

Updating Your Settings





Notification Settings (Mobile)

- **1.** From Home, tap the **Menu** (triple bars) on the top-left.
- 2. Select Account.
- **3.** Select **Notifications**.
- **4.** Use the toggle to turn on or off notifications by email, text and app.
- **5.** Select **Instant** or **Digest** for each mode.



Notification Settings (Web)

1. From Home, click your name at the top-right and select My Account. 2. Select Notification Settings on the left. **3.** Choose your preferred Notification Settings for **General Announcements &** Messages (Off, Instant or **Digest) and School Alerts** (On or Off).



S ParentSquare Home ? Español Search Posts My Account My Account Sign Out My Account **Notification Settings: Gary Lynch** Edit Account URGENT SMART ALERTS & NOTICES 1 On Security Sent to all emails and phones and cannot be disabled Remove Account SCHOOL ALERTS GENERAL ANNOUNCEMENTS & MESSAGES 🚯 SETTINGS Notification frequency applies to posts only Notification Settings App 🗹 Email Text Language Settings English **Baxterville Middle** On Off Instant Digest Off Off Instant Digest Instant Digest School 3 ACTIVITY father@mailinator.com





- **1.** From Home, tap the **Menu** (triple bars) on the top-left.
- 2. Select Account.
- **3.** Select **Preferences**.
- 4. Select Language.
- **5.** Scroll through the list and tap your language choice.



Language Settings (Web)

1. From Home, click your name at the top-right and select My Account. 2. On the left, select Language Settings. **3.** Click the drop-down menu, select your language and click Save.



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| My Account Edit Account Security Remove Account SETTINGS Notification Settings | Language Se Note: This setting will a Your preferred langua Change Language | etting <i>pply to post notifications from</i> age setting is English . English | m all schools. | ave | | | |
| Language Settings > English | 2 | | | | | | |
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