

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46
BOARD OF EDUCATION MEETING
AUGUST 16, 2023**

<p><i>Call To Order and Roll Call</i></p>	<p>The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Frederick School, located at 595 Frederick Rd., Grayslake, IL on August 16, 2023</p> <p>President Mack called the meeting to order at 6:30 p.m. Members Present: Stephen Mack, Kristy Braden, Tamika Nash, Jessica Albert, Jason Lacroix, and Kristy Miller. Members absent: Jim Weidman. Also Present: Superintendent, Dr. Lynn Glickman; Assistant Superintendent, Amy Gluck; Assistant Superintendent/CSBO, Chris Wildman; Director of Special Services, Heather Lorenzo; Director of Human Resources, Chris Wolk; Director of EL, Stephanie Diaz; Director of Innovations, Amanda Pelsor; and Roberto Ocho, Director of Operations and Maintenance.</p> <p>Tamika Nash entered the meeting at 7:02 p.m.</p>
<p><i>Establishment of Quorum</i></p>	<p>Quorum was established.</p>
<p><i>Pledge of Allegiance</i></p>	<p>The Pledge of Allegiance took place at this time.</p>
<p><i>Approval of Agenda</i></p>	<p>President Mack requested a motion for the approval of the August 16, 2023 Board Meeting Agenda as presented. Motioned by Albert and seconded by Braden for the approval of the agenda as presented. Yeas: Miller, Mack, Albert, Braden, and Lacroix. Nays: None. Motion carried.</p>
<p><i>Public Comment</i></p>	<p>None.</p>
<p><i>Board Member Reports</i></p>	<p>Mrs. Jessica Albert reminded the Board of Education about the Rally & Walk for Gun Violence Prevention that is being hosted by Moms Demand Action and State Representative Laura Faver Dias. This event will take place on August 27th at Cook Memorial Park in Libertyville, at 2:00 p.m.</p>

	<p>Mr. Stephen Mack attended the mini band concert at Grayslake Middle School.</p>
<p>Superintendent Report</p>	<p>Dr. Lynn Glickman, Superintendent, shared that all D46 staff will be involved in Institute Days on Monday and Tuesday of the upcoming week. Then on Wednesday, students will be welcomed back to the buildings. The district will introduce a new electronic newsletter that will highlight information from the different departments around the district. This newsletter will be sent biweekly through email.</p> <p>Dr. Chris Wolk, Director of Human Resources, shared that the district is actively hiring new staff.</p> <p>Mrs. Amy Gluck, Assistant Superintendent of Teaching and Learning, shared that new teacher meetings were being held this week. During these sessions, new teachers are being provided with various types of support and information. On Monday, the district will welcome back all staff members. The event will kick off with an all-staff meeting at Park Campus. Following the meeting, staff will take part in professional development and collaboration.</p>
<p>Consent Agenda</p>	<p>President Mack requested a motion for the approval of the consent agenda including the personnel addendum as follows:</p> <ul style="list-style-type: none"> • Minutes from the following meetings: <ul style="list-style-type: none"> • July 19, 2023 Regular Meeting • Personnel Report • FOIA Review • Exception Report as presented • Accounts Payable as presented <p>Motioned by Braden and seconded by Lacroix for the approval of the consent agenda including the personnel addendum as presented.</p> <p>Yeas: Braden, Lacroix, Albert, Miller, and Mack.</p> <p>Nays: None.</p> <p>Motion carried.</p>
<p>Action Items</p>	<p>President Mack requested a motion for the approval of the FY 2024 Tentative Budget and Publish a Legal Notice for Public Hearing of the FY2024 Tentative Budget 9/20/23.</p> <p>Motioned by Miller and seconded by Albert for the approval of the FY 2024 Tentative Budget and Publish a Legal Notice for Public</p>

