



Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

To: Board of Education, Dr. Lynn Glickman
From: Heather Lorenzo, Director of Student Services
Amy Gluck, Assistant Superintendent for Teaching & Learning
Date: May 3, 2023
Memo: Approval of the Request for Proposal (RFP) for a Student Services
Program Evaluation

Background

On March 24, 2023 the administration issued a Request for Proposals (RFP) for a Special Education Program Evaluation. The deadline for submission was April 17, 2023 at 4:00 p.m. Responses were received in a timely manner from American Educational Consultants, Exceptional Learning Solutions, and District Management Group.

Administrative Considerations

The administration has created a scoring rubric to assess the three responses. These include an examination of the evaluation components submitted, states where the first have conducted similar evaluations, timeline for the evaluation, competence and capacity of the evaluation team and costs of the engagement. Other factors taken into consideration include the capacity of the firm in K12 educational consultancy and their local knowledge of the district. The administration unanimously decided that District Management Group was the best fit to perform a Student Services Program Evaluation for CCSD 46. After speaking with references that have used District Management Group, the administration is confident that the scope of the student services program evaluation will be met. The administration recommends the contract be awarded to the District Management Group, for \$87,500.

District Goal

This action is responsive to: District Goal #3- Finance:

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision making to district goals.

Board Policy

4:60 Purchases and Contracts

Recommendation

Discussion only at this time

BOARD RECOMMENDATION

Discussion only at this time