

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
JUNE 26, 2024**

<p><i>Call To Order and Roll Call</i></p>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Frederick School, located at 595 Frederick Rd., Grayslake, IL on June 26, 2024</p> <p>President Mack called the meeting to order at 6:04 p.m. Members Present: Stephen Mack, Kristy Braden, Jason Lacroix, and Jim Weidman. Members absent: Jessica Albert, Kristy Miller, and Tamika Nash. Also Present: Superintendent, Dr. Lynn Glickman; Assistant Superintendent, Amy Gluck; Assistant Superintendent of Finance, Chris Wildman; Director of Special Services, Heather Lorenzo; Director of Human Resources, Chris Wolk; Director of EL, Stephanie Diaz; Director of Innovation, Amanda Pelsor; and Interim Director of Operations and Maintenance, Scott Gaunky.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Pledge of Allegiance</i></p>	<p>The Pledge of Allegiance took place at this time.</p>
<p><i>Approval of Agenda</i></p>	<p>President Mack requested a motion for the approval of the June 26, 2024 Board Meeting Agenda as presented. Motioned by Braden and seconded by Weidman for the approval of the agenda as presented. Yeas: Mack, Weidman, Braden, and Lacroix. Nays: None. Motion carried.</p>
<p><i>Public Comment</i></p>	<p>None.</p>
<p><i>Board Member Reports</i></p>	<p>Mrs. Kristy Braden acknowledged the Juneteenth celebration, which was a collaboration between District 46, the Grayslake Library, and the Grayslake Heritage Center.</p> <p>Dr. Stephen Mack attended the IASB Executive Committee Meeting, where they discussed the Lake Division Fall and Spring dinner meetings. He also attended the first Board Presidents</p>

	<p>Academy, which had approximately 150 attendees and focused on Robert's Rules of Order. Additionally, Dr. Mack shared information about a weekly digest that Board members can subscribe to.</p>
<p>Superintendent Report</p>	<p>Dr. Lynn Glickman congratulated Board member Jim Weidman on becoming a grandfather. The District's Leadership team, along with District 41 leadership, participated in a retreat focused on Professional Learning Communities (PLCs). Mrs. Amy Gluck, Assistant Superintendent and Mr. Vic White from Lake Villa, led the training.</p> <p>The last day of summer school programs is June 27th. Dr. Glickman noted the rigor and high level of engagement in these programs. Kindergarten Jump Start will begin in July.</p> <p>Mrs. Amy Gluck, Assistant Superintendent, provided a detailed discussion about the Leadership Retreat, including the district's mission, vision, and values, and how they align with the teams' work.</p> <p>Ms. Amanda Pelsor, Director of Innovation, explained the importance of registration in the planning process for the next school year. Early Bird registration fees ended on the last day of school, and class assignments will not be given to families who have not completed the registration process. School secretaries are reaching out to families to remind them to complete their registrations. This process change has significantly improved the registration rate, with 79% of families now having completed the registration.</p>
<p>Consent Agenda</p>	<p>President Mack requested a motion for the approval of the consent agenda including the personnel addendum as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> • June 5, 2024 Regular Meeting • June 5, 2024 Closed Session Meeting • Personnel Report • FOIA Review • Exception Report as presented • Accounts Payable as presented • Month Treasurer's Report <p>Motioned by Lacroix and seconded by Braden for the approval of the consent agenda including the personnel addendum as presented.</p> <p>Yeas: Braden, Lacroix, Mack, and Weidman.</p>

	<p>Nays: None. Motion carried.</p>
<p>Action Items</p>	<p>President Mack requested a motion for the approval of the FY 2024-25 Tentative Budget and Publish a Legal Notice for the Public Hearing. Motioned by Weidman and seconded by Braden for the approval of the FY 2024-25 Tentative Budget and Publish a Legal Notice for the Public Hearing. Yeas: Weidman, Mack, Braden, and Lacroix. Nays: None. Motion carried.</p> <p>President Mack requested a motion for the approval of the Exempt Employee Compensation. Motioned by Mack and seconded by Lacroix for the approval of the Exempt Employee Compensation. Yeas: Lacroix, Braden, Mack, and Weidman. Nays: None. Motion carried.</p> <p>President Mack requested a motion for the approval of the Intergovernmental Agreement Regarding Use and Maintenance of Property with Round Lake Park District. Motioned by Braden and seconded by Mack for the approval of the Intergovernmental Agreement Regarding Use and Maintenance of Property with Round Lake Park District. Yeas: Mack, Braden, Lacroix, and Weidman. Nays: None. Motion carried.</p> <p>President Mack requested a motion for the approval of the Engagement Agreement for Interim Director of Operations and Maintenance with Gewalt Hamilton Associates. Motioned by Weidman and seconded by Lacroix for the approval of the Engagement Agreement for Interim Director of Operations and Maintenance with Gewalt Hamilton Associates. Yeas: Mack, Braden, Lacroix, and Weidman. Nays: None. Motion carried.</p> <p>President Mack requested a motion for the approval of the</p>

