



# **Community Consolidated School District 46**

**Board of Education Meeting  
Wednesday, July 13, 2022  
Frederick School**

**6:30 P.M.**



**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# Agenda



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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## **TENTATIVE AGENDA**

### **BOARD OF EDUCATION MEETING**

**WEDNESDAY, JULY 13, 2022 - 6:30 P.M.**

**FREDERICK SCHOOL, 595 FREDERICK RD., GRAYSLAKE, IL**

- **CALL TO ORDER AND ROLL CALL**
- **ESTABLISHMENT OF QUORUM**
- **PLEDGE OF ALLEGIANCE**
- **APPROVAL OF AGENDA**
- **PUBLIC COMMENTS** - *Thank you for attending the meeting of the Board of Education. You are reminded that these meetings are held in public but are not public meetings. You are welcome to address the Board during "Public Comment." You are asked to limit your remarks to fewer than four minutes. Guidelines for Public Comment are available at each meeting, along with the current agenda. Contact information for Board members and schools is listed at the end of this agenda.*
- **BOARD REPORTS**
- **SUPERINTENDENT REPORT**
- **CONSENT AGENDA** - *Approval of routine, procedural, informational and/or self-explanatory items. Can include discussion of individual items on the consent agenda. Board members may motion to remove items from the consent agenda to the full agenda for individual attention.*
  - **Motion to approve the Consent Agenda items including:**
  - **June 15, 2022 Regular Meeting Minutes as presented**
  - **June 15, 2022 Policy Committee Meeting Minutes as presented**
  - **Personnel Report as presented**
  - **FOIA Review**
  - **Exception Report as presented**
  - **Accounts Payable as presented**
- **ACTION ITEMS** - *These agenda items will be voted on by the Board at this meeting.*
  - **Motion to approve the following Board Policies:**
    - **2:230 Public Participation at Board of Education Meetings and Petitions to the Board**

- 3:70 Succession of Authority
- 4:70 Resource Conservation
- 5:80 Jury Duty
- 5:110 Recognition for Service
- 5:240 Suspension
- 6:70 Teaching About Religions
- 6:80 Teaching About Controversial Issues
- 6:140 Education of Homeless Children
- 6:290 Homework
- 6:330 Achievement & Awards
- 7:15 Student and Family Privacy Rights
- 7:270 Administering Medicines to Students
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:340 Student Records
- Motion to approve the Resolution for Hazardous Road Conditions
- Motion to approve the FY 2023 Tentative Budget and Publish a Legal Notice for Public Hearing of the FY2023 Tentative Budget 9/7/22
- Motion to approve a School Treasurer's Bond from Liberty Mutual
- Motion to approve Dr. Scott Clay as the Interim Director of Technology
- Motion to approve purchase of district vehicle for 2022-23 school year
- **UNFINISHED BUSINESS** - *These are unresolved issues that were previously brought before the Board. The items will be discussed but no action will be taken at this meeting.*
- **NEW BUSINESS** - *These are new issues for the Board to discuss. No action will be taken at this meeting.*
  - Discussion of Student Recognition and Presentations
  - Discussion of Board Workshop
- **TOPICS FOR FUTURE AGENDA ITEMS**
- **PUBLIC COMMENTS**
- **CLOSED SESSION** – Open Meetings Act 5 ILCS 120/2(c)(1) *"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity"; and/or 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 206; and/or 5 ILCS 120/2(c)(2) "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees."*
- **ADJOURNMENT**

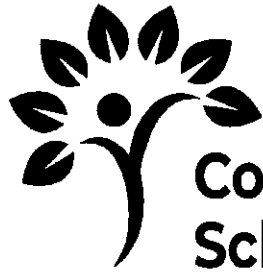
<b>Board Members</b>		<b>Schools</b>	
Jim Weidman, President	weidman.jim@d46.org	Avon School	847-223-3530
Stephen Mack, Vice-President	mack.stephen@d46.org	District Office	847-223-3650
Kristy Braden, Secretary	braden.kristy@d46.org	Frederick School	847-543-5300
Jessica Albert, Member	albert.jessica@d46.org	Grayslake Middle School	847-223-3680
Jason Lacroix, Member	lacroix.jason@d46.org	Meadowview School	847-223-3656
Tamika Nash, Member	nash.tamika@d46.org	Park Campus	847-201-7010
Kristy Miller, Member	miller.kristy@d46.org	Prairieview School	847-543-4230
		Woodview School	847-223-3668

## [Board Agreements](#)

### **Empowering Learners | Creating Equity | Cultivating Community**

CCSD 46 provides opportunities that expand learning beyond our walls so that all learners grow locally, connect globally, and excel universally.

