292.00	16.00
LOECHEDW000 Loechelt, Edward O														
MS	40	OM24	OVT1	20E010	2540	1390	71	000000		20.2700	24	8.00	162.16	8.00
LOPEZNIC000 Lopez-Hernandez, Nicholas														
WV	50	OM24	OVT2	20E010	2540	1390	71	000000		32.9100	24	16.00	526.56	16.00
MARBASAL000 Marban, Salome														
PS	80	OM24	OVT2	20E010	2540	1390	71	000000		25.8900	24	8.00	207.12	8.00
REYSELA000 Reyes, Eladio R														
MV	60	OM24	OVT2	20E010	2540	1390	71	000000		26.5400	24	16.00	424.64	16.00

Page Totals: 72.00 1,909.36 72.00

Report Totals: 72.00 1,909.36 72.00

Number of Records Processed : 7

Number of Records with Pay: 7

WORKSHEET: 1 HOURLY

<u>NAME KEY</u>		<u>EMPLOYEE NAME</u>						<u>PERCENT</u>	<u>AMOUNT</u>	<u>FREQ</u>	<u>FACTOR/HRS</u>	<u>TOTALS</u>	<u>HOURS</u>	<u>WRKD</u>
<u>BLDG</u>	<u>LOC</u>	<u>TYPE</u>	<u>PAY</u>	<u>ACCOUNT NUMBER</u>										
GERK HSI000 Gerk, Hsing Fen														
SU	990	SUB	SUB	10E010	1110	1220	64	000000		110.0000	24	4.00	440.00	4.00
RUFFNGLO000 Ruffner, Gloria														
DO	10	TMP	HRYFL	10E010	2520	1150	67	000000		40.0000	24	22.00	880.00	22.00
WERLIMAR000 Werling, Mary P.														
DO	10	TMP	HRLY	10E010	2510	1110	67	000000		750.0000	24	6.00	4,500.00	6.00

Page Totals: 32.00 5,820.00 32.00

Report Totals: 32.00 5,820.00 32.00

Number of Records Processed : 3

Number of Records with Pay: 3

WORKSHEET: 9 INTERNAL SUBBING

NAME KEY		EMPLOYEE NAME						PERCENT	AMOUNT	FREQ	FACTOR/HRS	TOTALS	HOURS WRKD
BLDG	LOC	TYPE	PAY	ACCOUNT	NUMBER								
CARR CHR000 Carr, Christine E													
FS	80	PA20	DOCKD	10E080	1250 1140 58	000000		-18.9800	24	4.67	-88.64		
FS	80	PA20	ISSB	10E010	1110 1220 64	000000		26.2300	24	4.67	122.49	4.67	
Employee Totals:										9.34	33.85	4.67	
GILDENAN000 Gildeberg, Nancy K													
FS	80	PA24	DOCKD	10E080	1200 1140 58	000000		-18.2500	24	1.00	-18.25		
FS	80	PA24	ISSB	10E010	1110 1220 64	000000		26.2300	24	1.00	26.23	1.00	
Employee Totals:										2.00	7.98	1.00	
GRIFFLIN000 Griffin, Linda B													
FS	80	PA24	DOCKD	10E080	1250 1140 58	000000		-18.6200	24	1.17	-21.79		
FS	80	PA24	ISSB	10E010	1110 1220 64	000000		26.2300	24	1.17	30.69	1.17	
Employee Totals:										2.34	8.90	1.17	
KATONLAU000 Katona, Laura L													
WV	50	PA20	DOCKD	10E050	1200 1140 55	000000		-19.7600	24	2.00	-39.52		
WV	50	PA20	ISSB	10E010	1110 1220 64	000000		26.2300	24	2.00	52.46	2.00	
Employee Totals:										4.00	12.94	2.00	
MOATSTAR000 Moats, Tara Melinda													
FS	80	PA20	DOCKD	10E080	1200 1140 58	000000		-15.2900	24	2.33	-35.63		
FS	80	PA20	ISSB	10E080	1200 1140 58	000000		26.2300	24	2.33	61.12	2.33	
Employee Totals:										4.66	25.49	2.33	
REYESDIA000 Reyes, Diana V													
AV	30	PA20	DOCKD	10E030	1800 1140 53	000000		-15.2900	24	12.66	-193.57		
AV	30	PA20	ISSB	10E010	1110 1220 64	000000		26.2300	24	12.66	332.07	12.66	
Employee Totals:										25.32	138.50	12.66	
ROBINBRI000 Robinson, Brianne M													
PV	20	PA24	DOCK	10E010	1110 1140 43	430000		-15.0700	24	22.67	-341.64		
PV	20	PA20	ISSB	10E010	1110 1220 64	000000		26.2300	24	22.67	594.63	22.67	
Employee Totals:										45.34	252.99	22.67	

Page Totals: 93.00 480.65 46.50

Report Totals: 93.00 480.65 46.50

Number of Records Processed : 14

Number of Records with Pay: 14

REPORT SPECIFICATIONS

DISTRICT: Community Consolidated SD 46
REPORT TITLE: AP Invoice Update Register
REQUESTED BY: lourie.boyd DATE: 10/02/20
PROGRAM NAME: fin/3aprpt01. TIME: 10:41:57 AM
COPIES: 1 LPI: 6
RUN ON SERVER: no CREATE ASCII FILE: NO

REPORT SEQUENCE: Purchase order number
INVOICE TYPE(S): BATCH
CHECK TYPE(S): ALL

PRINT DETAIL:	NO	PRINT ACCOUNTING:	NO
STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	AP200108	ENDING BATCH #:	AP200108
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:	01/01/1900	ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	-999,999,999.99	ENDING INVOICE AMOUNT:	9999,999,999.99

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>FO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
ACCURATE001	Accurate Biometrics	203172005	0000000000	AP200108	CASHG	Fingerprinting Services - 3	B	09/28/2020	09/28/2020	R	\$168.75
							20-21				\$168.75
ALARDETE000	Alarm Detection Systems	19026-1116	0000000000	AP200108	CASHG	Alarm Services	B	09/28/2020	09/28/2020	R	\$959.97
							20-21				\$959.97
APPLE C0000	Apple Computer, Inc	AD05138334	0000000000	AP200108	CASHG	ITS VOO /credut /var edu-INT	B	09/28/2020	09/28/2020	R	\$200.00
							20-21				\$200.00
ARBOR MA000	Arbor Management, Inc.	022639	0000000000	AP200108	CASHG	Food Service Provided in August	B	09/28/2020	09/28/2020	R	\$9,810.12
							20-21				\$9,810.12
AT & T 000	AT & T	1940466500	0000000000	AP200108	CASHG	Phone Service	B	09/28/2020	09/28/2020	R	\$2,128.00
							20-21				\$2,128.00
AYALACRI000	Ayala, Cristine	200909-AC	0000000000	AP200108	CASHG	Registration Refund	B	09/09/2020	09/30/2020	R	\$100.00
							20-21				\$100.00
BARRYHAN000	Barry, Hannah	200923-HB	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/30/2020	R	\$2,079.74
							20-21				\$2,079.74
BATTERIE001	Batteries Plus Bulbs #296	P30842973	0000000000	AP200108	CASHG	12V Lead (2)	B	09/08/2020	09/28/2020	R	\$132.62
							20-21				\$132.62
BEYE MIC000	Beye, Michele	200923-MB	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$900.00
							20-21				\$900.00
CALL ONE000	Call One	323999	0000000000	AP200108	CASHG	Phone Services	B	09/15/2020	09/29/2020	R	\$600.96
							20-21				\$600.96
CALLEYAN000	Calleja, Yaneli	200923-YC	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$1,903.99
							20-21				\$1,903.99
CHAIN O 000	Chain O Lakes Transportation	4721	0000000000	AP200108	CASHG	Outplaced Transportation	B	09/09/2020	09/29/2020	R	\$3,860.00
							20-21				\$3,860.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CLEACUT 000	Clean Cut Tree Care, Inc	17877	0000000000	AP200108	CASHG	Service at FS and WV - Jun 16 - Sept 16, 2020	B		09/16/2020	09/29/2020	R	\$4,100.00
							20-21					\$4,100.00
CLOSERAC000	Closen, Rachel	200923-RC	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
							20-21					\$2,266.00
COMCAST 000	Comcast	107655725	0000000000	AP200108	CASHG	Internet Services	B		09/01/2020	09/29/2020	R	\$8,220.54
							20-21					\$8,220.54
COMED 000	ComED	200916	0000000000	AP200108	CASHG	Service - GMS	B		09/16/2020	09/29/2020	R	\$127.84
							20-21					\$127.84
CONNDAY 000	Connection's Day School	6377	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$5,546.94
							20-21					\$5,546.94
CONNDAY 000	Connection's Day School	6407	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$5,546.94
							20-21					\$5,546.94
CONNDAY 000	Connection's Day School	6421	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$5,546.94
							20-21					\$5,546.94
CONNDAY 000	Connection's Day School	6434	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$6,434.00
							20-21					\$6,434.00
CONNDAY 000	Connection's Day School	6443	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$6,940.92
							20-21					\$6,940.92
CONNDAY 000	Connection's Day School	6477	0000000000	AP200108	CASHG	Outplaced Tuition	B		09/02/2020	09/30/2020	R	\$6,940.92
							20-21					\$6,940.92
CONNDAY 000	Connection's Day School	6506	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$4,226.24
							20-21					\$4,226.24
CONNDAY 000	Connection's Day School	6507	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$4,226.24
							20-21					\$4,226.24

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CONNDAY 000	Connection's Day School	6508	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$4,226.24
							20-21					\$4,226.24
CONNDAY 000	Connection's Day School	6509	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/02/2020	09/30/2020	R	\$4,226.24
							20-21					\$4,226.24
CONNDAY 000	Connection's Day School	6510	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$5,288.32
							20-21					\$5,288.32
CONNDAY 000	Connection's Day School	6511	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$4,226.24
							20-21					\$4,226.24
CONNDAY 000	Connection's Day School	6512	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$5,288.32
							20-21					\$5,288.32
CONNDAY 000	Connection's Day School	6513	0000000000	AP200108	CASHG	Outplaced Tuition	B		05/22/2020	09/30/2020	R	\$5,288.32
							20-21					\$5,288.32
CONNDAY 000	Connection's Day School	6878	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,584.84
							20-21					\$1,584.84
CONNDAY 000	Connection's Day School	6879	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,584.84
							20-21					\$1,584.84
CONNDAY 000	Connection's Day School	6880	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,584.84
							20-21					\$1,584.84
CONNDAY 000	Connection's Day School	6881	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,983.12
							20-21					\$1,983.12
CONNDAY 000	Connection's Day School	6882	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,983.12
							20-21					\$1,983.12
CONNDAY 000	Connection's Day School	6883	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/09/2020	09/30/2020	R	\$1,983.12
							20-21					\$1,983.12

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CONNDAY 000	Connection's Day School	6884	0000000000	AP200108	CASHG	Outplaced Tuition	B	07/09/2020	09/30/2020	R	\$1,983.12
							20-21				\$1,983.12
CONNDAYS000	Connections Day School South Campu	27727	0000000000	AP200108	CASHG	Outplaced Tuition	B	08/31/2020	09/29/2020	R	\$257.92
							20-21				\$257.92
CONSTELL000	Constellation Energy Services, Inc	17927755701	0000000000	AP200108	CASHG	Electric Service - PC	B	08/25/2020	09/29/2020	R	\$3,306.25
							20-21				\$3,306.25
CONSTELL000	Constellation Energy Services, Inc	18144543301	0000000000	AP200108	CASHG	Electric Service - AV	B	08/18/2020	09/29/2020	R	\$6,270.79
							20-21				\$6,270.79
CONSTELL000	Constellation Energy Services, Inc	18144543501	0000000000	AP200108	CASHG	Electric Service - FS	B	09/09/2020	09/29/2020	R	\$6,571.45
							20-21				\$6,571.45
CONSTELL000	Constellation Energy Services, Inc	18150950401	0000000000	AP200108	CASHG	Electric Service - PC	B	09/10/2020	09/29/2020	R	\$693.57
							20-21				\$693.57
CONSTELL000	Constellation Energy Services, Inc	18366177401	0000000000	AP200108	CASHG	Electric Service - MV	B	09/17/2020	09/29/2020	R	\$4,216.38
							20-21				\$4,216.38
CONSTELL000	Constellation Energy Services, Inc	18366220501	0000000000	AP200108	CASHG	Electric Service - DO	B	09/17/2020	09/29/2020	R	\$943.28
							20-21				\$943.28
CONSTELL000	Constellation Energy Services, Inc	18366241701	0000000000	AP200108	CASHG	Electric Service - AV	B	09/18/2020	09/29/2020	R	\$2,424.02
							20-21				\$2,424.02
CONSTELL000	Constellation Energy Services, Inc	2994997	0000000000	AP200108	CASHG	Gas Service - GMS, MV, WV, ISC, FS	B	09/14/2020	09/29/2020	R	\$1,849.00
							20-21				\$1,849.00
CONSTELL001	Constellation NewEnergy-Gas Divisi	2947076 - BG-5855	0000000000	AP200108	CASHG	Gas Services - May 2020 - PV	B	07/15/2020	09/29/2020	R	\$3,651.94
							20-21				\$3,651.94
CONSTELL001	Constellation NewEnergy-Gas Divisi	2994939-BG-10040	0000000000	AP200108	CASHG	Gas Services - August 2020 - DO	B	09/14/2020	09/29/2020	R	\$2,596.72

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
CONSTELL001	Constellation NewEnergy-Gas Divisi	2994939-BG-10040				*****CONTINUED*****					
							20-21				\$2,596.72
COTG	000 COTG	IN2480345	0000000000	AP200108	CASHG	Copier Services	B	09/16/2020	09/29/2020	R	\$3,395.67
							20-21				\$3,395.67
CUNNIREB000	Cunningham, Rebecca	200923-RC	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$2,266.00
							20-21				\$2,266.00
DENA DEN000	Dena Denny Physical Therapy PC	1480	0000000000	AP200108	CASHG	Payment for Services	B	09/05/2020	09/29/2020	R	\$1,800.00
							20-21				\$1,800.00
DENA DEN000	Dena Denny Physical Therapy PC	1486	0000000000	AP200108	CASHG	Payment for Services	B	09/18/2020	09/29/2020	R	\$1,800.00
							20-21				\$1,800.00
DENA DEN000	Dena Denny Physical Therapy PC	1487	0000000000	AP200108	CASHG	Payment for Services	B	09/18/2020	09/29/2020	R	\$1,620.00
							20-21				\$1,620.00
DEPENDAB000	Dependable Fire Equipment	11927	0000000000	AP200108	CASHG	Service - PV	B	06/25/2020	09/29/2020	R	\$174.88
							20-21				\$174.88
DEPENDAB000	Dependable Fire Equipment	11928	0000000000	AP200108	CASHG	Service - GMS	B	06/25/2020	09/29/2020	R	\$233.70
							20-21				\$233.70
DEPENDAB000	Dependable Fire Equipment	13057	0000000000	AP200108	CASHG	Service - DO	B	08/04/2020	09/29/2020	R	\$118.85
							20-21				\$118.85
DEPENDAB000	Dependable Fire Equipment	13059	0000000000	AP200108	CASHG	Service - FS	B	08/04/2020	09/29/2020	R	\$246.25
							20-21				\$246.25
DEPENDAB000	Dependable Fire Equipment	13060	0000000000	AP200108	CASHG	Service - GMS	B	08/04/2020	09/29/2020	R	\$266.75
							20-21				\$266.75
DEPENDAB000	Dependable Fire Equipment	13061	0000000000	AP200108	CASHG	Service - ISC	B	08/04/2020	09/29/2020	R	\$92.95
							20-21				\$92.95

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DEPENDAB000	Dependable Fire Equipment	13062	0000000000	AP200108	CASHG	Service - PC	B	08/04/2020	09/29/2020	R	\$310.60
							20-21				\$310.60
DEPENDAB000	Dependable Fire Equipment	13063	0000000000	AP200108	CASHG	Service - AV	B	08/04/2020	09/29/2020	R	\$508.65
							20-21				\$508.65
DEPENDAB000	Dependable Fire Equipment	13064	0000000000	AP200108	CASHG	Service - MV	B	08/04/2020	09/29/2020	R	\$938.00
							20-21				\$938.00
DEPENDAB000	Dependable Fire Equipment	13065	0000000000	AP200108	CASHG	Service - PV	B	08/04/2020	09/29/2020	R	\$2,299.30
							20-21				\$2,299.30
DEPENDAB000	Dependable Fire Equipment	13067	0000000000	AP200108	CASHG	Service - WV	B	08/04/2020	09/29/2020	R	\$591.65
							20-21				\$591.65
DIEMPLUM000	Diemer Plumbing & Excavating	36793L	0000000000	AP200108	CASHG	Rodding & Camera - WV	B	09/22/2020	09/29/2020	R	\$1,314.00
							20-21				\$1,314.00
DOMPkJEN000	Dompke, Jennifer	200923-JD	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$2,225.78
							20-21				\$2,225.78
DUGUITAM000	Duguid, Tamara	200923-TD	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$975.00
							20-21				\$975.00
DURHSCH 001	Durham School Services-GL	91819360	0000000000	AP200108	CASHG	1-31 Aug St. Gilbert's Fuel	B	09/01/2020	09/29/2020	R	\$268.26
							20-21				\$268.26
DURHSCH 001	Durham School Services-GL	91820293	0000000000	AP200108	CASHG	1-31 Aug Per reentry payment agreement	B	09/11/2020	09/29/2020	R	\$83,933.49
							20-21				\$83,933.49
EQUIPMEN001	Equipment Depot	30845308	0000000000	AP200108	CASHG	Maintenance on Forklift - PC	B	08/24/2020	09/29/2020	R	\$223.50
							20-21				\$223.50
ERNSTVOU000	Ernst, Voula	200923-VE	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/30/2020	R	\$2,266.00
							20-21				\$2,266.00

