

Community Consolidated School District 46



565 Frederick Road • Grayslake • Illinois • 60030 (847) 223-3650 FAX (847) 223-3695

To: Board of Education, Dr. Lynn Glickman
From: Chris Wildman, CPA SFO, Assistant Superintendent for Finance/CSBO
Adam Halperin, Director of Operations & Maintenance
Date: August 11, 2021
Memo: Approval for Night Time Custodial Services Contract

Background

The District entered into a three-year contract with RJB Properties, Inc. for custodial services in 2015. The initial contract term began October 1, 2015 and extended through September 30, 2018. Per the terms of the original request for proposal the Board of Education had the option to extend the contract for two years and upon completion of the two year period the contract may be extended on a yearly basis with Board of Education approval. The two-year contract extension was authorized by the Board in 2018. The Board then granted a one-year extension to the contract (October 1, 2020 through September 30, 2021) with RJB for custodial services.

Administrative Considerations

On May 24, 2021 the Board of Education approved a motion authorizing the administration to issue a Request for Bid (RFB) for Contracted Night Cleaning. The RFB was issued to the public on June 4, 2021. A non-mandatory Pre-Bid Meeting and walk-through was held on June 10, 2021 at 10:00 a.m. starting at Avon Elementary, then continuing to visit the rest of the district's buildings. The deadline for submission was June 30, 2021 at 11:00 a.m. Six (6) bids were received in a timely manner. These were publicly opened and read aloud at 11:30 a.m. at Frederick School.

The initial contract period will begin October 1, 2021 and shall terminate on June 30, 2024, with an option to extend the agreement based on satisfactory service and performance, at the sole discretion of the Board, with successive one (1) year renewals of the contract upon terms and conditions acceptable to the Board for a total of a five (5) year contract. The Board may terminate the Agreement at any time for its convenience by providing at least ninety (90) days advance written notice thereof.

The RFB included an increased scope of work, including additional buildings to be cleaned (Administrative Center and Information Service Center) and an increase from

15 to 23 in the night time cleaning team. The FY 21-22 budget for this has been increased accordingly. On July 7th, the Director of Operations & Maintenance, Adam Halperin, gave an update to the Board of Education regarding the RFB process.

The lowest, responsible and responsive bid was from GSF, totalling \$667,240.87 for the first nine months, October 1st 2021 through June 30th, 2022. GSF Propreté & Services (acronym for Groupe Services France) is a multinational company based in France, with a significant presence in North America. The company employs 35,600 people, spread across the world. The administration conducted satisfactory reference checks with other local school districts and has interviewed the local management of GSF.

District Goal

This action is responsive to: District Goal #3- Finance:

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision making to district goals.

Recommendation

The administration recommends the Board of Education approve the contract for Night Time Custodial Services, to begin October 1, 2021 with GSF for \$667,240.87.

BOARD RECOMMENDATION

BE IT RESOLVED: The CCSD 46 Board of Education approves the contract for Night Time Custodial Services, to begin October 1, 2021 with GSF for \$667,240.87.

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Custodial Bid June 30th 2021

Bidders	Base Bid	Remarks
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Smith Maintenance	\$879,056.11	Year One
ABM	\$889,312.00	Year One
WFF	\$726,649.56	Year one
GSF	\$667,240.87	Year One
CityWide	\$818,512.72	Year One
RJB	\$916,183.65	Year One

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Vision: CCSD 46 provides opportunities that expand learning beyond our walls so that all learners grow locally, connect globally, and excel universally.

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