[www.d46.org](http://www.d46.org)



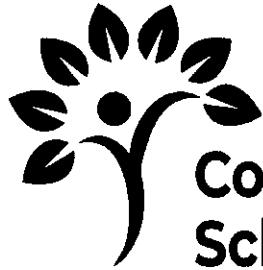
**Community Consolidated  
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# Reports

- Board Members
- Superintendent



**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# Consent Agenda

- Minutes
- Personnel Report
- FOIA Review
- Exception Report
- Accounts Payable

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
FY 2021-22**

**BUDGET AMENDMENT HEARING**

**WEDNESDAY, JUNE 15, 2022 - 6:30 P.M.**

**FREDERICK SCHOOL 595 FREDERICK RD., GRAYSLAKE, IL**

<p><b><i>Call To Order and Roll Call</i></b></p>	<p>The Budget Amendment Hearing of the Community Consolidated School District 46, Lake County, Illinois was held at Frederick School, located at 595 Frederick Rd., Grayslake, IL on <b>June 15, 2022</b></p> <p>President Weidman called the meeting to order at <b>6:30 p.m.</b>  <b>Members Present:</b> Jim Weidman, Stephen Mack, Kristy Braden, Jessica Albert, Jason Lacroix, Kristy Miller, and Tamika Nash.  <b>Members absent:</b> None.  <b>Also Present:</b> Superintendent, Dr. Lynn Glickman; Assistant Superintendent, Paul Louis; Assistant Superintendent/CSBO, Chris Wildman; Director of Special Services, Heather Lorenzo; Director of Human Resources, Chris Wolk; Director of EL, Stephanie Diaz; Director of Technology, Chris Vipond; and Director of Operations and Maintenance, Adam Halperin.</p>
<p><b><i>Establishment of Quorum</i></b></p>	<p><b>Quorum was established.</b></p>
<p><b><i>Pledge of Allegiance</i></b></p>	<p>The Pledge of Allegiance took place at this time.</p>
<p><b><i>Approval of Budget Amendment Hearing Agenda</i></b></p>	<p>President Weidman requested a motion for the approval of the <b>June 15, 2022</b> Budget Amendment Hearing Agenda as presented.  Motioned by Mack and seconded by Braden for the approval of the agenda as presented.  <b>Yeas:</b> Miller, Mack, Albert, Weidman, Braden, Lacroix, and Nash.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b><i>Presentation</i></b></p>	<p><b>FY 2021-22 Budget Amendment Hearing-</b> Mr. Chris Wildman shared that the district issued Working Cash Bonds for \$9,086,192 during the year to support the 3-Year Priority Capital Plan. This was not anticipated during the original Budget adoption</p>



	on August 11, 2021. Additionally, the district must transfer \$598,481 from the Operations and Maintenance Fund to the Debt Service Fund to facilitate payments for solar initiatives. The amended budget as presented also includes updated revenue projections expected to be received through the end of the school year. The presentation is in the Board packet.
<b>Public Comment</b>	None.
<b>Adjournment</b>	It was motioned by Mack and seconded by Nash for the adjournment of the 2021-22 Budget Amendment Hearing June 15, 2022 board meeting at 6:36 p.m. <b>Yeas:</b> Lacroix, Nash, Miller, Mack, Albert, Weidman, and Braden. <b>Nays:</b> None. <b>Motion carried.</b>

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
JUNE 15, 2022**

<b>Call To Order and Roll Call</b>	The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Frederick School, located at 595 Frederick Rd., Grayslake, IL on <b>June 15, 2022</b>  President Weidman called the meeting to order at 6:36 p.m. <b>Members Present:</b> Jim Weidman, Stephen Mack, Kristy Braden, Jessica Albert, Jason Lacroix, Kristy Miller, and Tamika Nash. <b>Members absent:</b> None. <b>Also Present:</b> Superintendent, Dr. Lynn Glickman; Assistant Superintendent, Paul Louis; Assistant Superintendent/CSBO, Chris Wildman; Director of Special Services, Heather Lorenzo; Director of Human Resources, Chris Wolk; Director of EL, Stephanie Diaz; Director of Technology, Chris Vipond; and Director of Operations and Maintenance, Adam Halperin.
<b>Establishment of Quorum</b>	<b>Quorum was established.</b>
<b>Approval of Agenda</b>	President Weidman requested a motion for the approval of the