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FIOCLKMIC000	Fiolka, Michelle	200923-MF	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$1,559.33 \$1,559.33
FITZGSAR000	Fitzgerald, Sara	200923-SF	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$2,266.00 \$2,266.00
FLORECOY000	Flores, Coye	200923-CF	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$1,725.00 \$1,725.00
FREDEPTO000	Frederick PTO	200922	0000000000	AP200108	CASHG	Frederick PTO	B 20-21	09/22/2020	09/29/2020	R	\$142.00 \$142.00
GIBSOWHI000	Gibson, Whitney	200923-WG	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$2,266.00 \$2,266.00
GREENTAM000	Green, Tamara	200902-TG	0000000000	AP200108	CASHG	Cooking Reimbursement	B 20-21	09/02/2020	09/30/2020	R	\$4.43 \$4.43
GROWEQUI000	Grower Equipment	INV-19146	0000000000	AP200108	CASHG	Supplies	B 20-21	09/16/2020	09/29/2020	R	\$19.00 \$19.00
GUNDLREB000	Gundlach, Rebecca	200923-RG	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$1,050.00 \$1,050.00
HAMRITAY000	Hamrick, Tayler	200923-TH	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/30/2020	R	\$2,266.00 \$2,266.00
HENNEKOR000	Henne, Kori	200923-KH	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$2,266.00 \$2,266.00
HIBNECHE000	Hibner, Chelsea	200923-CH	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$2,266.00 \$2,266.00
HOME DEP000	Home Depot - Pro Institutional	554913012	0000000000	AP200108	CASHG	Supplies	B 20-21	09/02/2020	09/29/2020	R	\$357.00 \$357.00

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HYDE PAR000	Hyde Park Day School	2020H0813	0000000000	AP200108	CASHG	Outplaced Tuition	B		08/13/2020	09/29/2020	R	\$1,586.88	
												20-21	\$1,586.88
IFSI 000	IFSI	20378	0000000000	AP200108	CASHG	Inspection Testing - Wet & Dry	B		09/15/2020	09/29/2020	R	\$550.00	
												20-21	\$550.00
IKONOFF3000	Ricoh USA, Inc.	104138578	0000000000	AP200108	CASHG	Copier Lease	B		09/17/2020	09/29/2020	R	\$9,005.27	
												20-21	\$9,005.27
ILLUMINA000	Illuminate Education, Inc.	INV0000051946	0000000000	AP200108	CASHG	Payment for web based courses	B		09/10/2020	09/29/2020	R	\$6,150.00	
												20-21	\$6,150.00
INFINITE000	Infinite Campus, Inc.	031728	0000000000	AP200108	CASHG	Annual Fee	B		09/01/2020	09/29/2020	R	\$1,500.00	
												20-21	\$1,500.00
IP COMMU000	IP Communications Inc.	17246	0000000000	AP200108	CASHG	Mitel Phone Licenses	B		08/13/2020	09/29/2020	R	\$1,680.00	
												20-21	\$1,680.00
IP COMMU000	IP Communications Inc.	17286	0000000000	AP200108	CASHG	Phone Repair Service Call	B		09/04/2020	09/29/2020	R	\$150.00	
												20-21	\$150.00
ISCORP 000	ISCorp	0710034	0000000000	AP200108	CASHG	Skywawrd Hosting - OCT 2020	B		09/01/2020	09/29/2020	R	\$1,015.00	
												20-21	\$1,015.00
JOHNCONT000	Johnson Controls, Inc	1-98432223774	0000000000	AP200108	CASHG	Service Agreement	B		09/02/2020	09/29/2020	R	\$5,228.75	
												20-21	\$5,228.75
KAHANMAR000	Kahanic, Mary Margaret	200923-MK	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/30/2020	R	\$600.00	
												20-21	\$600.00
KALATGIN000	Kalata, Gina	200923-GK	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$1,900.00	
												20-21	\$1,900.00

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KALISBRI000	Kalisz, Brian	2000901	0000000000	AP200108	CASHG	Mileage Reimbursement	B		09/01/2020	09/29/2020	R	\$91.31
							20-21					\$91.31
KEEGACHR000	Keegan, Christina	200923-GK	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$885.00
							20-21					\$885.00
KESHET 000	Keshet Day School	21293	0000000000	AP200108	CASHG	Outplaced Tuition	B		06/15/2020	09/29/2020	R	\$3,174.42
							20-21					\$3,174.42
KESHET 000	Keshet Day School	22968	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/01/2020	09/29/2020	R	\$3,780.63
							20-21					\$3,780.63
KESHET 000	Keshet Day School	22969	0000000000	AP200108	CASHG	Outplaced Tuition	B		07/31/2020	09/29/2020	R	\$11,881.98
							20-21					\$11,881.98
KRAUSKIM000	Kraus, Kim	200923-KK	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$1,641.85
							20-21					\$1,641.85
KRIERJEA001	Krier-Johnson, Jeanette	200923-JJ	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
							20-21					\$2,266.00
KRIHA BO001	Kriha Boucek	1340	0000000000	AP200108	CASHG	Legal Fees	B		09/14/2020	09/29/2020	R	\$3,510.00
							20-21					\$3,510.00
KURZEAMA000	Kurzeja, Amanda	200923-AK	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$439.00
							20-21					\$439.00
LAKECOU0000	Lake County Superintendents	200909	0000000000	AP200108	CASHG	Membership Dues 20-21	B		09/09/2020	09/29/2020	R	\$200.00
							20-21					\$200.00
LAKECOUN000	Lake County Educational Services (VV0046109		0000000000	AP200108	CASHG	Virtual Event - Evaluator Retraining	B		09/14/2020	09/29/2020	R	\$225.00
							20-21					\$225.00
LAKEMARY000	Lakemary Center, Inc.	2008	0000000000	AP200108	CASHG	Outplaced Tuition & Residential Placement	B		08/31/2020	09/29/2020	R	\$24,465.00

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LAKEMARY000	Lakemary Center, Inc.	2008				*****CONTINUED*****						
							20-21					\$24,465.00
LAMBILAU000	Lambie, Laurie	200923-LL	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$600.00
							20-21					\$600.00
LORENHEA000	Lorenzo, Heather	200818-HL	0000000000	AP200108	CASHG	Tuition Reimbursement	B		08/18/2020	09/29/2020	R	\$1,699.10
							20-21					\$1,699.10
MARLIN B000	Marlin Business Bank	18376014	0000000000	AP200108	CASHG	Lease Payment	B		09/09/2020	09/29/2020	R	\$1,903.22
							20-21					\$1,903.22
MARTIRIT000	MARTINEZ RUBIO, RITA	200923-RM	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$575.00
							20-21					\$575.00
MARTISUS000	Martin, Susan	200923-SM	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$869.00
							20-21					\$869.00
MCPHESAN000	McPherson, Sandra	200923-SMc	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
							20-21					\$2,266.00
MONAGTER000	Monaghan, Teresa	200923-TM	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
							20-21					\$2,266.00
NCS PEAR000	NCS Pearson, Inc	11034168	0000000000	AP200108	CASHG	Supplies	B		08/31/2020	09/29/2020	R	\$1,906.80
							20-21					\$1,906.80
NCS PEAR000	NCS Pearson, Inc	11641626	0000000000	AP200108	CASHG	Supplies	B		09/15/2020	09/29/2020	R	\$625.00
							20-21					\$625.00
NICOR 000	Nicor Gas	200902	0000000000	AP200108	CASHG	Gas Service - PC	B		09/02/2020	09/29/2020	R	\$722.47
							20-21					\$722.47
NICOR 000	Nicor Gas	200903	0000000000	AP200108	CASHG	Gas Service - AV	B		09/03/2020	09/29/2020	R	\$450.06
							20-21					\$450.06

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NIERMBRI000	Nierman, Brittani	200923-BN	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
									20-21			\$2,266.00
OFFIDEPO000	Office Depot	114570177001	0000000000	AP200108	CASHG	Supplies	B		08/11/2020	09/29/2020	R	\$30.58
									20-21			\$30.58
OFFIDEPO000	Office Depot	114682247002	0000000000	AP200108	CASHG	Supplies	B		08/14/2020	09/29/2020	R	\$269.91
									20-21			\$269.91
OFFIDEPO000	Office Depot	114761213001	0000000000	AP200108	CASHG	Supplies	B		08/13/2020	09/29/2020	R	\$64.00
									20-21			\$64.00
OFFIDEPO000	Office Depot	1147682667001	0000000000	AP200108	CASHG	Supplies	B		08/11/2020	09/29/2020	R	\$259.00
									20-21			\$259.00
OFFIDEPO000	Office Depot	115545360001	0000000000	AP200108	CASHG	Supplies	B		08/11/2020	09/29/2020	R	\$64.00
									20-21			\$64.00
OFFIDEPO000	Office Depot	115882997001	0000000000	AP200108	CASHG	Supplies	B		08/12/2020	09/29/2020	R	\$45.13
									20-21			\$45.13
OFFIDEPO000	Office Depot	117073443001	0000000000	AP200108	CASHG	Supplies	B		08/18/2020	09/29/2020	R	\$45.69
									20-21			\$45.69
OFFIDEPO000	Office Depot	117088139001	0000000000	AP200108	CASHG	Supplies	B		08/20/2020	09/29/2020	R	\$379.45
									20-21			\$379.45
OFFIDEPO000	Office Depot	120167402001	0000000000	AP200108	CASHG	Supplies	B		08/31/2020	09/29/2020	R	\$111.03
									20-21			\$111.03
OFFIDEPO000	Office Depot	120167402004	0000000000	AP200108	CASHG	Supplies	B		09/08/2020	09/29/2020	R	\$6.69
									20-21			\$6.69
OFFIDEPO000	Office Depot	120175897001	0000000000	AP200108	CASHG	Supplies	B		08/12/2020	09/29/2020	R	\$45.13
									20-21			\$45.13

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OFFIDEPO000	Office Depot	120523427001	0000000000	AP200108	CASHG	Supplies	B		08/26/2020	09/29/2020	R	\$28.47
							20-21					\$28.47
OFFIDEPO000	Office Depot	120525013001	0000000000	AP200108	CASHG	Supplies	B		08/26/2020	09/29/2020	R	\$23.66
							20-21					\$23.66
OFFIDEPO000	Office Depot	120525013002	0000000000	AP200108	CASHG	Supplies	B		09/07/2020	09/29/2020	R	\$1.69
							20-21					\$1.69
OFFIDEPO000	Office Depot	120552016001	0000000000	AP200108	CASHG	Supplies	B		08/28/2020	09/29/2020	R	\$4.96
							20-21					\$4.96
OFFIDEPO000	Office Depot	122552013001	0000000000	AP200108	CASHG	Supplies	B		08/12/2020	09/29/2020	R	\$45.13
							20-21					\$45.13
OFFIDEPO000	Office Depot	122800413001	0000000000	AP200108	CASHG	Supplies	B		09/08/2020	09/29/2020	R	\$71.94
							20-21					\$71.94
PARKLAND000	Parkland Prep Academy	3627	0000000000	AP200108	CASHG	Outplaced Tuition	B		06/26/2020	09/29/2020	R	\$8,850.00
							20-21					\$8,850.00
PATTERSO001	Patterson Dental Supply	200630	0000000000	AP200108	CASHG	N95 Mask	B		06/30/2020	09/29/2020	R	\$78.05
							20-21					\$78.05
PETERSAR000	Peterson, Sara	200923-SP	0000000000	AP200108	CASHG	Tuition Reimbursement	B		09/23/2020	09/29/2020	R	\$2,266.00
							20-21					\$2,266.00
PM MUSIC000	PM Music Center	1772170	0000000000	AP200108	CASHG	Tuba Clean and repair	B		06/25/2020	09/29/2020	R	\$190.00
							20-21					\$190.00
PM MUSIC000	PM Music Center	1814415	0000000000	AP200108	CASHG	Classroom book for theory worksheets	B		08/21/2020	09/29/2020	R	\$17.95
							20-21					\$17.95
PROED 000	Pro-ed	2842618	0000000000	AP200108	CASHG	Supplies	B		08/25/2020	09/29/2020	R	\$454.00
							20-21					\$454.00

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PROVENIT000	ProvenIT	726181	0000000000	AP200108	CASHG	Lease Agreement	B	08/14/2020	09/29/2020	R		\$196.74
							20-21					\$196.74
PROVENIT000	ProvenIT	734046	0000000000	AP200108	CASHG	Lease Agreement	B	09/15/2020	09/29/2020	R		\$567.51
							20-21					\$567.51
QUADIENT000	Quadient	N8472185	0000000000	AP200108	CASHG	Lease Agreement	B	09/06/2020	09/29/2020	R		\$505.97
							20-21					\$505.97
QUEVEERI001	Quevedo, Erika	200923-EQ	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R		\$2,150.00
							20-21					\$2,150.00
RAYMOND 000	Raymond Chevrolet	220-79671	0000000000	AP200108	CASHG	Cube Van Repairs	B	08/31/2020	09/29/2020	R		\$1,573.72
							20-21					\$1,573.72
REISMSAM000	Reisman, Sam	200923-SR	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R		\$2,266.00
							20-21					\$2,266.00
RICOH US000	RICOH USA INC.	8003468533	0000000000	AP200108	CASHG	Copier Lease	B	09/14/2020	09/29/2020	R		\$9,074.73
							20-21					\$9,074.73
RJB PROP000	RJB Properties	D-46-099	0000000000	AP200108	CASHG	Janitorial Services	B	08/31/2020	09/29/2020	R		\$33,246.95
							20-21					\$33,246.95
SAFE HAV000	Safe Haven	5397	0000000000	AP200108	CASHG	Lake Bluff Tuition - ESY Jun 15-30, 2020	B	06/30/2020	09/29/2020	R		\$2,685.12
							20-21					\$2,685.12
SAFETY T000	Safety Trainers, Inc.	20-0821-A	0000000000	AP200108	CASHG	Fall AED Maintenance	B	08/21/2020	09/29/2020	R		\$1,786.98
							20-21					\$1,786.98
SCHIELEV000	Schindler Elevator Corp	7100437364	0000000000	AP200108	CASHG	Witnessing Fee	B	08/31/2020	09/29/2020	R		\$500.00
							20-21					\$500.00
SCHO 000	Scholastic Inc	23638249	0000000000	AP200108	CASHG	Supplies	B	08/25/2020	09/29/2020	R		\$44.94
							20-21					\$44.94

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
SCHO	000 Scholastic Inc	M6912382	0000000000	AP200108	CASHG	Supplies - FS	B	09/01/2020	09/29/2020	R	\$2,426.84
							20-21				\$2,426.84
SCHO	000 Scholastic Inc	M6920423	0000000000	AP200108	CASHG	Supplies	B	07/09/2020	09/29/2020	R	\$132.83
							20-21				\$132.83
SCHOHEA1000	School Health Corporation	1516968-00	0000000000	AP200108	CASHG	Services	B	06/11/2020	09/29/2020	R	\$285.00
							20-21				\$285.00
SCHOTR	000 Scholastic	M6990686	0000000000	AP200108	CASHG	PreK Supplies	B	09/01/2020	09/29/2020	R	\$836.28
							20-21				\$836.28
SINGLE P000	Single Path, LLC	20663299	0000000000	AP200108	CASHG	1:1 Project Leadership	B	07/15/2020	09/29/2020	R	\$2,000.00
							20-21				\$2,000.00
SINKOLIS000	Sinkovec, Lisa	200923-LS	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$1,347.00
							20-21				\$1,347.00
SMITHE	000 Smithereen Pest Management	2278628	0000000000	AP200108	CASHG	Bees/Wasps - PC	B	08/24/2020	09/30/2020	R	\$125.00
							20-21				\$125.00
SOLIHEAL000	Soliant Health	20009535	0000000000	AP200108	CASHG	Payment for Services	B	09/04/2020	09/29/2020	R	\$1,273.61
							20-21				\$1,273.61
SOLIHEAL000	Soliant Health	20009611	0000000000	AP200108	CASHG	Payment for Services	B	09/04/2020	09/29/2020	R	\$522.79
							20-21				\$522.79
SOLIHEAL000	Soliant Health	20011512	0000000000	AP200108	CASHG	Services	B	09/11/2020	09/30/2020	R	\$217.53
							20-21				\$217.53
SOLIHEAL000	Soliant Health	20015715	0000000000	AP200108	CASHG	Services	B	09/23/2020	09/30/2020	R	\$1,418.25
							20-21				\$1,418.25
SONA ERI000	Sona, Erin	200910-ES	0000000000	AP200108	CASHG	Supply Reimbursement	B	09/10/2020	09/30/2020	R	\$68.90
							20-21				\$68.90