	<p>Contract with Forward Edge. Motions by Braden and seconded by Mack for the approval of the Contract with Forward Edge. Yeas: Braden, Mack, Weidman, and Lacroix. Nays: None. Motion carried.</p>
<p><i>Unfinished Business</i></p>	<p>Strategic Goals Update- During the 2020-21 school year, the Board of Education contracted the services of Educational Leadership Solutions to facilitate a strategic planning process. Throughout the past 3 years, goal action steps have continued to be updated. The following action steps are recommended for the 24-25 school year:</p> <ol style="list-style-type: none"> 1. Teaching, Learning, and Assessment <ol style="list-style-type: none"> a. Equity Audit Work <ol style="list-style-type: none"> i. Investigate instructional practices to provide inclusivity for all ii. Establish consistency in service delivery and instructional decision making for students receiving services b. Understanding of Cultural Responsiveness <ol style="list-style-type: none"> i. Form PDT focused on Culturally Responsive Teaching & Leading Standards c. Understanding of Trauma Informed Instruction <ol style="list-style-type: none"> i. Continue PD and implementation of best practices in social emotional learning d. Curriculum Review <ol style="list-style-type: none"> i. Continue Math PDT to review and recommend resources K-8 for adoption in 25-26 e. Assessment Work <ol style="list-style-type: none"> i. Utilize formative assessment to make instructional decisions ii. Support grading & reporting practices at K-4 f. Explore Revisions to Structure of the Day for Grades 5-8 <ol style="list-style-type: none"> i. Implement new 5-8 schedule g. Explore Future Encore Opportunities

	<ul style="list-style-type: none"><ul style="list-style-type: none"><ul style="list-style-type: none">i. Implement new 5-8 scheduleh. Explore possibilities for Dual Language<ul style="list-style-type: none">i. Continue ML PDT to review programming models and determine next steps for 25-26 school year2. Technology<ul style="list-style-type: none">a. Master Technology Plan<ul style="list-style-type: none">i. Form a PDT to evaluate the implementation of master technology plan and update goalsb. Classroom Technology<ul style="list-style-type: none">i. Provide PD to integrate technologyc. Student and Staff Devices<ul style="list-style-type: none">i. Refresh staff devicesd. Infrastructure<ul style="list-style-type: none">i. Implement infrastructure maintenance plan3. Facilities<ul style="list-style-type: none">a. Master Facilities Plan<ul style="list-style-type: none">i. Update LRFP with priorities, cost escalation, and plan for Educational Adequacy upgradesb. Creating Equitable Facilities<ul style="list-style-type: none">i. Continue evaluation of renewable energy including solar projectsc. Creative Use of Land and Buildings<ul style="list-style-type: none">i. Continue planning outdoor learning spaces at FS, GMS, and PC4. Finance<ul style="list-style-type: none">a. Finance Committee<ul style="list-style-type: none">i. Continue to discuss funding for identified needsb. Improving Financial Decision Making / Alignment with Goals<ul style="list-style-type: none">i. Complete Year 3 of the Long Range Facilities Plan and plan for years 4-105. Communication
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	<ul style="list-style-type: none"> a. New Website Design <ul style="list-style-type: none"> i. Create equity and inclusion video series to be included on the website b. Consistent Usage of Platforms <ul style="list-style-type: none"> i. Regularly provide student services staff communication through the Teaching & Learning Update ii. Consider an integrated communication platform c. Community Connections <ul style="list-style-type: none"> i. Add Board Briefs to District Newsletters ii. Continue efforts to standardize building level communication
<p><i>New Business</i></p>	<p>Parent-Teacher Advisory Committee- Board Policy 2:150 directs the superintendent to form a committee that assists in developing student behavior policies and procedures. This committee also provides information and recommendations to the Board. The committee is comprised of parents/guardians and teachers, and may include individuals with relevant expertise or experience. The superintendent, with input from this committee, prepares the disciplinary rules that implement the District's policies. During committee meetings this spring, discussions focused on the following topics:</p> <p>Student Cell Phones The committee came to consensus that in the 24-25 school year, students in grades 5-8 who bring cellphones to school will be required to check them into pouches or phone lockers in their classrooms at the start of each class. These pouches/lockers will be provided by the school district. The district is not planning to purchase pouches/lockers for classrooms below fifth grade at this time, because although there are students at younger grades who come to school with cell phones, the younger students have generally been responsible about keeping their phones off and out of sight.</p> <p>Student Smart Watches Students who wear smartwatches have begun using them for outside communication. The committee reached a consensus that</p>

the best way to address concerns is to inform parents of the following guidelines:

- Students should not receive or respond to texts from family members during the school day
- Family members should not call their students through their watches during the school day

Student Wireless Headphones

Students have been wearing wireless headphones during the school day. Often, staff members are unable to detect visually that students are wearing the headphones. This allows students to engage in content that distracts them from what is occurring in the Classroom. The committee came to consensus that only wired headphones can be used at school.