	<p>Hearing of the FY2024 Tentative Budget 9/20/23. Yeas: Miller, Mack, Braden, Lacroix, and Albert. Nays: None. Motion carried.</p> <p>President Mack requested a motion for the approval of the Resolution for Hazardous Road Conditions. Motedioned by Braden and seconded by Miller for the approval of the Resolution for Hazardous Road Conditions. Yeas: Lacroix, Braden, Albert, Miller, and Mack. Nays: None. Motion carried.</p>
<p>Unfinished Business</p>	<p>Strategic Plan Goals Update- The next steps were shared for the 2023-24 school year and are embedded in the Board packet.</p> <p>Update on Summer Capital Projects- Mr. Roberto Ochoa, Director of Operations and Maintenance, shared an overview of the summer work that was done at each school:</p> <ul style="list-style-type: none"> ● Avon School: <ul style="list-style-type: none"> ○ Replacement of the Air Handler Unit ○ New basketball hoops ○ Normal summer maintenance ● Meadowview School: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ Painting and patching ○ Normal summer maintenance ● Prairieview School/Early Childhood Center: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ New roof completion ○ Indoor painting ○ Repair to A/C chiller ○ Repair and patching of blacktop ○ Normal summer maintenance ● Woodview School: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ New roof completion ○ 12 new classroom doors and 1 bathroom door ○ Normal summer maintenance ● Frederick School: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ Painting

	<ul style="list-style-type: none"> ○ Normal summer maintenance ● Grayslake Middle School: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ Hallway painting ○ Small gym floor refinish ○ Large gym painting ○ Normal summer maintenance ○ New dishwasher to be installed ● Park Campus: <ul style="list-style-type: none"> ○ Building automation system controls upgrade ○ Roof work ○ Patching and painting of walls ○ Normal summer maintenance <p>Funding Proposal Update- Dr. Lynn Glickman shared an update from the Special Board of Education Meeting held on August 9th. The Board of Education directed the administration to share and test a \$6 million limiting rate proposal, which would address the District’s highest priority needs as follows:</p> <ul style="list-style-type: none"> ● Addressing maintenance/infrastructure needs ● Updating libraries/media centers ● Reconfiguring/renovating student support spaces ● Attracting, training, and retaining quality teachers ● Maintaining class sizes ● Protecting current programming <p>These priorities would not require a tax increase. The Board also directed the administration to test two questions, one with “no tax rate increase” and one with “a tax rate increase that would support World Language programming.” Next steps will include sharing information and gathering public opinions. In December the Board will decide if they would like to move forward with putting the proposal on a 2024 ballot.</p>
<p><i>New Business</i></p>	<p>Board Policies 112:</p> <ul style="list-style-type: none"> ● 4:45 Insufficient Fund Checks and Debt Recovery ● 2:170 Procurement of Architectural, Engineering, and Land Surveying Services ● 4:100 Insurance Management ● 4:110 Transportation ● 7:305 Student Athlete Concussions and Head Injuries ● 2:80 Board Member Oath and Conduct ● 2:80-E Board Member Code of Conduct ● 5:230 Maintaining Student Discipline

- **6:10 Educational Philosophy and Objectives**
- **6:190 Extracurricular and Co-Curricular Activities**
- **6:240 Field Trips and Recreational Class Trips**
- **7:180 Prevention of and Response to Bullying, Intimidation, and Harassment**
- **7:275 Orders to Forgo Life-Sustaining Treatment**
- **8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities**
- **8:95 Parental Involvement**

The Board of Education discussed the policy update recommendations, many of which included minor word changes and legal references. Mrs. Miller asked to continue discussion on policy 2:170- *Procurement of Architectural, Engineering, and Land Surveying Services*. Policy 4:110-*Transportation* was discussed and will require additional review. The policies will be brought back for review and approval on the September 6th Board agenda.

Contracts with Trane for Controls Support Service and Scheduled Service Support- The district had a planned service agreement with Johnson Controls to maintain the schools' mechanical systems. Administration was not happy with the level of service and terminated the contract with Johnson Controls. With new building automation systems in place at all buildings, administration recommends replacing the Johnson Controls agreement with a support contract that reflects our current systems. Administration would like to bring forth the following two contracts with Trane:

1. Controls Support Service
2. Scheduled Service Support

The cost of these contracts are as follows:

	<u>Controls Support</u>	<u>Scheduled Service</u>	<u>Total</u>
Year 1 Price:	\$68,182	\$90,997	\$159,179
Year 2 Price:	\$70,228	\$93,727	\$163,955
Year 3 Price:	\$72,335	\$96,540	\$168,875
Year 4 Price:	\$74,504	\$99,436	\$173,940
Year 5 Price:	\$76,739	\$102,419	\$179,158

This will be an action item on the September 6th Board agenda.