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
SOUSAGER000	Sousa, Geraldine	200923-SG	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$530.00 \$530.00
SPECEDUC000	Special Edu. Dist. Of Lake County	09102020	0000000000	AP200108	CASHG	Outplaced Tuition	B 20-21	09/10/2020	09/29/2020	R	\$106,864.98 \$106,864.98
SPECEDUC000	Special Edu. Dist. Of Lake County	FY21 Audiology	0000000000	AP200108	CASHG	Services	B 20-21	09/15/2020	09/29/2020	R	\$11,523.00 \$11,523.00
SPECEDUC000	Special Edu. Dist. Of Lake County	FY21 O&M EAV	0000000000	AP200108	CASHG	SEDOL O&M	B 20-21	09/15/2020	09/29/2020	R	\$27,494.00 \$27,494.00
STADLERI000	Stadlman, Eric	200909-ES	0000000000	AP200108	CASHG	Mileage Reimbursement	B 20-21	09/09/2020	09/30/2020	R	\$100.77 \$100.77
T MOBILE000	T Mobile	200823	0000000000	AP200108	CASHG	Phone Service	B 20-21	08/23/2020	09/29/2020	R	\$433.25 \$433.25
T MOBILE000	T Mobile	200923	0000000000	AP200108	CASHG	Phone Services	B 20-21	09/23/2020	09/30/2020	R	\$786.59 \$786.59
TALANNIV000	Talanda, Nivia	200923-NT	0000000000	AP200108	CASHG	Tuition Reimbursement	B 20-21	09/23/2020	09/29/2020	R	\$1,380.41 \$1,380.41
TDS MET 000	TDS Metrocom	200825	0000000000	AP200108	CASHG	Phones	B 20-21	08/25/2020	09/30/2020	R	\$50.14 \$50.14
TDS MET 000	TDS Metrocom	200925-1	0000000000	AP200108	CASHG	Phones	B 20-21	09/25/2020	09/30/2020	R	\$9.43 \$9.43
TECHNOLO001	Technology Resource Advisors, Inc.	30202	0000000000	AP200108	CASHG	Repairs	B 20-21	09/08/2020	09/30/2020	R	\$1,150.00 \$1,150.00
US BANK000	US Bank	5846223	0000000000	AP200108	CASHG	Agent Fee	B 20-21	08/25/2020	09/30/2020	R	\$450.00 \$450.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
VICKETOS000	Vickers, Toshiko	200911	0000000000	AP200108	CASHG	Japanese Translation	B	09/11/2020	09/30/2020	R	\$690.00
							20-21				\$690.00
VICKETOS000	Vickers, Toshiko	200922	0000000000	AP200108	CASHG	Japanese Translation	B	09/22/2020	09/30/2020	R	\$720.00
							20-21				\$720.00
VILLGRAY000	Village Of Grayslake	200901	0000000000	AP200108	CASHG	Water & Sewer - DO Jul 15-Aug 14, 2020	B	09/01/2020	09/30/2020	R	\$246.09
							20-21				\$246.09
VILLGRAY000	Village Of Grayslake	200901-GMS	0000000000	AP200108	CASHG	Water & Sewer - GMS Jul 15-Aug 14, 2020	B	09/01/2020	09/30/2020	R	\$131.65
							20-21				\$131.65
VILLGRAY000	Village Of Grayslake	200901-ISC	0000000000	AP200108	CASHG	Water & Sewer - ISC Jul 16-Aug 14, 2020	B	09/01/2020	09/30/2020	R	\$1,640.18
							20-21				\$1,640.18
VILLGRAY000	Village Of Grayslake	200901-WV	0000000000	AP200108	CASHG	Water & Sewer - MV Jul 15-Aug 14, 2020	B	09/01/2020	09/30/2020	R	\$1,077.36
							20-21				\$1,077.36
VILLGRAY000	Village Of Grayslake	200901-WVA	0000000000	AP200108	CASHG	Water & Sewer - WV Jul 15-Aug 14, 2020	B	09/01/2020	09/30/2020	R	\$1,499.57
							20-21				\$1,499.57
VILLHAIN000	Village Of Hainesville	200915	0000000000	AP200108	CASHG	Sewer - PV Aug 1-31, 2020	B	09/15/2020	09/30/2020	R	\$33.38
							20-21				\$33.38
VILLOFRO000	Village of Round Lake	200915	0000000000	AP200108	CASHG	Water & Sewer - AV May 29-Jul 31, 2020	B	09/15/2020	09/30/2020	R	\$21.00
							20-21				\$21.00
VOYAGER 000	Voyager Sopris Learning	2566882	0000000000	AP200108	CASHG	Reading Ranger Loyalty Student Lic	B	08/27/2020	09/30/2020	R	\$480.00
							20-21				\$480.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
VT SERVI000	VT Services, Inc.	144099	0000000000	AP200108	CASHG	Mac Book Air Repair Services	B	07/21/2020	09/30/2020	R	\$396.95
							20-21				\$396.95
VT SERVI000	VT Services, Inc.	144710	0000000000	AP200108	CASHG	Repair - Apple Mac Book	B	09/03/2020	09/29/2020	R	\$470.00
							20-21				\$470.00
VT SERVI000	VT Services, Inc.	144772	0000000000	AP200108	CASHG	Repairs	B	09/09/2020	09/30/2020	R	\$225.00
							20-21				\$225.00
WASTE M 000	Waste Management	3689245-2013-4	0000000000	AP200108	CASHG	Service - PC	B	08/31/2020	09/30/2020	R	\$18.71
							20-21				\$18.71
WEXBANK 000	WEX Bank	67230843	0000000000	AP200108	CASHG	Fuel	B	08/31/2020	09/30/2020	R	\$1,247.42
							20-21				\$1,247.42
WHITEJAS000	White, Jason	200923-JW	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$2,266.00
							20-21				\$2,266.00
WIESNKAR000	Wiesner, Karen	200923-KW	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$2,266.00
							20-21				\$2,266.00
WISDOANA000	Wisdom, Ana	200923-AW	0000000000	AP200108	CASHG	Tuition Reimbursement	B	09/23/2020	09/29/2020	R	\$742.30
							20-21				\$742.30
WOLD ARC000	Wold Architects & Engineers	68386	0000000000	AP200108	CASHG	District Wide Capacity Study COVID	B	09/30/2020	09/30/2020	R	\$1,458.00
							20-21				\$1,458.00
WOLK CHR000	Wolk, Christopher	200818-CW	0000000000	AP200108	CASHG	Tuition Reimbursement	B	08/18/2020	09/29/2020	R	\$620.00
							20-21				\$620.00
XEROX FI000	Xerox Financial Services	2243860	0000000000	AP200108	CASHG	Lease Payment Aug 25-Sep 24, 2020	B	08/26/2020	09/30/2020	R	\$1,610.93
							20-21				\$1,610.93

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
XEROX FI000	Xerox Financial Services	2285963	0000000000	AP200108	CASHG	Lease Payment - 09/25 - 10/24	B	09/23/2020	09/30/2020	R	\$1,610.93
							20-21				\$1,610.93
ZOTMMAR000	Zottmann, Mark	200901	0000000000	AP200108	CASHG	Mileage Reimbursement	B	09/01/2020	09/29/2020	R	\$62.18
							20-21				\$62.18
ZOTMMAR000	Zottmann, Mark	200901-A	0000000000	AP200108	CASHG	Mileage Reimbursement	B	09/01/2020	09/29/2020	R	\$37.38
							20-21				\$37.38
ZOTMMAR000	Zottmann, Mark	200902	0000000000	AP200108	CASHG	Phone Reimbursement Jul/Aug 2020	B	09/02/2020	09/29/2020	R	\$30.00
							20-21				\$30.00
ARTRAGE0000	ArtRageous Apparel	2849	0132000000	AP200108	CASHG	Staff PPE Masks	P B	09/30/2020	09/30/2020	R	\$4,375.00
							20-21				\$4,375.00
SHEET ME000	Sheet Metal Supply, Ltd.	119511-1	0132000007	AP200108	CASHG	Plexiglass for all offices	P B	08/13/2020	09/30/2020	R	\$2,138.05
							20-21				\$2,138.05
BEST PLU000	Best Plumbing Specialties, Inc.	10491313	0132000010	AP200108	CASHG	Plumbing Supplies	P B	09/17/2020	09/29/2020	R	\$172.21
							20-21				\$172.21
BEST PLU000	Best Plumbing Specialties, Inc.	5975006	0132000010	AP200108	CASHG	Plumbing Supplies	P B	09/04/2020	09/29/2020	R	\$740.46
							20-21				\$740.46
BEST PLU000	Best Plumbing Specialties, Inc.	5976379	0132000010	AP200108	CASHG	Plumbing Supplies	P B	09/11/2020	09/29/2020	R	\$332.11
							20-21				\$332.11
HOME DEP000	Home Depot - Pro Institutional	573734167	0132000015	AP200108	CASHG	Purell (Covid)	P B	09/18/2020	09/29/2020	R	\$1,238.40
							20-21				\$1,238.40
HOME DEP000	Home Depot - Pro Institutional	573478039	0132000016	AP200108	CASHG	Custodial Materials	P B	09/17/2020	09/29/2020	R	\$69.00
							20-21				\$69.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>			<u>DISC AMT</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>		
HOME DEP000	Home Depot - Pro Institutional	573478047	0132000016	AP200108	CASHG	Custodial Materials	P	B	09/17/2020	09/29/2020	R	\$700.38		
							20-21					\$700.38		
SUPPLYWO000	Supplyworks	573734183	0132000016	AP200108	CASHG	Custodial Materials	P	B	09/18/2020	09/29/2020	R	\$357.48		
							20-21					\$357.48		
SUPPLYWO000	Supplyworks	574794905	0132000016	AP200108	CASHG	Custodial Materials	P	B	09/24/2020	09/29/2020	R	\$1,072.44		
							20-21					\$1,072.44		
HOME DEP000	Home Depot - Pro Institutional	570231647	0132000017	AP200108	CASHG	Youth Masks (Covid)	P	B	08/31/2020	09/29/2020	R	\$101.88		
							20-21					\$101.88		
SHEET ME000	Sheet Metal Supply, Ltd.	119986	0132000018	AP200108	CASHG	Avon plexiglass office Stand Up Plexi for OT (ECC) Covid	P	B	09/01/2020	09/30/2020	R	\$1,180.60		
							20-21					\$1,180.60		
TOTAL NUMBER OF BATCH INVOICES:							214					\$640,567.21		
													214 COMPUTER CHECK INVOICES	\$640,567.21
TOTAL INVOICES:							214						\$640,567.21	
BANK TOTALS:			BANK	BANK ACCOUNT #					INVOICE AMOUNT			NET AMOUNT		
			CASHG	**A000 1120 0000 00 000000					\$640,567.21			\$640,567.21		

LIQUIDATION STATUS (LQ) CODE LEGEND:
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

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REPORT SPECIFICATIONS
DISTRICT:      Community Consolidated SD 46
REPORT TITLE:  AP Invoice Update Register
REQUESTED BY:  lourie.boyd   DATE:      10/02/20
PROGRAM NAME:  fin/3aprpt01. TIME:      9:49:41 AM
COPIES:       1             LPI:        6
RUN ON SERVER: no          CREATE ASCII FILE: NO
*****

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REPORT SEQUENCE:      Purchase order number
INVOICE TYPE(S):      BATCH
CHECK TYPE(S):        ALL

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PRINT DETAIL:	NO	PRINT ACCOUNTING:	NO
STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	SA200108	ENDING BATCH #:	SA200108
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:	01/01/1900	ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	-999,999,999.99	ENDING INVOICE AMOUNT:	9999,999,999.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
PM MUSIC000	PM Music Center	200909	0000000000	SA200108	S/Act	Instrument Rental - Student Scholarship	B	10/02/2020	10/02/2020	R	\$396.00
								20-21			\$396.00
TOTAL NUMBER OF BATCH INVOICES:							1				\$396.00
								1	COMPUTER CHECK INVOICES		\$396.00
TOTAL INVOICES:							1				\$396.00
BANK TOTALS:		BANK	BANK ACCOUNT #			INVOICE AMOUNT		NET AMOUNT			
		S/Act	**A000 1260 0000 00 000000			\$396.00		\$396.00			

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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL	DESCRIPTION	1099							ACCT AMOUNT
STATE BA000	State Bank of the Lakes	2001008	0000000000	ACH20010	CASHG	Solar Debt Payment	H		09/28/2020	09/28/2020	R	\$50,035.88
	30E010 5200 6002 00 000000						20-21			1670148		\$50,035.88
	30E010 5300 6001 00 000000											\$6,828.81
												\$43,207.07
TOTAL NUMBER OF HISTORY INVOICES:							1					\$50,035.88
							1	COMPUTER CHECK INVOICES				\$50,035.88
TOTAL INVOICES:							1					\$50,035.88
BANK TOTALS:			BANK	BANK ACCOUNT #					INVOICE AMOUNT			NET AMOUNT
			CASHG	**A000 1120 0000 00 000000					\$50,035.88			\$50,035.88

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***** End of report *****

**Community Consolidated School District 46
Treasurer's Report
AUGUST 2020**

	Education	O&M	Debt Service	Transportation	FICA/Social Sec	Capital Projects	Working Cash	Tort	Total
Beginning Cash Balance	\$ 7,230,091.84	\$ 3,539,916.46	\$ 4,882,543.01	\$ 2,083,751.85	\$ 834,847.61	\$ 94,576.07	\$ 2,809,990.45	\$ 135,271.94	\$21,610,989.2
Revenues									
Local	\$659,858.23	\$92,313.97	\$203,707.60	\$36,067.38	\$58,000.26	\$113.60	\$4.16	\$4,759.11	\$1,054,824.31
State	\$1,336,569.93	\$0.00	\$0.00	\$388,211.33	\$0.00	\$0.00	\$0.00	\$0.00	\$1,724,781.26
Federal	\$166,765.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166,765.13
Other Revenue Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$2,163,193.29	\$92,313.97	\$203,707.60	\$424,278.71	\$58,000.26	\$113.60	\$4.16	\$4,759.11	\$2,946,370.70
Expenditures									
Payroll	\$366,647.74	\$79,116.56	\$0.00	\$1,920.26	\$0.00	\$0.00	\$0.00	\$0.00	\$447,684.56
Other Expenditures	\$744,051.04	\$31,485.44	\$550.00	\$60,827.88	\$48,051.29	\$0.00	\$0.00	\$188,629.00	\$1,073,594.65
Total Disbursements	\$1,110,698.78	\$110,602.00	\$550.00	\$62,748.14	\$48,051.29	\$0.00	\$0.00	\$188,629.00	\$1,521,279.21
Other Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Cash Balance	\$ 8,282,586.35	\$ 3,521,628.43	\$ 5,085,700.61	\$ 2,445,282.42	\$ 844,796.58	\$ 94,689.67	\$ 2,809,994.61	\$ (48,597.95)	\$ 23,036,080.72

First American Bank	\$1,679,685.17
Plus: PMA	\$22,175,950.81
Balance per Bank Statements	\$23,855,635.98
Less outstanding transfer to SAF	(\$24.00)
Less Outstanding Checks (including Kazmer)	(\$819,531.26)
Adjusted Bank Balance	\$23,036,080.72
General Ledger Balance	\$23,036,080.72
Difference	\$0.00

Mary Werling

Mary Werling, Treasurer

FDTLOC	FUNC	OBJ	SJ	SOURCE	FUNC	2020-21	2020-21	Unencumbered	2020-21
						Revised Budget	FYTD Activity	Balance - FY Act	FY %
10R000	1				Revenue From Local Sources	23,213,511.00	1,612,206.23	21,601,447.27	6.94
10R000	3				Revenue From State Sources	14,200,120.00	1,367,829.31	12,832,290.69	9.63
10R000	4				Revenue From Federal Sources	3,014,721.00	448,309.78	2,566,411.22	14.87
10R020	1				Revenue From Local Sources	36,500.00	16,070.00	20,722.50	43.23
10R030	1				Revenue From Local Sources	22,700.00	15,185.00	7,671.10	66.21
10R040	1				Revenue From Local Sources	131,600.00	39,676.00	92,629.00	29.61
10R050	1				Revenue From Local Sources	51,300.00	22,173.10	29,538.90	42.42
10R060	1				Revenue From Local Sources	46,300.00	13,115.00	33,257.50	28.17
10R080	1				Revenue From Local Sources	95,700.00	29,801.50	67,048.50	29.94
10R090	1				Revenue From Local Sources	40,300.00	17,257.72	23,914.78	40.66
10R100	1				Revenue From Local Sources	89,400.00	21,082.75	69,769.75	21.96
10					Education Fund	40,942,152.00	3,602,706.39	37,344,701.21	8.79
20R000	1				Revenue From Local Sources	4,082,861.00	244,924.96	3,837,936.04	6.00
20					Operations/Maintenance Fund	4,082,861.00	244,924.96	3,837,936.04	6.00
30R000	1				Revenue From Local Sources	7,671,942.00	543,756.91	7,128,185.09	7.09
30R000	8					600,431.00	0.00	600,431.00	0.00
30					Debt Service	8,272,373.00	543,756.91	7,728,616.09	6.57
40R000	1				Revenue From Local Sources	1,375,993.00	96,260.18	1,279,732.82	7.00
40R000	3				Revenue From State Sources	1,503,000.00	388,211.33	1,114,788.67	25.83
40R015	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R020	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R030	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R040	1				Revenue From Local Sources	7,000.00	0.00	7,000.00	0.00
40R050	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R060	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R080	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R090	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
40R100	1				Revenue From Local Sources	2,000.00	0.00	2,000.00	0.00
40					Transportation Fund	2,894,993.00	484,471.51	2,410,521.49	16.73
50R000	1				Revenue From Local Sources	1,681,797.00	149,795.05	1,532,001.95	8.91
50					IMRF - FICA - Medicare	1,681,797.00	149,795.05	1,532,001.95	8.91
60R000	1				Revenue From Local Sources	1,000.00	322.24	677.76	32.22
60R020	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
60R030	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
60R040	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
60R050	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
60R080	1				Revenue From Local Sources	1,000.00	0.00	1,000.00	0.00
60					Capital Projects	6,000.00	322.24	5,677.76	5.37
70R000	1				Revenue From Local Sources	23,049.00	13.93	23,035.07	0.06
70					Working Cash Fund	23,049.00	13.93	23,035.07	0.06
80R000	1				Revenue From Local Sources	182,640.00	12,694.72	169,945.28	6.95
80					Tort	182,640.00	12,694.72	169,945.28	6.95
Grand Revenue Totals						58,085,865.00	5,038,685.71	53,052,434.89	8.67