Student Hate Speech

In the 2023-2024 school year, the staff at Grayslake Middle School worked with the Anti-Defamation League to provide students with activities and discussions, marking GMS as “No Place for Hate.” This work will expand to the other schools in the 24-25 school year. The committee also came to consensus that a definition of Hate Speech should be included in the Student Handbook.

All of these updates will be implemented in Board Policy and the Student Handbook.

Policy 7:190 Update- The Parent-Teacher Advisory Committee is suggesting a revision to Policy 7:190. Currently, the list of Prohibited Student Conduct includes using or possessing a cellular telephone, electronic signaling device, two-way radio, video recording device, and/or other telecommunication device, unless authorized and approved by the Building Principal. The revised list would include wireless headphones and be updated as follows: *Using a cellular telephone, electronic signaling device, two-way radio, video recording device, wireless headphones, and/or other telecommunication device, unless authorized and approved by the Building Principal.*

The policy revision will come back to the Board as an Action Item at the next Board of Education meeting.

Parent Square- The administration is recommending the purchase of a subscription for ParentSquare, a new communication tool. This unified platform includes mass

notification and communication solutions for district, school, and classroom use, targeting both individuals and the larger community. ParentSquare will also help the District overcome language barriers with its premium translation features, allowing messages to be displayed in families' native languages.

The ParentSquare Engage services include:

- Mobile App & Web Portal
- Language Translation
- Analytics, Reporting, & Archiving
- SIS Integrations, SSO, API, SFTP, etc.
- Smart & Urgent Alerts
- Posts & Newsletters
- Social Media & Website Share
- Attendance, Auto Notices, Lunch Balances
- Direct Messaging
- Appointments
- Volunteer Signup
- Calendar and Event RSVP
- Forms & Permission Slips

A quote was created in June 2024, with a service term from July 1, 2024, to June 30, 2027. The quote, based on student enrollment, is priced at \$4.50 per student per year, plus a one-time cost of \$1,425 for district onboarding/data migration, digital training, resource kit, and ongoing support via email, chat, or voice. The annual cost is \$16,411.50 for each of the next three years, which will be offset by the Messenger 2.0 portion of the Infinite Campus subscription.

Strategic Planning- During the strategic planning process in the 2020-21 school year, no specific end date for the Strategic Plan was determined. The goals developed at that time are now entering their fourth year. The Board of Education was asked to consider when to re-engage in a new strategic planning process. The Board was also asked to consider other projects planned for the upcoming years to determine the most optimal timing for strategic planning.

2024-2025

- Financing for Maintaining Excellence Facility Projects
- Community Engagement for Maintaining Excellence Facility Projects
- Contract Negotiations with Grayslake Federation of Teachers (GFT)
- Contract Negotiations with Grayslake Paraprofessionals and School Related Personnel (PSRP)

	<ul style="list-style-type: none"> ● Consider contracting with a search firm for Superintendent Search <p>2025-2026</p> <ul style="list-style-type: none"> ● Superintendent Search (Superintendent to retire on 6/30/26) ● Maintaining Excellence Facility Projects (summer of 2026) <p>The Board of Education came to a consensus to begin Strategic Planning in the spring of 2026.</p>
Topics for Future Agenda Items	<p>7/17/24</p> <ul style="list-style-type: none"> ● 5:00 p.m. Ribbon Cutting Ceremony for GMS Plaque ● Sustainability and Energy Savings Presentation ● Approval of Updated Policy 7:190 ● Approval of the Revised Board Meeting Calendar
Public Comment	<p>Mrs. Sara Jennings expressed her concerns about the scheduling changes for grades 5-8 in the upcoming school year.</p>
Closed Session	<p>President Mack requested a motion to enter into closed session. Motioned by Weidman and seconded by Braden for the adjournment of open session and enter into closed session at 8:06 p.m. in accordance with the Open Meetings Act 5 ILCS 120/2(c)(1) <i>“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity”</i>.</p> <p>Yeas: Lacroix, Mack, Weidman, and Braden. Nays: None. Motion carried.</p>

Stephen Mack, Board President

Tamika Nash, Board Secretary