Contract with IT Savvy for Chrome Care Warranty with Accidental Damage- The district has 4,100 Chromebooks for students in grades Kindergarten through Eighth grade. CCSD 46 has a current relationship with VT Services where devices are sent for repair offsite at a current cost of \$83 per device, with additional charges for battery or screen

replacement. In the 2022-2023 school year, the district spent \$85,881.57 to VT Services for repairs. Administration is recommending bringing a new contract for consideration with IT Savvy. IT Savvy's ChromeCare offers a comprehensive accidental Chromebook warranty with a quick turnaround time covering drops, breaks, spills, normal wear and tear, plus hardware failure, and will support our devices for a multi-year, fixed rate contract. The only charges will be for broken screens and out of manufacturer warranty battery replacements. This contract allows for better maintenance of our assets, and will potentially save the district money. Administration is also investigating the possibility of moving from a three year refresh cycle to a four year cycle for Chromebooks. In this new cycle students would receive a new device in 1st and 5th grade and a purchase would be made every fourth year for Kindergarten. This aligns better with the natural life of the devices, helps with budgeting, and is believed to fit with the device warranty maintenance. The contract with IT Savvy will be an action item on the September 6th Board agenda.

Security Camera System at Park Campus- As part of the ongoing improvements to district-wide safety and security, the Technology and O&M Departments have collaborated at fully evaluating all areas of safety and security across the district. This work has been in conjunction with the district's Safety and Security Committee and is in the District Technology Plan. Security cameras are one measure to help improve safety and security across the district. The current security camera systems across the district are in need of updating. Administration planned to implement new security cameras utilizing a phased approach across the district, all of which will be managed by one central system. Grayslake Middle School had the highest priority and their cameras were updated in the summer of 2022. Park Campus is the next highest priority, and the administration would like to proceed with the lowest quote that was received and install approximately 81 new security cameras from our cybersecurity vendor Forward Edge for \$158,523.86. This will be an action item on the September 6th Board Agenda.

Timing Structure of Board of Education Meetings- Dr. Stephen Mack spoke to the Board regarding making some changes to the structure and start time of Board Meetings. Currently, the Board meetings begin at 6:30 p.m. The change would move the start time of the meetings to 6:00 p.m. Dr. Mack also talked about creating time limits during Board meetings for the following:

- Recognition 5-10 minutes
- Non-district presentations 10 minutes
- District presentations 20 minutes (but can be flexible)

	<ul style="list-style-type: none"> Board reports no more than 5 minutes and should be about events attended in district or the community <p>The Board agreed to the new timing structure. The Board Meeting time change will be brought back to the Board for approval at the next meeting.</p>
Topics for Future Agenda Items	<p>9/6/23</p> <ul style="list-style-type: none"> Board Meeting Dates Technology Projects Update E-Learning Resolution Student Representation on the Board of Education Approval of Policies Approval of Contracts with Trane for Controls Support Service and Scheduled Service Support Approval of Contract with IT Savvy for Chrome Care Warranty with Accidental Damage Approval of Security Camera System at Park Campus Update of Funding Proposal <p>9/20/23</p> <ul style="list-style-type: none"> Public Hearing and Approval of the FY 2023-24 Budget Update on Solar Panels
Public Comment	None.
Adjournment	<p>There being no further business to come before the Board of Education, it was motioned by Lacroix and seconded by Nash for the adjournment of the August 16, 2023 board meeting at 8:39 p.m.</p> <p>Yeas: Lacroix, Nash, Miler, Mack, Albert, and Braden.</p> <p>Nays: None.</p> <p>Motion carried.</p>

Stephen Mack, Board President

Tamika Nash, Board Secretary