Number of Accounts: 114

***** End of report *****

PDTLOC	FUNC	OBJ	SJ	SOURCE	FUNC	2020-21	2020-21	Unencumbered	2020-21
						Revised Budget	FYTD Activity	Balance - YTD Act	FY \$
10	---	1100	----		Regular Programs	186,684.00	147,750.00	38,934.00	79.14
10	---	1110	----		Regular Instruction K-8	15,025,017.00	107,344.36	14,922,667.64	8.19
10	---	1125	----		PreK Instruction	334,963.00	0.00	334,963.00	1.92
10	---	1200	----		Special Ed Instruction	4,938,084.00	36,588.81	4,901,495.19	8.74
10	---	1225	----		PreK Special Education	794,423.00	51,813.98	742,609.02	17.92
10	---	1250	----		Remedial/Supplemental Program	2,143,252.00	-939.80	2,144,191.80	8.50
10	---	1500	----		Extra Curr - General	379,220.00	-35.00	379,255.00	0.05
10	---	1505	----		Hourly Extra Duty	54,224.00	312.30	53,911.70	0.71
10	---	1600	----		Summer School Programs	40,792.00	20,844.59	19,947.41	51.10
10	---	1601	----		Summer School ESY	14,309.00	0.00	14,309.00	0.00
10	---	1800	----		Bilingual Programs	1,984,731.00	20,060.64	1,964,670.36	9.40
10	---	1912	----		Private Tuition K-12	1,400,000.00	54,699.22	1,345,300.78	64.30
10	---	2110	----		Attendance and Social Work Ser	1,342,590.00	21,230.00	1,321,360.00	8.89
10	---	2130	----		Health Services	900,755.00	23,507.95	877,247.05	7.38
10	---	2140	----		Psychological Services	514,648.00	16.94	514,631.06	8.81
10	---	2150	----		Speech Pathology and Audiology	897,440.00	-225.00	897,665.00	8.05
10	---	2190	----		Occl/Phys Therapy	498,484.00	0.00	498,484.00	8.45
10	---	2210	----		Improvement of Instruction	976,442.00	78,414.81	898,027.19	13.54
10	---	2220	----		Edu Media Services/Library	802,470.00	1,453.58	801,016.42	7.93
10	---	2230	----		Assessment and Testing	110,657.00	1,027.90	109,629.10	1.66
10	---	2310	----		Board of Education Services	359,211.00	93,191.18	263,519.82	36.04
10	---	2320	----		Superintendent's Office	351,533.00	53,345.12	298,187.88	23.18
10	---	2330	----		Special Area Administration	577,975.00	89,351.87	488,623.13	29.31
10	---	2363	----		Unemployment Insurance	10,000.00	0.00	10,000.00	0.00
10	---	2410	----		Office of the Principal Servic	1,943,876.00	258,553.91	1,685,322.09	21.34
10	---	2510	----		Director of Business Support	176,950.00	43,875.00	133,075.00	34.54
10	---	2520	----		Fiscal Services	341,335.00	45,729.96	295,405.04	18.92
10	---	2560	----		Food Services	800,383.00	11,604.04	788,778.96	15.38
10	---	2570	----		Internal Service-Print/Dupl	243,000.00	8,994.26	234,005.74	14.76
10	---	2640	----		HR-Staff Services	422,851.00	46,855.23	375,995.77	16.86
10	---	2660	----		Technology-Data Administration	1,404,909.00	429,215.34	549,043.66	51.11
10	---	3000	----		Community Services	10,228.00	0.00	10,228.00	0.00
10	---	3700	----		Nonpublic School Pupils Servic	25,300.00	5,176.18	20,123.82	21.03
10	---	4210	----		Tuition - Regular Education	3,000.00	0.00	3,000.00	546.00
10	---	4220	----		Sp. Ed Tuition to Other LEA	2,305,000.00	0.00	2,305,000.00	27.15
10	---	6000	----		Provision For Contingencies	252,500.00	0.00	252,500.00	0.00
10	---	----	----		Education Fund	42,567,236.00	1,649,757.37	40,493,123.63	14.94
20	---	2540	----		Operations and Maintenance	3,550,582.00	229,203.66	3,321,378.34	15.97
20	---	6000	----		Provision For Contingencies	100,000.00	0.00	100,000.00	0.00
20	---	8410	----		Trsfr for debt principal	518,334.00	0.00	518,334.00	0.00
20	---	8510	----		Transfer for Interest Pmt	82,097.00	0.00	82,097.00	0.00
20	---	8840	----		Other Uses	400,000.00	0.00	400,000.00	0.00
20	---	----	----		Operations/Maintenance Fund	4,651,013.00	229,203.66	4,421,809.34	12.19
30	---	5200	----		Debt Services - LT Debt Int	6,555,068.00	0.00	6,555,068.00	0.11
30	---	5300	----		Debt Services - LT Debt Princ.	1,730,721.00	0.00	1,730,721.00	4.92
30	---	5400	----		Debt Serv - ST Principal	18,500.00	550.00	17,950.00	7.03
30	---	----	----		Debt Service	8,304,289.00	550.00	8,303,739.00	1.13
40	---	2550	----		Pupil Transportation Services	2,929,903.00	64,106.63	2,865,796.37	8.87
40	---	6000	----		Provision For Contingencies	100,000.00	0.00	100,000.00	0.00
40	---	----	----		Transportation Fund	3,029,903.00	64,106.63	2,965,796.37	8.57
50	---	1100	----		Regular Programs	535.00	0.00	535.00	0.00
50	---	1110	----		Regular Instruction K-8	232,878.00	252.78	232,625.22	7.75
50	---	1200	----		Special Ed Instruction	300,570.00	11.57	300,558.43	8.34
50	---	1225	----		PreK Special Education	64,267.00	2,265.28	62,001.72	12.81
50	---	1250	----		Remedial/Supplemental Program	101,152.00	0.00	101,152.00	8.87
50	---	1500	----		Extra Curr - General	9,401.00	0.00	9,401.00	0.03

FDTLOC	FUNC	OBJ	SJ	SOURCE	FUNC	2020-21	2020-21	Unencumbered	2020-21
						Revised Budget	FYTD Activity	Balance - YTD Act	FY %
50	---	1600	----		Summer School Programs	2,008.00	975.73	1,032.27	48.59
50	---	1601	----		Summer School ESY	1,559.00	0.00	1,559.00	0.00
50	---	1800	----		Bilingual Programs	41,093.00	559.29	40,533.71	13.88
50	---	2110	----		Attendance and Social Work Ser	14,553.00	0.00	14,553.00	8.55
50	---	2130	----		Health Services	69,147.00	3,164.16	65,982.84	12.80
50	---	2140	----		Psychological Services	5,824.00	0.00	5,824.00	9.23
50	---	2150	----		Speech Pathology and Audiology	11,570.00	0.00	11,570.00	8.23
50	---	2190	----		Occl/Phys Therapy	86,336.00	0.00	86,336.00	8.40
50	---	2210	----		Improvement of Instruction	17,694.00	2,313.04	15,380.96	21.20
50	---	2220	----		Edu Media Services/Library	34,097.00	61.90	34,035.10	7.14
50	---	2310	----		Board of Education Services	3,445.00	127.36	3,317.64	5.55
50	---	2320	----		Superintendent's Office	13,573.00	2,212.76	11,360.24	24.45
50	---	2330	----		Special Area Administration	33,034.00	5,380.55	27,653.45	24.42
50	---	2410	----		Office of the Principal Servic	96,315.00	9,118.34	87,196.66	17.71
50	---	2510	----		Director of Business Support	5,234.00	3,356.44	1,877.56	89.34
50	---	2520	----		Fiscal Services	33,292.00	5,380.56	27,911.44	22.13
50	---	2540	----		Operations and Maintenance	188,880.00	29,266.37	159,613.63	23.12
50	---	2550	----		Pupil Transportation Services	0.00	524.97	-524.97	0.00
50	---	2560	----		Food Services	10,718.00	1,224.95	9,493.05	16.33
50	---	2640	----		HR-Staff Services	14,298.00	3,829.32	10,468.68	40.17
50	---	2660	----		Technology-Data Administration	109,791.00	18,988.97	90,802.03	25.31
50	---	4120	----		Payments for Special Education	79,610.00	0.00	79,610.00	0.00
50	---	6000	----		Provision For Contingencies	50,000.00	0.00	50,000.00	0.00
50	---	----	----		IMRF - FICA - Medicare	1,635,076.00	89,018.77	1,546,057.23	13.01
60	---	2530	----		Facilities Acq & Const	400,000.00	0.00	400,000.00	0.00
60	---	----	----		Capital Projects	400,000.00	0.00	400,000.00	0.00
70	---	8120	----		Permanent Transfer of Interest	20,000.00	0.00	20,000.00	0.00
70	---	----	----		Working Cash Fund	20,000.00	0.00	20,000.00	0.00
80	---	2310	----		Board of Education Services	2,100.00	0.00	2,100.00	0.00
80	---	2364	----		Insurance Payment--General	0.00	188,629.00	-188,629.00	0.00
80	---	2540	----		Operations and Maintenance	187,000.00	0.00	187,000.00	0.00
80	---	----	----		Tort	189,100.00	188,629.00	471.00	99.75
Grand Expense Totals						60,796,617.00	2,221,265.43	58,150,996.57	12.64

Number of Accounts: 1482

***** End of report *****

Student Activity Fund

August 2020

Bank Stmt	76,222.97
Outstanding Checks	2,513.94
Outstanding deposit	144.00
to general account	73,853.03
General Ledger Bal	73,853.03
GL vs Bank	-

Beginning Balance		\$67,702.74
11R010 1799 0000 00 000000	District Office	\$ 2.95
11R030 1799 0000 00 091030	Avon Clubs	\$ 32.00
11R040 1799 0000 00 026540	Middle School Yearbook	\$ 48.00
11R040 1799 0000 00 032140	Middle School Athletic Boosters	\$ 5,726.34
11R040 1799 0000 00 035340	Middle School Spring Play	\$ 2,467.50
11R040 1799 0000 00 035740	Middle School Band	\$ 24.00
11R040 1799 0000 00 091040	Middle School Clubs	\$ 12.00
11R080 1799 0000 00 091080	Frederick School Curriculum Enhancement	\$ 10.00
11E080 1999 6999 00 026580	Frederick School Yearbook	\$ (2,172.50)
Ending Balance		\$73,853.03

FDTLOC	FUNC	OBJ	SJ	SOURCE	LOC	SOURCE	August 2020-21	2020-21
							Monthly Activity	FYTD Activity
11R010	1799	0000	00	000000	District Office		2.95	6.13
11R010	1799	0000	00	025010	District Office	Destination Imagination Club	0.00	0.00
11R010	1799	0000	00	063010	District Office	Retiree Recognition	0.00	0.00
11R010	1799	0000	00	099990	District Office	Treasurer Acct	0.00	0.00
11R010	----	----	--	-----	District Office		2.95	6.13
11R020	1799	0000	00	026220	Prairieview	Student Booksto	0.00	0.00
11R020	1799	0000	00	026320	Prairieview	Student Countil	0.00	0.00
11R020	1799	0000	00	026520	Prairieview	Memory Yearbook	0.00	38.00
11R020	1799	0000	00	053020	Prairieview	Social Fund	0.00	36.00
11R020	1799	0000	00	091020	Prairieview	Clubs	0.00	0.00
11R020	----	----	--	-----	Prairieview		0.00	74.00
11R025	1799	0000	00	052025	Early Childhood Center	ECC Convenience Account	0.00	0.00
11R025	----	----	--	-----	Early Childhood Center		0.00	0.00
11R030	1799	0000	00	026330	Avon	Student Council	0.00	0.00
11R030	1799	0000	00	026430	Avon	Year Book	0.00	0.00
11R030	1799	0000	00	053030	Avon	Social Fund	0.00	0.00
11R030	1799	0000	00	091030	Avon	Clubs	32.00	32.00
11R030	----	----	--	-----	Avon		32.00	32.00
11R040	1799	0000	00	014040	Middle School	Field Trips	0.00	0.00
11R040	1799	0000	00	023040	Middle School	Graduation Activities	0.00	0.00
11R040	1799	0000	00	026340	Middle School	Student Council	0.00	0.00
11R040	1799	0000	00	026540	Middle School	Yearbook	48.00	48.00
11R040	1799	0000	00	032140	Middle School	Athletic Boosters	5,726.34	5,901.84
11R040	1799	0000	00	035140	Middle School	Chorus	0.00	0.00
11R040	1799	0000	00	035240	Middle School	Fall Musical	0.00	0.00
11R040	1799	0000	00	035340	Middle School	Spring Play	2,467.50	2,587.50
11R040	1799	0000	00	035440	Middle School	Ski Club	0.00	0.00
11R040	1799	0000	00	035640	Middle School	Illuminations	0.00	0.00
11R040	1799	0000	00	035740	Middle School	Band	24.00	24.00
11R040	1799	0000	00	035840	Middle School	Science Olympiad	0.00	0.00
11R040	1799	0000	00	036840	Middle School	Casual for a Cause	0.00	0.00
11R040	1799	0000	00	038140	Middle School	Talent Show	0.00	0.00
11R040	1799	0000	00	038240	Middle School	GMS Conference Exp	0.00	0.00
11R040	1799	0000	00	044040	Middle School	Community Night	0.00	0.00
11R040	1799	0000	00	052040	Middle School	Social Fund	0.00	0.00
11R040	1799	0000	00	091040	Middle School	Clubs	12.00	30.00
11R040	----	----	--	-----	Middle School		8,277.84	8,591.34
11R050	1799	0000	00	026250	Woodview	WV School Store	0.00	0.00
11R050	1799	0000	00	026350	Woodview	Student Countil	0.00	0.00
11R050	1799	0000	00	026550	Woodview	Yearbook	0.00	0.00
11R050	1799	0000	00	041050	Woodview	Design Team	0.00	0.00
11R050	1799	0000	00	052050	Woodview	Social Fund	0.00	0.00
11R050	1799	0000	00	091050	Woodview	Clubs	0.00	0.00
11R050	----	----	--	-----	Woodview		0.00	0.00
11R060	1799	0000	00	011060	Meadowview	Yearbook	0.00	0.00
11R060	1799	0000	00	026260	Meadowview	Student Bookstore	0.00	0.00
11R060	1799	0000	00	026360	Meadowview	Student Council	0.00	0.00
11R060	1799	0000	00	052060	Meadowview	Social Fund	0.00	0.00
11R060	1799	0000	00	053060	Meadowview	Pop Money	0.00	0.00
11R060	1799	0000	00	091060	Meadowview	Clubs	0.00	0.00
11R060	----	----	--	-----	Meadowview		0.00	0.00
11R080	1799	0000	00	026380	Frederick School	Student Council	0.00	0.00
11R080	1799	0000	00	026580	Frederick School	Yearbook	0.00	0.00
11R080	1799	0000	00	032380	Frederick School	Clubs	0.00	0.00
11R080	1799	0000	00	033080	Frederick School	Band Boosters	0.00	0.00

						August 2020-21	2020-21
FPTLOC	FUNC	OBJ	SJ	SOURCE	LOC	Monthly Activity	FYTD Activity
11R080	----	----	--	-----	Frederick School	10.00	35.00
11R100	1799	0000	00	263100	Park Campus West	0.00	0.00
11R100	1799	0000	00	265100	Park Campus West	0.00	0.00
11R100	1799	0000	00	353100	Park Campus West	0.00	0.00
11R100	1799	0000	00	440100	Park Campus West	0.00	0.00
11R100	1799	0000	00	520100	Park Campus West	0.00	0.00
11R100	1799	0000	00	910100	Park Campus West	0.00	0.00
11R100	----	----	--	-----	Park Campus West	0.00	0.00
11E000	0000	0000	00	000000		0.00	0.00
11E000	----	----	--	-----	*	0.00	0.00
11E010	1999	6990	00	025010	District Office	0.00	0.00
11E010	1999	6990	00	063010	District Office	0.00	0.00
11E010	1999	6990	00	099990	District Office	0.00	0.00
11E010	----	----	--	-----	District Office	0.00	0.00
11E020	1999	6990	00	026220	Prairieview	0.00	0.00
11E020	1999	6990	00	026320	Prairieview	0.00	0.00
11E020	1999	6990	00	026520	Prairieview	0.00	0.00
11E020	1999	6990	00	053020	Prairieview	0.00	0.00
11E020	1999	6990	00	091020	Prairieview	0.00	0.00
11E020	----	----	--	-----	Prairieview	0.00	0.00
11E030	1999	6990	00	026330	Avon	0.00	0.00
11E030	1999	6990	00	026430	Avon	0.00	0.00
11E030	1999	6990	00	053030	Avon	0.00	0.00
11E030	1999	6990	00	091030	Avon	0.00	0.00
11E030	----	----	--	-----	Avon	0.00	0.00
11E040	1999	6990	00	014040	Middle School	0.00	0.00
11E040	1999	6990	00	023040	Middle School	0.00	0.00
11E040	1999	6990	00	026340	Middle School	0.00	0.00
11E040	1999	6990	00	026540	Middle School	0.00	0.00
11E040	1999	6990	00	032140	Middle School	0.00	0.00
11E040	1999	6990	00	035140	Middle School	0.00	0.00
11E040	1999	6990	00	035240	Middle School	0.00	0.00
11E040	1999	6990	00	035340	Middle School	0.00	0.00
11E040	1999	6990	00	035440	Middle School	0.00	0.00
11E040	1999	6990	00	035640	Middle School	0.00	0.00
11E040	1999	6990	00	035840	Middle School	0.00	0.00
11E040	1999	6990	00	038140	Middle School	0.00	0.00
11E040	1999	6990	00	038240	Middle School	0.00	0.00
11E040	1999	6990	00	091040	Middle School	0.00	0.00
11E040	----	----	--	-----	Middle School	0.00	0.00
11E050	1999	6990	00	026350	Woodview	0.00	0.00
11E050	1999	6990	00	041050	Woodview	0.00	0.00
11E050	1999	6990	00	052050	Woodview	0.00	0.00
11E050	1999	6990	00	091050	Woodview	0.00	0.00
11E050	----	----	--	-----	Woodview	0.00	0.00
11E060	1999	6990	00	011060	Meadowview	0.00	0.00
11E060	1999	6990	00	026260	Meadowview	0.00	0.00
11E060	1999	6990	00	026360	Meadowview	0.00	0.00
11E060	1999	6990	00	052060	Meadowview	0.00	0.00
11E060	1999	6990	00	053060	Meadowview	0.00	0.00
11E060	1999	6990	00	091060	Meadowview	0.00	0.00
11E060	----	----	--	-----	Meadowview	0.00	0.00
11E080	1999	6990	00	026380	Frederick School	0.00	0.00
11E080	1999	6990	00	032380	Frederick School	0.00	0.00
11E080	1999	6990	00	033080	Frederick School	0.00	0.00

<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOC</u>	<u>SOURCE</u>	<u>August 2020-21</u>	<u>2020-21</u>	
							<u>Monthly Activity</u>	<u>FYTD Activity</u>	
11E080	1999	6999	00	026580	Frederick School	Yearbook	2,172.50	2,172.50	
11E080	----	----	--	-----	Frederick School		2,172.50	2,172.50	
11E100	1999	6990	00	263100	Park Campus West	Student Council	0.00	0.00	
11E100	1999	6990	00	265100	Park Campus West	Yearbook	0.00	0.00	
11E100	1999	6990	00	440100	Park Campus West	Friday Night Out	0.00	0.00	
11E100	1999	6990	00	520100	Park Campus West	Social Fund	0.00	0.00	
11E100	1999	6990	00	910100	Park Campus West	Clubs	0.00	0.00	
11E100	----	----	--	-----	Park Campus West		0.00	0.00	
<hr/>									
Grand Revenue Totals								8,322.79	8,738.47
Grand Expense Totals								2,172.50	2,172.50
Grand Totals								6,150.29	6,565.97
								Profit	Profit

Number of Accounts: 104

***** End of report *****

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
REVENUE VARIANCE REPORT - ALL FUNDS**

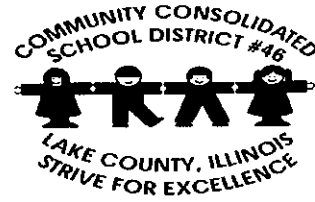
August 2020	TOTAL ANNUAL BUDGET			YTD REVENUES			% OF ANNUAL BUDGET RECEIVED		
	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2020/21</u>
<u>Education Fund Total</u>									
<u>On-Behalf TRS Payment</u>									
Local	23,181,488.00	23,896,102.44	23,727,311.00	2,045,463.31	694,660.96	1,786,567.30	8.8%	2.9%	7.5%
State	31,635,324.00	32,665,588.00	14,200,120.00	1,144,564.30	1,229,195.22	1,367,829.31	3.6%	3.8%	9.6%
Federal	1,776,802.00	1,850,086.00	3,014,721.00	38,169.59	-	448,309.78	2.1%	0.0%	14.9%
Other Financing Sources	-	-	-	-	-	-	0.0%	0.0%	0.0%
<u>Education Fund Total</u>	<u>56,593,614.00</u>	<u>58,411,776.44</u>	<u>40,942,152.00</u>	<u>3,228,197.20</u>	<u>1,923,856.18</u>	<u>3,602,706.39</u>	<u>5.7%</u>	<u>3.3%</u>	<u>8.8%</u>
<u>Operations & Maintenance</u>	3,521,586.00	4,736,880.54	4,082,861.00	300,904.57	105,812.54	244,924.96	8.5%	2.2%	6.0%
<u>Debt Service (Bond & Interest)</u>	7,746,608.00	7,770,959.39	8,272,373.00	666,554.09	216,640.68	543,756.91	8.6%	2.8%	6.6%
<u>Transportation</u>	3,016,544.00	2,884,211.60	2,894,993.00	97,003.32	518,229.32	484,471.51	3.2%	18.0%	16.7%
<u>IMRF / Benefits</u>	1,497,246.00	1,520,329.89	1,681,797.00	124,092.16	42,537.53	149,795.05	8.3%	2.8%	8.9%
<u>Capital Projects (Site & Constr)</u>	5,970,000.00	5,000.00	6,000.00	4,010,128.95	119.62	322.24	67.2%	2.4%	5.4%
<u>Working Cash</u>	47,758.00	42,060.57	23,049.00	7,616.26	7,401.67	13.93	15.9%	17.6%	0.1%
<u>Tort</u>	164,434.00	153,367.29	182,640.00	14,024.13	65,604.21	12,694.72	8.5%	42.8%	7.0%
GRAND TOTAL	78,557,790.00	75,524,585.72	58,085,865.00	8,448,520.68	2,880,201.75	5,038,685.71	10.8%	3.8%	8.7%

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
EXPENDITURE VARIANCE REPORT - ALL FUNDS**

August 2020	TOTAL ANNUAL BUDGET			YTD EXPENDITURES			% OF ANNUAL BUDGET EXPENDED		
	2018/19	2019/20	2020/21	2018/19	2019/20	2020/21	2017/18	2018/19	2020/21
<u>Education Fund</u>									
On-Behalf TRS Payment	18,500,000								
Salaries	27,221,441	28,612,459	29,564,217	27,447,258	676,647	708,024	100.8%	2.4%	2.4%
Benefits	4,618,114	4,817,949	4,987,532	4,691,309	130,196	367,758	101.6%	2.7%	7.4%
Purchased Services	2,065,466	2,251,714	2,856,947	2,367,294	692,408	468,641	114.6%	30.8%	16.4%
Supplies/Materials	837,326	1,469,748	1,035,397	667,992	82,547	47,845	79.8%	5.6%	4.6%
Capital Outlay	59,608	60,776	51,500	14,556	-	-	24.4%	0.0%	0.0%
Special Ed/Other	2,539,100	2,787,684	3,993,825	2,918,023	60,074	57,541	114.9%	2.2%	1.4%
Non-capitalized Equipment	74,000	84,433	77,818	42,401	31,053	(53)	57.3%	36.8%	-0.1%
Termination Benefits	0	0	0	0	-	-	0.0%	0.0%	0.0%
<u>Education Fund Total</u>	55,915,055	40,084,763	42,567,236	38,148,833	1,672,925	1,649,757.37	68.2%	4.2%	3.9%
<u>Operations & Maintenance</u>	3,642,354	5,487,362	3,650,582	3,200,346	353,345	229,204	87.9%	6.4%	6.3%
<u>Debt Service (Bond & Interest)</u>	7,663,651	7,662,866	8,304,289	7,725,485	750	550	100.8%	0.0%	0.0%
<u>Transportation</u>	2,903,233	2,859,127	3,029,903	2,688,073	48,251	64,107	92.6%	1.7%	2.1%
<u>IMRF / Benefits</u>	1,475,720	1,552,620	1,635,076	1,474,313	86,735	89,019	99.9%	5.6%	5.4%
<u>Capital Projects (Site & Constr)</u>	5,967,288	0	400,000	5,419,727	366,234	-	0.0%	#DIV/0!	0.0%
<u>Working Cash</u>	1,955,000	0	20,000	532,890	0	-	0.0%	0.0%	0.0%
<u>Tort</u>	163,746	172,343	189,100	163,746	171,893	188,629	100.0%	99.7%	99.8%
GRAND TOTAL	79,686,047	57,819,081	59,796,186	59,353,412	2,700,133	2,221,265	74.5%	4.7%	3.7%

Action Items

Community Consolidated School District 46



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To: Board of Education
From: Dr. Lynn Glickman
Date: October 2, 2020
Memo: Strategic Planning Facilitator Recommendation

Background

The Board has requested that I interview potential facilitators for our Strategic Planning Process, consider their proposals, and ultimately recommend a facilitator for our process.

Administrative Considerations

I have had discussions with and received proposals from 5 facilitation groups:

- Educational Leadership Solutions
- RJM Consulting Services, Inc.
- JMP Consulting, Ltd
- Spartina Consulting
- Consortium for Educational Change

All facilitators were aware of the following parameters for our work:

- We will be engaging a variety of stakeholders using various means of communication, including using Thoughtexchange
- We need to be ready to engage in the work either remotely or onsite
- Our budget is limited

I have carefully considered all proposals to assess which would best meet the needs of the school district, using various lenses. Some examples of those lenses include process and deliverables, communication, and budget. Regarding budget, it is noted that one of the organizations, Consortium for Educational Change, is much more expensive than the others. As well, one of the groups, Spartina, is not local, and therefore if we find that we are indeed able to engage in the work onsite, we would be responsible for travel expenses throughout the project.

Recommendation

I recommend that CCSD 46 contract the services of Educational Leadership Solutions, with work to begin early in 2021 and to conclude in the spring. This firm brings together three highly qualified, experienced, and respected retired Illinois superintendents, each with his own area of expertise. Dr. Gary Zabilka has significant experience facilitating Strategic Planning processes, and has a strong knowledge of school finance. He is well known by administrators and Boards of Education throughout Lake County. Dr.

Community Consolidated School District 46 will provide an educational environment that maximizes the potential of ALL students to be prepared for life's opportunities while developing a lasting appreciation for learning.

Zabilka has outstanding facilitation and listening skills and he connects very easily with a wide variety of stakeholders. Dr. Richard Voltz has recently retired as the Associate Director of the Illinois Association of School Administrators. His expertise lies in the facilitation of group processes, as he has led hundreds of Professional Development sessions with school districts across the State. I note that I have attended and appreciated a number of his professional development activities. Dr. Don White's expertise lies in the collection, analysis and review of relevant data that is a necessary requirement of the Strategic Planning process. As a superintendent, he was a part of his districts' Strategic Planning processes facilitated by 3 different Strategic Planning firms. The Educational Leadership Solutions process captures the key, quality components of each of those processes. Together, these three professionals will be able to provide our stakeholders with a well-rounded and data-driven experience that encourages engagement. Their qualifications are further explained in the attached proposal.

Their process is outlined in the proposal. They would work closely with me from start to finish. In brief, they would facilitate three 3-hour meetings with a 30-35 person Core Stakeholder Team (CST), which would include use of a SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) to review and re-develop the District's Mission, Vision and Values, over a time period of approximately 8 to 10 weeks. They would utilize Thoughtexchange throughout the process (most likely before and in-between sessions) to collect data to either confirm the data the District already has available or to solicit thoughts, ideas and suggestions regarding the priorities the District should pursue, thus filling gaps and creating data for the CST to consider as they develop the District's Goals and priorities moving forward.

In reference calls, I heard extremely positive feedback regarding organization, focus on mission, system examination, adaptability, and approachability.

As described in the proposal, the work would be completed at a cost of \$10,900, with potential additional administrative costs (copying, materials, travel reimbursement) not to exceed \$1,000.

BOARD RECOMMENDATION

BE IT RESOLVED: The CCSD 46 Board of Education approves the hire of Educational Leadership Solutions to facilitate the Strategic Planning Process for Community Consolidated School District 46, work to begin early in 2021.



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GRAYSLAKE CCSD # 46

Grayslake, Illinois 60030

STRATEGIC PLANNING PROCESS PROPOSAL
September 12, 2020

CONTENTS

Introductory Letter

Strategic Planning Process Overview

Strategic Planning Process Deliverables

Profile of our Firm's Partners

Fee Structure

Satisfaction Statement

District References



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September 11, 2020

Dear Dr. Glickman/Board of Education,

Thank you for the opportunity to present Educational Leadership Solutions as the firm to facilitate your district's Strategic Planning Process. Our leadership team, consisting of high caliber, successful school leaders is excited to share with you our data-based process that will facilitate a strategic planning process that will both improve your district and move your district forward for the next three to five years.

Educational Leadership Solutions is a new firm that uses research-based practices and data-driven processes, combined with our education-based experiences to provide a quality Strategic Plan. This process, which also incorporates input from your district's stakeholders—Board members, administrators, staff members, parents, students and community members--will provide the best data and information to determine your district's needs and aspirations for the future.

The following pages of this proposal will provide an overview of our process, as well as some additional background information about our firm. We have also included the Fee Structure to facilitate the Strategic Planning Process. We would love the opportunity to either speak with you about the contents of this proposal, or to present the contents of this proposal to your entire Board of Education if that is a part of the process.

Thank you for the opportunity to share this proposal with you. We look forward to hearing from you regarding the next steps for your process. Don't hesitate to contact us if you have any questions.

Respectfully submitted,

Richard Voltz, Ph.D.
Don White, Ph.D.
Gary Zabilka, Ed.D.



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STRATEGIC PLANNING PROCESS OVERVIEW

A key to a successful Strategic Planning Process is identifying a Core Stakeholder Team (CST) who serves as the representative group of the district and is involved in every step of the process. The CST consists of Board members, administrators, staff members, parents, students, and community members, typically numbering about 30-35 total members.

The CST will review the district's current Mission, Vision, Beliefs, and Goals to determine to what extent each of these are still valid, in use, in practice and/or serving a purpose within the district. Having worked through that process, the CST will engage in either revising or recreating those vital elements of a district's fabric.

Researching and reviewing the district's "current reality" provides the opportunity to determine how the district is currently performing, typically in the areas of academics/achievement, financially, facilities, technology, communications, or other key areas the district wishes to explore. This is typically done by either utilizing data the district may have available about each of these areas, or by administering a survey or needs assessment to determine that current reality. Once the data is available and reviewed, a SWOT (Strengths, Weaknesses, Opportunities and Threats) process of each of those priority areas identifies where the district is strong, as well as which areas are identified as needing to be addressed.

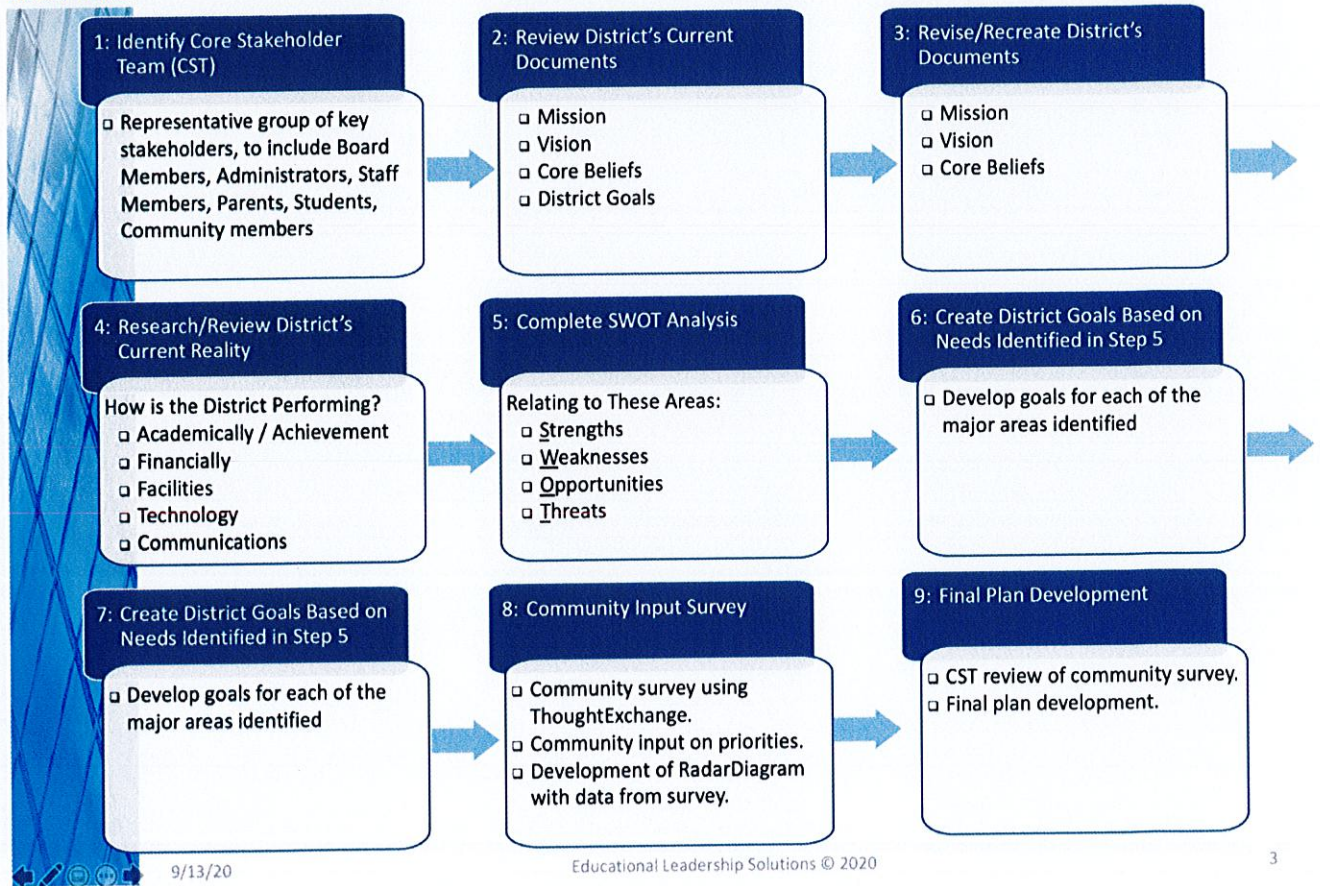
Goals are developed to focus on those areas identified so as to continue to meet the district's mission and vision, all while adhering to the district's beliefs. These processes, when coordinated with a committed CST and widely communicated throughout the district, provide a quality Strategic Plan that ensures alignment throughout the district's system.

As a flow chart, the process would look like this:

(Please see the next page)



Grayslake CCSD #46– Strategic Planning Process





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SEARCH PROCESS DELIVERABLES

We believe that the Superintendent and the Board of Education should know exactly what they can expect and will receive as a result of working with Educational Leadership Solutions. Following is a list of deliverables which will provide an overview of our Solutions-based Strategic Planning process:

- A pre-Process planning meeting with the Superintendent and/or Board of Education, where members of our firm will meet to establish a timeline for the Process, discuss the make-up of the Core Stakeholder Team (CST), and layout the entire Strategic Planning process.
- A comprehensive process and timeline document.
- Data Analysis Documents Being Utilized (Provided by District):
 - Academic/Achievement data
 - Financial documents (Budget, Levy, Audit, etc)
 - Communication artifacts currently used
 - Technology Plan
 - Ten-Year Life Safety Plan
- Comprehensive Strategic Plan, consisting of:
 - Mission Statement
 - Vision Statement
 - District Beliefs
 - District Goals for 2021 and Beyond



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PROFILE OF OUR FIRM'S PARTNERS

Dr. Richard Voltz has 48 years of educational experience, starting out as a high school teacher/coach, high school principal, unit district superintendent and Associate Director of the Illinois Association of School Administrators in charge of professional development and mentoring and coaching of Illinois superintendents. In addition, Dr. Voltz taught educational administration courses at Eastern Illinois University for 17 years as an Adjunct Professor. Dr. Voltz has been a determined advocate for the improvement of services for all students and he has provided professional development on timely topics to thousands of administrators and teachers. He has also been a member of numerous state level committees that have been responsible for the formation of education policy and practices. This extensive experience in the public education arena has resulted in Dr. Voltz being widely respected and known in all areas of Illinois.

Dr. Don White worked as a public school educator for thirty-three years. His positions included classroom teacher, principal, district office administrator, and superintendent. Prior to entering the field of education, Don served as an Assistant Manager for Walgreen's Drug Stores in Champaign, IL. In addition to serving as a superintendent for nineteen years, Don has been involved in many state and national projects. His work includes serving as a Co-Chair for the Illinois Association of School Administrators (IASA) School for Advanced Leadership. As one of the three lead designers and trainers for the Illinois Leadership and Technology for Change (ITLC) out of Illinois State University, Don provided training for administrators that focused on best practices in school leadership, systems leadership, and data driven decision making. His efforts have resulted in two IASA Exemplary Service to Education Awards and he was recognized by IASA as a 2020 Superintendent of Distinction. Recently retired, Dr. White's focus continues to be providing professional development for all levels of school leadership, serving as a Partner for Educational Leadership Solutions, and working as a consultant with Forecast 5 Analytics.

Dr. Gary Zabilka is a seasoned educator with 42 years of experience as a teacher, assistant principal, principal and superintendent. He retired from the superintendency of Morton Grove School District 70 (IL) and also served as superintendent of Puffer-Hefty School District 69 in Downers Grove (IL), for a combined total of 13 years as a superintendent. He is currently a Field Service Director for the Illinois Association of School Administrators, responsible for coaching and mentoring new superintendents, as well as providing Professional Development in leadership for district administrators. He also taught educational administration courses for Loyola University, specializing in the areas of leadership and school finance. In 2012, Dr. Zabilka was named an Illinois Distinguished Superintendent. He has led or participated in over 50 executive searches. He holds degrees from Western Illinois University, Northern Illinois University, and a Doctorate from Loyola University. As one of the primary mentors of superintendents in the northern part of the state, Dr. Zabilka recognizes those key qualities and characteristics that make superintendents successful in their respective districts, and has a deep understanding of administrative structures and district organization.



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FEE STRUCTURE

1. General Fee

The General Fee to facilitate the Strategic Planning process is all-inclusive for the entire search process itself—it is \$10,900.

2. Regular Expenses

The Regular Expense Fee is the administrative cost of the process, and is provided as a “not to exceed” amount. Regular expenses include things such as copying costs, limited materials, travel reimbursements and other outside costs related to this process. For this Strategic Planning process the regular expenses will not exceed \$1,000.

3. Miscellaneous Costs

If, by mutual agreement, the process is expanded to include more data collection and/or meeting with more groups than initially agreed upon, EdLS will work closely with the Superintendent to ensure up front that there will be no surprises in the final billing.



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SATISFACTION STATEMENT

Educational Leadership Solutions is a firm that is committed to excellence, and it is for that reason that we will continue to work for the district until they are satisfied with the Solution(s) we have recommended.

Once the Strategic Planning process is completed, EdLS will be glad to discuss annual updates or revisions to the process in subsequent years.



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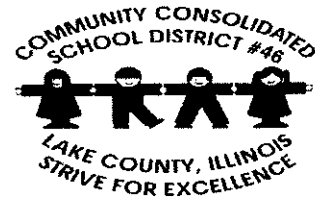
DISTRICT REFERENCES FOR STRATEGIC PLANNING

Morris High School District 101, Morris, IL; Dr. Craig Ortiz, Superintendent

Scales Mound School District 211, Scales Mound, IL; Dr. William Caron,
Superintendent

Leyden High School District 212, Franklin Park, IL, Dr. Nick Polyak, Superintendent

Community Consolidated School District 46



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To: CCSD 46 Board of Education

From: Mr. Chris Wolk, Director of Human Resources

Date: 10/1/20

Memo: COVID 19 Quarantine and Sick Bank 2020-21 Memorandum of Understanding (MOU)

Background

Throughout the Summer of 2020, the CCSD 46 Administration and members of the GFT and Grayslake PSRP, worked together to safely and effectively reopen schools for the 2020-21 School Year. While students and most staff members began the year in Remote Instruction, many of our staff members were onsite for a variety of reasons. As we move towards hybrid and hopefully eventual full onsite instruction we continue to want to support our staff. This MOU would assist in the continuity of instruction and support staff who may contract the virus.

Quarantine Days

This portion of the MOU is meant to support employees who are under quarantine at home as directed by the District due to close contact with a student, staff member or other individual related to the school district who has (1) tested positive for COVID-19 or (2) who is suspected of having COVID-19 infection. COVID-19 Quarantine Days do not include isolation at home due to the employee's own illness related to COVID-19 or due to the employee staying home to care for a sick person in the immediate family, which would be covered under the Family First Coronavirus Response Act (FFCRA). During a COVID-19 Quarantine period the employee is eligible for pay at his/her regular earnings for each day the employee is able to perform duties related to his/her job remotely, as assigned by the building administrators, such as remote instruction and/or the provision of direct services to students. Such duties and expectations will be determined on a case-by-case basis by the building administration.

COVID-19 Sick Bank

This portion of the MOU is meant to support an onsite employee who contracts COVID-19 and utilizes all of their available leave: paid sick leave, personal days, and FFCRA. The COVID-19 Sick Bank will operate under similar guidelines as the Sick Bank which is currently part of both Collective Bargaining Agreements. Employees who wish to enroll will donate a day from their personal paid sick days. In this agreement an employee will be limited to 3 days from the COVID-19 Sick Bank and if necessary the district will donate an additional 3 days.

Administrative Considerations

The district is working to limit any potential exposure to COVID-19 for all students and staff. Given the unpredictability of the virus and potential spread we want to ensure that if needed we can move staff in and out of the buildings while providing a continuity of programming. The Quarantine Days will assist in keeping programming ongoing if it is necessary to send staff home due to a potential exposure.

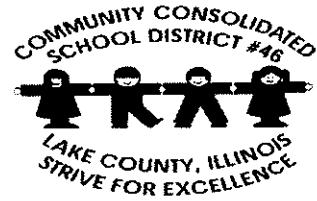
Recommendation

It is recommended that the Board of Education enter into the Memorandum of Understanding regarding the COVID 19 Quarantine and Sick Bank 2020-21 for the 20-21 School Year.

BOARD RECOMMENDATION

BE IT RESOLVED: The CCSD 46 Board of Education approves the COVID 19 Quarantine and Sick Bank 2020-21 Memorandum of Understanding

Community Consolidated School District 46



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Memorandum of Understanding between CCSD 46 and the Grayslake Federation of Teachers (GFT) and Grayslake PSRP Regarding COVID-19-Related Quarantine and COVID-19 Sick Leave Bank

The District and the GFT and Grayslake PSRP, respectively, wish to support faculty members during the unprecedented COVID-19 Pandemic. To that end, the parties agree to the following:

COVID-19-Related Quarantine

Definitions:

COVID-19 Quarantine Day: A day in which the employee is required to remain isolated at home as directed by the District due to close contact with a student, staff member or other individual related to the school district who has (1) tested positive for COVID-19 or (2) who is suspected of having COVID-19 infection. COVID-19 Quarantine Day does not include isolation at home due to the employee's own illness related to COVID-19 or due to the employee staying home to care for a sick person in the immediate family.

COVID-19 Quarantine Period: Fourteen (14) calendar day period following the employee's close contact with a student, staff member or other individual who has tested positive for COVID-19 or is suspected of having COVID-19 infection in which the employee must isolate at home and monitor for symptoms.

During a COVID-19 Quarantine period the employee is eligible for pay at his/her regular earnings for each day the employee is able to perform duties related to his/her job remotely, as assigned by the building administrators, such as remote instruction and or the provision of direct services to students. Such duties and expectations will be determined on a case-by-case basis by the building administration.

Terms and Conditions

An employee who is subject to a COVID-19 Quarantine Day may elect to be paid as described above for up to ten (10) COVID-19 Quarantine Days per Quarantine Period.

The employee must submit a Quarantine Day form issued by the Personnel Department, as soon as he/she is notified of the quarantine/isolation order, indicating that he/she wishes to work remotely during the Quarantine Period. The employee will perform assigned duties that can be managed remotely, if available, such as instruct and/or provide direct services to students, and maintain "office hours." Employees such as nurses, paraprofessionals, administrative assistants, maintenance, custodians, and other PSRP personnel will be directed by their supervisor as to what their duties would look like remotely.

The employee may elect to utilize his/her sick or FFCRA days if he/she chooses to quarantine without performing assigned duties related to his/her job or if remote duties are not available during the Quarantine Period.

If during the course of the COVID-19 Quarantine Day period the employee tests positive for COVID-19 or displays COVID-19-like symptoms, he/she may use the remainder of the balance of the (10) COVID 19 Quarantine Days so long as the employee continues to work and then use her/his own sick, personal, vacation, COVID Sick Bank or FFCRA days, to the extent available, to cover the remainder of his/her absence, or unpaid if those days are not available. In such a case, the employee must submit the absence in accordance with the District's regular absenteeism procedures for the days in which the employee is unable to perform remote work.

If an employee is unable to perform remote work due to his/her own illness for any reason, the employee must submit the absence in accordance with the District's regular absenteeism procedures.

An employee's failure to comply with any of the terms or conditions set forth in this Memorandum of Understanding may result in:

Immediate discontinuation of any additional District paid COVID-19 Quarantine Days.

Docking accumulated sick days for the District paid COVID-19 Quarantine Day(s) previously used.

Discipline up to and including termination per the terms of the CBA for each respective Association.

This Memorandum of Understanding is non-precedential and will not be binding or enforceable in any school years other than the 2020/21 School Year. This Memorandum of Understanding shall not modify, amend, or supersede the terms or conditions set forth in the respective current Collective Bargaining Agreements. This Memorandum of Understanding is subject to the grievance procedures set forth in the respective Collective Bargaining Agreements.

This Memorandum of Understanding is agreed to and authorized by the signatures of the parties' representatives as set forth below.

COVID-19 Sick Leave Bank

The Parties hereby establish a COVID-19 Sick Leave Bank for the 2020-2021 school year to be implemented as follows:

1. Employees who are members of the Grayslake GFT and Grayslake PSRP may contribute one (1) of their allotted sick leave days to the 2020-2021 COVID-19 Sick Leave Bank. The contribution must be made no later than September 11 2020, using a form to be developed by the School District 46 Administration. Once made, the contribution may not be rescinded.
2. While any employee may contribute a sick day to the 2020-2021 COVID-19 Sick Leave Bank, only onsite employees will be eligible to draw from said bank during the 2020-2021 school year in accordance with the terms of this Memorandum of Understanding.
3. In addition to the contribution requirement in Paragraph 1, to be eligible to draw from the 2020-2021 COVID-19 Sick Leave Bank, an employee must meet the following requirements:
 - a. The employee must have contracted COVID-19, and

- b. The employee must use FFCRA Emergency Sick Leave and/or regular accrued sick leave for the first 10 days of the absence.
- 4. Employees eligible to draw from the COVID-19 Sick Leave Bank may draw up to a total of three (3) days from the bank. After the employee draws three (3) days from the bank, the Board will also provide up to three (3) additional days of paid sick leave.
- 5. At the completion of the 2020-21 School Year, the balance of unused days will be distributed as follows:
 - a. If no COVID 19 Sick Bank Days are used, the days will be returned to the individuals who donated.
 - a. If any COVID 19 Sick Bank Days are used, the balance will be distributed equally between the two Emergency Sick Leave Banks.

This Memorandum of Understanding is non-precedential and will not be binding or enforceable in any school years other than the 2020/21 School Year. This Memorandum of Understanding shall not modify, amend, or supersede the terms or conditions set forth in the respective current Collective Bargaining Agreements.

This Memorandum of Understanding is agreed to and authorized by the signatures of the parties' representatives as set forth below.

CCSD 46 Board of Education, Date

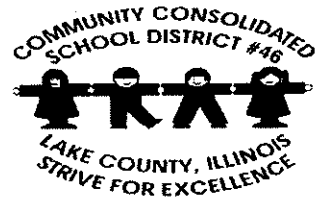
GFT President, Date

Grayslake PSRP, Date

Unfinished Business

New Business

Community Consolidated School District 46



565 Frederick Road • Grayslake • Illinois • 60030 (847) 223-3650 FAX (847) 223-3695

To: Dr. Glickman and the Board of Education

From: Heather Lorenzo/ Director of Pupil Services

Date: 9/30/2020

Memo: Special Education Board Update

Background

It was requested that the Pupil Services Director prepare a report on how the department is supporting students with Special Education services and some stories of what is happening in their instruction.

Administrative Considerations

Please see the attached Google Slides that will be presented at the CCSD #46 Board Meeting dated October 7, 2020. Its contents include information regarding the current Remote Learning model of instruction, Social Emotional Learning updates, the survey results from both the parents/guardians of students with Special Education services or a Section 504 plan, the engagement survey results from the teachers, and stories of success in instruction.

BOARD RECOMMENDATION

Discussion only.



PUPIL SERVICES BOE UPDATE

OCTOBER 7, 2020



Current Model for Instruction

SEL Updates

Parent Survey Results

Staff Engagement Survey Results

Stories of Success

CURRENT MODEL FOR SPECIAL EDUCATION IN REMOTE LEARNING 2.0

<i>Synchronous</i>	<i>Asynchronous</i>	<i>Evaluations</i>
<p>Students participate in instruction/services from educator and/or paraprofessional via Google Meet</p>	<p>Student participate in individualized tasks targeted for balanced learning modalities</p> <ul style="list-style-type: none"> - Activity kit items 	<p>Remote when possible Onsite when necessary</p> <ul style="list-style-type: none"> - Prairieview - Two offices with safety specifications
<ul style="list-style-type: none"> - Direct instruction - Group learning - Individual learning 	<ul style="list-style-type: none"> - Hands on materials - Online tool - Motor breaks 	<ul style="list-style-type: none"> - Carside temp checks and symptom screening

SOCIAL EMOTIONAL LEARNING UPDATES

(SEL TEAMS BY BUILDING INCLUDE: SW, PSYCH, NURSES)

NEW STUDENT MEETS

FUN-BASED ACTIVITY MEETS

SEL ACTIVITIES

SEL Teams offered few new student meets to connect new students to the district with their school community

SEL Teams offered weekly/biweekly Meets designed to provide socialization around interest-based activities before or after school hours

SEL Teams developed SEL scope and sequence for teachers in implement in their instruction weekly.

PARENT SURVEY FOR REMOTE LEARNING- 164 RESPONSES

Instructional Experiences Working:

- *Communication with the team (128)*
- *Online platform is accessible (110)*
- *Activities are appropriate (99)*
- *Hands on materials provided (76)*
- *Balanced synchronous and asynchronous activities (71)*
- *Flexible scheduling (68)*

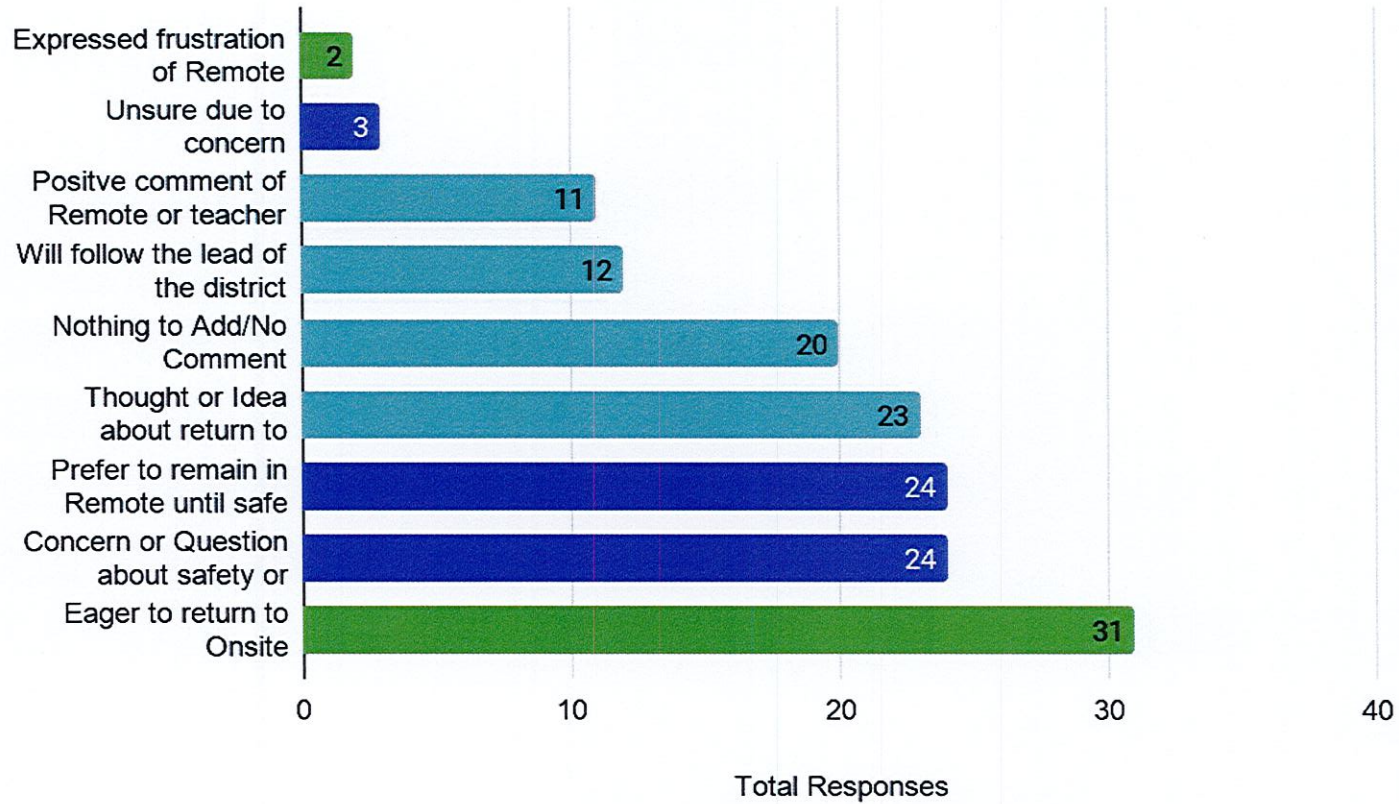
PARENT SURVEY FOR REMOTE LEARNING- 164 RESPONSES

Areas for Improvement

- Need more hands on activities (67)
- Need more direct instruction (67)
- None- Remote is working for my child (43)
- Need more balanced synchronous and asynchronous time (39)
- Internet and connectivity issues (38)

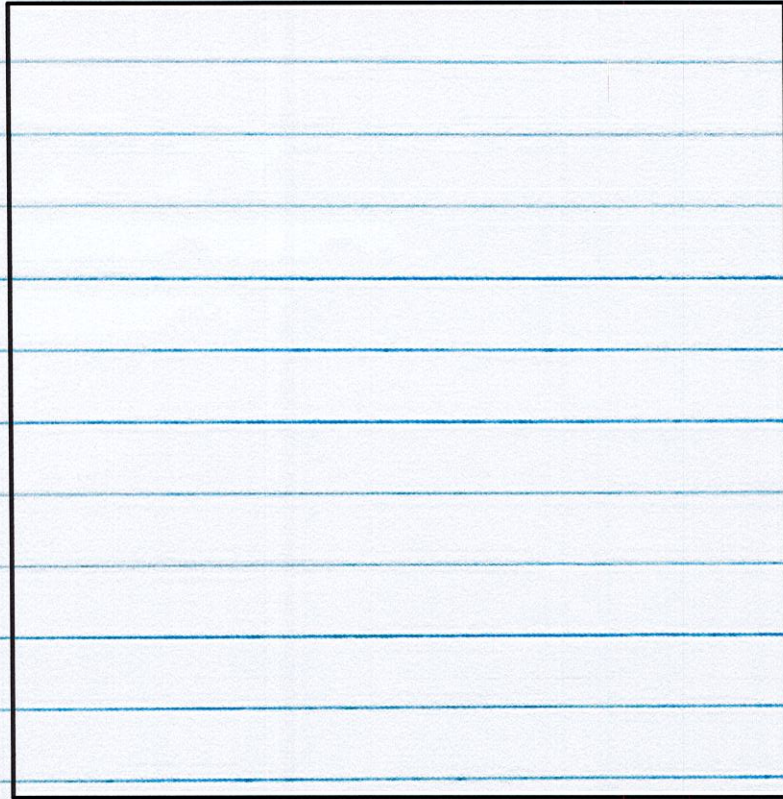
PARENT SURVEY FOR REMOTE LEARNING

In planning for returning to onsite learning, what would you like us to know?



STAFF SURVEY OF STUDENT ENGAGEMENT RESULTS (89%)

ENGAGEMENT: PARTICIPATING IN LEARNING ACTIVITIES AS EXPECTED



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Document Status: 5-Year-Review - Needs Review

STUDENTS

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1.

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

Students with a Disability

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

Extracurricular Activities, Including Interscholastic Competition

A nonpublic school student is eligible to participate in: (1) interscholastic competition, provided his or her participation adheres to the regulations established by any association in which the School District maintains a membership, and (2) non-athletic extracurricular activities, provided the student attends a District school. A nonpublic student who participates in an extracurricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board of Education policy 7:30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

LEGAL REF.:

[105 ILCS 5/10-20.24](#) and [5/14-6.01](#).

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 7:30 (Student Assignment *and Intra-District Transfer*), 7:300 (Extracurricular Athletics)

ADOPTED: November 18, 2015

Document Status: Draft Update

BOARD OF EDUCATION

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board members to the Superintendent or the President shall be placed on the agenda for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," or a vote other than "yea" or "nay," or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board member may request that his or her vote be changed before the President announces the result.

Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides which, if any, no longer require confidential treatment and are available for public inspection. The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order. The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video: Disaster Declaration [PRESSPlus1](#)

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. [PRESSPlus2](#) The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration. If neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination. [PRESSPlus3](#)

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, PRESSPlus4 and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum, PRESSPlus5

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use *Robert's Rules of Order, Newly Revised* (11th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, ~~and 120/2.06~~, and 120/7.

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), ~~2:150 (Committees)~~, 2:200 (Types of School Board Meetings), ~~2:160 (Committees)~~, 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

Adopted: January 15, 2020

PRESSPlus Comments

PRESSPlus 1. 5 ILCS 120/2.01 and 120/7(e)(1)-(10), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. During the 2020 COVID-19 pandemic, Ill. Gov. Pritzker issued Executive Order (EO) 2020-07 pursuant to 20 ILCS 3305/7 (disaster proclamation due to public health emergency) that temporarily suspended OMA's physical quorum requirement. The Governor extended this OMA relief through subsequent Executive Orders as the crisis continued. See EOs 2020-18, 2020-33, and 2020-39. During the period covered by EO 2020-39, 5 ILCS 120/7(e), amended by P.A. 101-640 was enacted, immediately requiring public bodies to meet a number of conditions before suspending the physical quorum requirement.

Boards must remember that public comment is still required when a quorum is not physically present at the meeting location. See Public Comment section of the Ill. Atty. Gen.'s guidance entitled *Guidance to Public Bodies on the Open Meetings Act and the Freedom of Information Act During the COVID-19 Pandemic* on p. 5 at: www.foia.ilattorneygeneral.net/pdf/OMA_FOIA_Guide.pdf. **Issue 104, June 2020**

PRESSPlus 2. The phrase "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, which provides the governor with the power to declare a disaster. 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns because [the governor has declared] a disaster" and while not aligning with IEMA text, means "public health emergency." For ease of understanding and alignment with IEMA, this policy uses "public health emergency."

To avoid confusion, note that the triggers under 5 ILCS 120/7(e), amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad than the School Code's triggers to implement remote and/or blended remote learning days (RLD/BRLDs). OMA states (1) the "governor or the director of IDPH has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/" This means that it is possible for the board to meet remotely if the director of IDPH declares a disaster under OMA, but that may not mean a district must implement RLD/BRLDs because the School Code states that the governor must declare the disaster. **Issue 104, June 2020**

PRESSPlus 3. 5 ILCS 120/7(e)(2), amended by P.A. 101-640 states "the head of the public body as defined in [the Freedom of Information Act (FOIA), 5 ILCS 140/2(e), FOIA]." FOIA defines *head of the public body* to mean the *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, designates the vice president to perform the duties of the president if that office is vacant or he or she is absent or unable to perform the office's duties.

For practical purposes if a disaster is declared due to a public health concern, this policy designates the superintendent as "[the president or vice president's] duly authorized designee" pursuant to the authority of 5 ILCS 140/2(e) for the board to move forward with the required determination to meet by audio or video with no physical presence of a quorum. **Issue 104, June 2020**

PRESSPlus 4. While this phrase of the sentence is not required in OMA, many attorneys agree that transparency best practices in this situation include the individual making the determination to: (1) put it in writing referring to the specific disaster declaration applicable to the board's jurisdiction and the public health concern/public health emergency that applies to not having an in-person meeting; and (2) include that written determination (a) on the board's published notice and agenda for the audio or video meeting, and (b) in the meeting minutes. **Issue 104, June 2020**

PRESSPlus 5. See 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*. Find this sample Board exhibit at your PRESS Plus dashboard under the Status **Draft Update - New**. **Issue 104, June 2020**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
 - g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is

prohibited by this policy.

- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
5. Using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint^{Q1}

~~School staff members shall not use isolated time out and physical restraints other than as permitted in Section 10-20-33 of the School Code, State Board of Education rules, and procedures developed by the Superintendent. Neither isolated time out, time out, nor physical restraints shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).~~

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18](#)

[U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).

2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#) et seq., Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), [5/31-3](#), and [110/3.10](#).

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

23 Ill.Admin.Code §§ 1.280, 1.285.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: April 23, 2019

Questions and Answers:

***Required Question 1. In late November 2019 and early 2020, in response to investigative journalism articles, ISBE issued emergency rules and subsequent amendments to those emergency rules that significantly limited the use of isolated time out and physical restraint. ISBE adopted permanent rules governing the use of isolated time out, time out, and physical restraint (permitted under limited circumstances and only until July 1, 2021), effective April 9, 2020.

Isolated time out, time out, or physical restraint may be used by staff members **only if** their use is authorized by policy and administrative procedure. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. See 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*, available at PRESS Online by logging in at www.iasb.com. **By default, this policy allows the use of isolated time out, time out, and physical restraint pursuant only to the conditions allowed in the School Code and ISBE rules.** State statute and ISBE rules contain complex restrictions on the use of isolated time out, time out, and physical restraint. 105 ILCS 5/2-3.130, 5/10-20.33, and 5/24-24; 23 Ill.Admin.Code §§1.280(c) and 1.285. According to the ISBE rule, isolated time out, time out, and physical restraints are allowed only if a board authorizes their use in a policy containing the numerous components identified in the rule. To comply with ISBE's rule, a board must also incorporate by reference the district's procedure, i.e., 7:190-AP4, *Use of Isolated Time Out, Time Out, and Physical Restraint*. By doing this, the policy includes the district's procedure.

Does the Board allow or prohibit the use of isolated time out, time out, and physical restraint?

- The Board allows the use of isolated time out, time out, and physical restraint. (Default)
 - The Board prohibits the use of isolated time out, time out, and physical restraint. (IASB will delete this subhead and its contents, amend the Legal Reference, and delete the Incorporated by Reference line.)
-

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to ~~object to~~ opt-out of the release of directory information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian. Upon request, the District discloses school student records without parent consent to the official's records custodian of another school ~~district~~ in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law. PRESSPlus1

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

Onasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Family Educational Rights and Privacy Act, 20 U.S.C. §1232g implemented by 34 C.F.R. Part 99.

105 ILCS 85/, Student Online Personal Protection Act.

Children's Privacy Protection and Parental Empowerment Act, 325 ILCS 17/.

105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 et seq.

105 ILCS 10/, Illinois School Student Records Act.

50 ILCS 205/7.

750 ILCS 5/602.11.

23 Ill.Admin.Code Parts 226 and 375.

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies: Student Data Privacy and Security)

ADOPTED: February 21, 2018

PRESSPlus Comments

PRESSPlus 1. Updated with continuous improvement changes based on feedback from the Ill. Council of School Attorneys. **Issue 104, June 2020**

Document Status: Draft Update - New

2:220-E9 Exhibit - Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration

New/Unpublished Section

Use this exhibit to document the Board's and/or its committee(s)'s (5 ILCS 120/1.02) processes to comply with the requirements of the Open Meetings Act (OMA) when a board and/or its committee(s) must meet during a disaster declaration related to a public health emergency/concern and the meeting will have no physical presence of a quorum and participation by audio or video. [PRESSPlus1](#)

Note: If a Board committee uses this exhibit, replace Board President, Vice President, and Supt. with the appropriate committee leaders.

Consult the Board Attorney for guidance.

Documentation of OMA Requirements for Board Members to Participate in a Meeting with No Physical Presence of Quorum

The Governor or the Director of the Ill. Dept. of Public Health has issued a disaster declaration related to a public health emergency because of a disaster as defined in 20 ILCS 3305/4, and all or part of the jurisdiction of the Board is covered by the disaster area. 5 ILCS 120/7(e)(1), amended by P.A. 101-640. **Note:** OMA uses "public health concerns," but the Ill. Emergency Management Act (IEMA) uses "public health emergency;" this exhibit matches the IEMA term because it governs disaster declarations.

Insert Disaster Declaration or Executive Order number [_____] or attach to this document.

The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President, or if neither the President nor Vice President are present or able to perform this determination, the Superintendent (5 ILCS 120/7(e)(2), amended by P.A. 101-640, and 140/2(e)) signs below that the following three **Steps** were executed by:

Step 1. Determining whether the meeting is a bona fide emergency (5 ILCS 120/7(e)(7), amended by P.A. 101-640) (*check Yes or No, below*):

Yes; it is an emergency meeting, and I:

- A. Notified the Board members and the public, including any news medium which has filed an annual request for notice of meetings as soon as practicable, but in any event prior to the holding of such meeting pursuant to 5 ILCS 120/2.02(a) and 120/7(e)(7)(A), amended by P.A. 101-640;
- B. Stated the nature of the emergency at the beginning of the meeting; and
- C. Provided the Superintendent or Board Secretary the resources necessary during the meeting to keep a verbatim record of the meeting, **for both open and closed**, and managed it the same way that the Board complies with the verbatim recording requirements for closed meetings (see exhibit 2:220-E1, *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*). **Note:** In this situation, a verbatim recording is not limited to closed meetings only.
- D. Move to Step 2, below.

No; it is a regular or special meeting, and I:

- A. Ensured that the Board provided 48 hours' notice of the meeting to all Board members, to any news medium on file in the District that have requested notice of meetings pursuant to 5 ILCS 120/2.02(a), and to members of the public by posting it on the District's website. 5 ILCS 120/7(e)(7), amended by P.A. 101-640. **Note:** 5 ILCS 120/7(e), amended by P.A. 101-640 does not have the "if any" exception for school boards that do not have websites. Consult the board attorney regarding alternate ways to communicate notice of a meeting when the district does not have a website and a Disaster Declaration or Executive Order has been issued.

Insert meeting date and time, and a link to the meeting notice or attach a copy of the notice to this document.

B. Moves to Step 2, below.

Step 2. Determining whether it is practical, prudent, or feasible for any in-person attendance at the regular meeting location (5 ILCS 120/7(e)(2), amended by P.A. 101-640). (*check Yes or No, below*):

Yes; in-person attendance is practical, prudent, or feasible, and I:

- A. Ensured that at least one Board member, the Board Attorney, or the Superintendent was physically present at the regular meeting location (5 ILCS 120/7(e)(5), amended by P.A. 101-640), and
- B. Verified that members of the public who were present could hear all discussion and testimony and all votes of the members of the Board. 5 ILCS 120/7(e)(4), amended by P.A. 101-640.
- C. Move to Step 3, below.

No; in-person attendance is not practical, prudent, or feasible, and I:

- A. Made a written determination referring to the specific Executive Order or Disaster Declaration citing the public health concern/emergency that applies to the Board and the meeting. 5 ILCS 120/7(e)(1) and (2), amended by P.A. 101-640.
- B. Included the written determination made in letter A., above, on the Board's published notice and agenda for the alternative arrangements for the meeting. 5 ILCS 120/7(e)(7)(A)-(B), amended by P.A. 101-640.
- C. Offered the alternative arrangements to the public by offering a telephone number or a web-based link. 5 ILCS 120/7(e)(4), amended by P.A. 101-640.

Insert a link to the meeting notice or attach a copy of the notice or refer to above if already attached to this document (see above).

Include this written determination on the Board/committee's published notice and agenda for the audio or video meeting, and in the meeting minutes.

D. Move to Step 3, below.

Step 3. During the meeting, I:

Directed the Recording Secretary to, in addition to the requirements for open meetings under OMA, also keep verbatim record of the open meeting by recording it and making it open and available to the public under all provisions of OMA. 5 ILCS 120/7(e)(9), amended by P.A. 101-640. *Sample text follows below in the subhead below* **Report to the Public Following the Board's Meeting with No Physical Presence of Quorum.**

Read my written determination referring to the specific Executive Order or Disaster Declaration citing the public health concern/emergency that applies to the Board and the meeting and directed the Recording Secretary to include it in the meeting minutes.

Ensured that any interested member of the public has access to contemporaneously hear all discussion, testimony, and roll call votes. 5 ILCS 120/7(e)(4), amended by P.A. 101-640.

Requested the Recording Secretary to enter into the appropriate minutes of the Board that each Board member participating in the meeting, wherever their physical locations, announced:

1. Themselves present (5 ILCS 120/7(e)(3), amended by P.A. 101-640), and
2. A verification that they could hear one another and all discussion and testimony. Id.

See 2:220-E3, *Closed Meeting Minutes* and/or 2:220-E4, *Open Meeting Minutes*.

Attach to this document copies or information about where these minutes may be found.

Announced and considered each Board member participating in the meeting present at the meeting for purposes of determining a quorum and participating in all proceedings (5 ILCS 120/7(e)(8), amended by P.A. 101-640) and directed the Recording Secretary to reflect it in the minutes (best practice for transparency).

Conducted all votes by roll call, so each Board member's vote on each issue could be identified and recorded (5 ILCS 120/7(e)(6), amended by P.A. 101-640), and ensured that the Recording Secretary entered all votes as **Roll Call Votes** (Use exhibit 2:220-E4, *Open Meeting Minutes* but ensure all votes are recorded as roll call votes pursuant to the example below):

"Yeas"	"Nays"
--------	--------

Motion: Carried Failed

Executed or directed execution of the subhead below **Report to the Public Following the Board's Meeting with No Physical Presence of Quorum.**

Report to the Public Following the Board's Meeting with No Physical Presence of Quorum

The text below may be used for the actual report.

The School Board met on [insert date] with no physical presence of quorum to conduct its business.

The verbatim [circle one] audio | video recording of this meeting is available to the public under all provisions of OMA and will be destroyed pursuant to 5 ILCS 120/2.06(c) (no less than 18 months after the completion of the meeting recorded but only after: (1) the Board approves the destruction of the particular recording; and (2) the Board approves minutes of the meeting that meet the written minutes requirements of OMA). 5 ILCS 120/7(e)(9), amended by P.A. 101-640.

Insert links to the verbatim recording of meeting here or attach to this document.

Note: Consult the board attorney for guidance on the destruction of a verbatim recording of an open meeting without the physical presence of a quorum. While 5 ILCS 120/2.06(c) refers to the process for destroying closed session verbatim recordings, 5 ILCS 120/7(e)(9), amended by P.A. 101-640, applies that process for destroying closed session verbatim recordings to the destruction of the verbatim open session recordings that are required when a board determines it is necessary for it to meet without the physical presence of a quorum due to a public health emergency.

Completed By: _____

Title: _____

PRESSPlus Comments

PRESSPlus 1. During the special Illinois legislative session held at the end of May, the General Assembly codified the Governor's Executive Orders relaxing the in-person physical quorum requirement under the Open Meetings Act (OMA) during a disaster declaration related to a public health emergency. Use this exhibit for assistance with meeting the statutory requirements of the amendments to the OMA, 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640. Boards are encouraged to consult their attorneys for assistance with this exhibit. **Issue 104, June 2020**

Document Status: Draft Update - New

7:345 Use of Educational Technologies; Student Data Privacy and Security

New/Unpublished Section

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria. [PRESSPlus1](#)

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*. [PRESSPlus2](#) The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. [PRESSPlus3](#) Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff. [Q1](#)

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes. [PRESSPlus4](#)

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District. [PRESSPlus5](#)

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. [PRESSPlus6](#) Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law. [PRESSPlus7](#)

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. [PRESSPlus8](#) In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law. [PRESSPlus9](#)

LEGAL REF.:

20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R. Part 99.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

Questions and Answers:

***Required Question 1. SOPPA permits, but does not require, districts to designate an appropriate staff person as a Privacy

Officer, who may also be an official records custodian under ISSRA, to carry out the duties and responsibilities assigned to schools and to ensure a district's compliance with the requirements of SOPPA. 105 ILCS 85/27(f), added by P.A. 101-516, eff. 7-1-21. Boards may designate an individual other than the Superintendent to serve in the capacity of Privacy Officer, such as a Business Manager, IT Director, or District Records Custodian.

Has the Board designated a Privacy Officer?

No. (default)

Yes, the Superintendent is designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the Superintendent to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.")

Yes, a title other than Superintendent has been designated to serve as Privacy Officer. (IASB will add the following sentence: "The Board designates the [Insert Title] to serve as Privacy Officer, who shall ensure the District complies with the duties and responsibilities required of it under the Student Online Personal Protection Act, 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21.") What is the Privacy Officer's Title?:

PRESSPlus Comments

PRESSPlus 1. The Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), amended by P.A. 101-516, eff. 7-1-21, specifically requires boards to adopt a policy for designating which district employees are authorized to enter into agreements with *operators* (see **Operator Contracts** subhead). SOPPA is the State law that governs how educational technology companies, schools, and the Ill. State Board of Education (ISBE) use and protect *covered information* of students. The amendments to SOPPA were intended to strengthen protections for online student data, in part by centralizing the vetting and contracting process within schools, and to give parents ready access to information about how their children's data is being used at school. SOPPA does not, however, require a district to obtain parent opt-in or separate consent for the use of online services or applications, nor is such consent required if the operator is acting as a *school official* pursuant to the delineated exception in the Family Educational Rights and Privacy Act's (FERPA)(20 U.S.C. §1232g) implementing regulations. See 34 C.F.R. §99.3(a). **Issue 104, June 2020**

PRESSPlus 2. See policy 7:340, *Student Records*, and its implementing administrative procedure, 7:340-AP1, *School Student Records*, available at PRESS Online by logging in at www.iasb.com, for requirements addressing school student records under federal and State law. SOPPA does not override or otherwise supersede the requirements of FERPA or the Ill. School Student Records Act (ISSRA) (105 ILCS 10/), 105 ILCS 85/30(9), amended by P.A. 101-516, eff. 7-1-21.

Covered information is a broader concept than student records, and may include information that does not qualify as a student record. However, even if the covered information is not maintained as a student record, it may still qualify as a *public record* under the Local Records Act (50 ILCS 205/), such that a district would have an obligation to maintain it. Consult the board attorney for guidance on these issues. **Issue 104, June 2020**

PRESSPlus 3. 105 ILCS 85/26(1), added by P.A. 101-516, eff. 7-1-21. SOPPA includes a clarification that schools and operators are not prohibited from producing and distributing, free or for consideration, student class photos and yearbooks to the school, students, parents, or others authorized by parents, as long as there is a written agreement between the operator and district. 105 ILCS 85/30(10), amended by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 4. SOPPA specifically provides that it does not apply to general audience websites, online services, online applications, or mobile applications, even if login credentials are required to access the general audience sites, services, or applications. 105 ILCS 85/30(3), amended by P.A. 101-516, eff. 7-1-21. Consult the board attorney for guidance regarding whether certain applications that may be widely used by schools, but which may not have been originally marketed to K-12 (e.g., certain video conference applications), come within the scope of SOPPA. **Issue 104, June 2020**

PRESSPlus 5. Operators must notify districts of a breach of covered information within the most expedient time possible and without reasonable delay, but no later than 30 calendar days after the determination that a breach has occurred. 105 ILCS 85/15(5), added by P.A. 101-516, eff. 7-1-21. **Issue 104, June 2020**

PRESSPlus 6. This statement is required by 105 ILCS 85/27(b), added by P.A. 101-516, eff. 7-1-21. SOPPA provides that any agreement entered into in violation of SOPPA "is void and unenforceable as against public policy." Id. SOPPA does not provide for a private right of action against school districts; the Ill. Attorney General has enforcement authority under SOPPA through the Consumer Fraud Deceptive Trade Practices Act. 105 ILCS 85/35. **Issue 104, June 2020**

PRESSPlus 7. SOPPA requires specific provisions be included in a contract with any operator that seeks to receive covered information from a school district. 105 ILCS 85/15(4), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 85/27(e), added by P.A. 101-516, eff. 7-1-21. SOPPA does not provide specifics regarding security procedures or practices, nor is there a formal, nationalized standard specific to K-12. However, SOPPA requires ISBE to make available on its website guidance for schools pertaining to reasonable security procedures and practices. 105 ILCS 85/28, added by P.A. 101-516, eff. 7-1-21. ISBE, the U.S. Dept. of Education (DOE) and other experts in the field agree that training of all staff with access to a school's network is important to protecting schools against cyber threats, although such training is not currently mandated in Illinois. ISBE's grant-funded program, the Learning Technology Center of Illinois, offers cybersecurity training to administrators and educators throughout the State. See www.ltc.org. The U.S. Dept. of Education has also issued multiple guidance documents on security best practices for schools, available at www.studentprivacy.ed.gov/topic/security-best-practices. **Issue 104, June 2020**

PRESSPlus 9. In the event of a breach of covered information of students, SOPPA requires school districts to provide two types of notices: (1) individual notices to the parents of students whose covered information was involved in the breach and (2) a more general notice about the breach on the district's website (or at the district administrative office, if it does not maintain a website) if the breach involved 10% or more of the district's student enrollment. 105 ILCS 85/27(a)(5) & (d), added by P.A. 101-516, eff. 7-1-21. See 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, available at PRESS Online by logging in at www.iasb.com, for details about the required notices. **Issue 104, June 2020**

Document Status: Draft Update - Rewritten

OPERATIONAL SERVICES

4:180 Pandemic Preparedness; Management; and Recovery

Title has been updated. Original Title: Pandemic Preparedness

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. [PRESSPlus1](#)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. [PRESSPlus2](#)

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing [PRESSPlus3](#)

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education. [Q1](#)

During an emergency school closing, the Board President and the Superintendent [Q2](#) may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic. [PRESSPlus4](#)

Board Meeting Procedure: No Physical Presence of Quorum and Participation by Audio or Video [PRESSPlus5](#)

A disaster declaration related to a public health emergency [PRESSPlus6](#) may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures [PRESSPlus7](#)

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s) [PRESSPlus8](#)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption [PRESSPlus9](#) a Remote and/or Blended Remote Learning Day Plan (Plan) that: [Q3](#)

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic; [PRESSPlus10](#)
2. Implements the requirements of 105 ILCS 5/10-30; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.

5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.

20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).

20 ILCS 3305/, Ill. Emergency Management Agency Act.

115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

Questions and Answers:

***Required Question 1. Is your district served by an Intermediate Service Center rather than an ROE (suburban Cook County)?

No. (default)

Yes. (IASB will replace "Regional Office of Education" with "Intermediate Service Center")

***Required Question 2. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc. See policies 2:150, *Committees*, and 2:240, *Board Policy Development*. Does the board prefer its policy committee to engage in this work?

No. (default)

Yes. (IASB will replace "Board President and the Superintendent" with "Board Policy Committee")

***Required Question 3. Remote Learning Days (RLDs) and Blended Remote Learning Days (BRLDs) are different from *e-learning days/e-learning programs*. RLD/BRLDs are for use when the governor declares a disaster under 20 ILCS 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5), amended by P.A. 101-643. 105 ILCS 5/10-30(1), added by P.A. 101-643. BRLDs allow districts to utilize "hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56(b), amended by P.As. 101-12 and 101-643. School districts with e-learning programs may adapt them for use during RLDs and BRLDs (105 ILCS 5/10-20.56(a), amended by P.As. 101-12 and 101-643, and 5/10-30(2), added by P.A. 101-643.

Has the board adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, added by P.A. 101-12?

No. (default)

Yes. (IASB will add the following text to number two after 105 ILCS 5/10-30: "by adapting into a Plan the District's e-learning program implemented pursuant to 105 ILCS 5/10-20.56")

PRESSPlus Comments

PRESSPlus 1. This policy is renamed from *Pandemic Preparedness* to *Pandemic Preparedness; Management; and Recovery*. It is updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board's role during a pandemic.

Certain subheads of this policy are required; see further PRESS Plus comments for more information.

A redlined version showing the changes and more information in the footnotes can be found at PRESS Online, accessed by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 2. This paragraph embodies the CDC's pandemic definition. See www.cdc.gov/coronavirus/2019-ncov/cases-updates/summary.html. The **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The new COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by the World Health Organization. At the time of publication during the 2020 COVID-19 pandemic, it was not clear whether this Illinois resource's definition will be amended. **Issue 104, June 2020**

PRESSPlus 3. In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the 2020 COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art. I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the 2020 COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. In general, President Trump's administration set broad national policy, particularly with respect to international travel and the approval of treatments, and suggested guidance that States could follow regarding mitigation measures. The states' governors and local leaders made other state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

During the 2020 COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See www.isbe.net/Documents/ISBE-Guidance-to-School-Coronavirus.pdf. And see other 2020 COVID-19 guidance documents as follows:

- Ill. Gov. Pritzker, ISBE, Ill. Association of School Admin., Ill. Principals' Assoc., Ill. Ed. Assoc., and Ill. Fed. of Teachers Joint Statement: www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf.
- IDPH-ISBE joint schools guidance: www.dph.illinois.gov/topics-services/diseases-and-conditions/diseases-a-z-list/coronavirus/schools-guidance
- IDPH-ISBE joint workplace health and safety guidance: www.dph.illinois.gov/covid19/community-guidance/workplace-health-and-safety-guidance
- Restore Illinois Plan: www2.illinois.gov/dceo/Pages/RestoreILP3.aspx.

During the 2020 COVID-19 pandemic, several protests occurred and many lawsuits were filed challenging Ill. Gov. Pritzker's extensions of disaster declaration emergency power under IEMA, 20 ILCS 3305/7. See the 2020 COVID-19 Executive Orders (EO) at: coronavirus.illinois.gov/s/resources-for-executive-orders. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's EOs faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan* (coronavirus.illinois.gov/s/restore-illinois-introduction). **Issue 104, June 2020**

PRESSPlus 4. Examples include, but are not limited to, policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*. For Executive Orders addressing these issues, see the footnotes available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 5. 5 ILCS 120/2.01 and 120/7(e), amended by P.A. 101-640. See also 105 ILCS 5/10-6 and 5/10-12. See policy 2:220 and Board exhibit 2:220-E9 for more information. **Issue 104, June 2020**

PRESSPlus 6. While 5 ILCS 120/7(e)(1), amended by P.A. 101-640, uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with Ill. Emergency Act (IEMA), 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." **Issue 104, June 2020**

PRESSPlus 7. Required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf, extended until 9-30-20 by www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf) and 30 ILCS 708/.

During the 2020 COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school

district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf. The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

See sample procedure 4:180-AP3, *Grant Flexibility; Payment of Employee Salaries During a Pandemic*, and its footnotes, available at PRESS Online by logging in at www.iasb.com. **Issue 104, June 2020**

PRESSPlus 8. 105 ILCS 5/10-30(3), added by P.A. 101-643, requires the "[board] to adopt and the superintendent to approve" these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State.

See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, available at PRESS Online by logging in at www.iasb.com, for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BLRDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7), added by P.A. 101-643 (stating that it does not increase or diminish any collective bargaining rights under existing law, and that aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s)).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7, amended by P.A. 101-640, for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the "governor **or the director of IDPH** has issued a disaster declaration of a disaster as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCS 3305/ in order for the state superintendent of education to declare that a district implement RLD/BLRDs. **Issue 104, June 2020**

PRESSPlus 9. 105 ILCS 5/10-30(3), added by P.A. 101-643 states "the district shall adopt a remote and blended remote learning day plan approved by the district superintendent." For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance (www.iasb.com/principles_popup.cfm), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by "the district" to the board. In alignment with this policy, administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to *approve* the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district's website. **Issue 104, June 2020**

PRESSPlus 10. 105 ILCS 5/10-30(8), added by P.A. 101-643 does not excuse districts from completing all statutory and regulatory curricular mandates and offerings. **Issue 104, June 2020**

Closed Session