	<p><b>June 15, 2022</b> Board Meeting Agenda as presented.  Motioned by Nash and seconded by Braden for the approval of the agenda as presented.  <b>Yeas:</b> Miller, Mack, Albert, Weidman, Braden, Lacroix, and Nash.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<b>Public Comment</b>	None.
<b>Board Member Reports</b>	<p>Mrs. Tamika Nash thanked the community members who joined her in the 5K around Central Park on June 11th. The event was sponsored by the Alpha Kappa Alpha Sorority, Inc. of Lake County, in recognition of Juneteenth. Proceeds from the walk will help support and fund student scholarships.</p> <p>Mrs. Kristy Miller reported that the Community Engagement Committee took a tour of Allendale School and learned about the programming options that Allendale provides.</p> <p>Mr. Stephen Mack reported that due to the lack of a quorum, the SEDOL Governing Board meeting on June 1st did not take place. The meeting will be rescheduled.</p> <p>Mrs. Kristy Braden thanked PFLAG for organizing the Pride Parade on Sunday, June 12th.</p> <p>Mrs. Braden thanked Mr. Vipond and let him know he will be missed.</p> <p>Mrs. Jessica Albert had the opportunity to participate in the Juneteenth Walk and the Pride Parade.</p> <p>Mr. Jim Weidman thanked Mr. Chris Vipond and Mr. Paul Louis for all they have done for District 46 and wished them luck.</p>
<b>Superintendent Report</b>	<p>Dr. Lynn Glickman shared that Summer School is up and running! Dr. Glickman wished Mr. Chris Vipond, Director of Technology, good luck on his new job and shared her appreciation and best wishes to Mr. Paul Louis, Assistant Superintendent, on his retirement.</p> <p>Mr. Chris Vipond, Director of Technology, gave an update on the BenQ installation process.</p>

<p><b>Consent Agenda</b></p>	<p>President Weidman requested a motion for the approval of the consent agenda including the personnel addendum as follows:</p> <ul style="list-style-type: none"> <li>• Minutes from the following meetings: <ul style="list-style-type: none"> <li>• June 1, 2022 Regular Meeting</li> <li>• June 1, 2022 Closed Session Meeting</li> </ul> </li> <li>• Personnel Report</li> <li>• Exception Report as presented</li> <li>• Accounts Payable as presented</li> <li>• May Treasurer's Report</li> </ul> <p>Motioned by Braden and seconded by Lacroix for the approval of the consent agenda including the personnel addendum as presented.</p> <p><b>Yeas:</b> Braden, Nash, Lacroix, Albert, Miller, Mack, and Weidman.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b>Action Items</b></p>	<p>President Weidman requested a motion for the approval of the Amended 2021-22 Budget.</p> <p>Motioned by Mack and seconded by Albert for the approval of the Amended 2021-22 Budget.</p> <p><b>Yeas:</b> Weidman, Miller, Mack, Nash, Braden, Lacroix, and Albert.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Weidman requested a motion for the approval of Transfer of Funds from Operations and Maintenance Fund to Debt Service Fund, for the purpose of paying the debt service on the General Obligation Refunding Debt Certificates (Limited Tax), Series 2020.</p> <p>Motioned by Weidman and seconded by Nash for the approval of Transfer of Funds from Operations and Maintenance Fund to Debt Service Fund, for the purpose of paying the debt service on the General Obligation Refunding Debt Certificates (Limited Tax), Series 2020.</p> <p><b>Yeas:</b> Lacroix, Braden, Albert, Miller, Mack, Weidman, and Nash.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Weidman requested a motion for the approval of a Resolution to Establish a Fiscal Year and Authorize the Development of the 2023 Fiscal Year Budget.</p> <p>Motioned by Weidman and seconded by Braden for the approval</p>

	<p>of a Resolution to Establish a Fiscal Year and Authorize the Development of the 2023 Fiscal Year Budget.  <b>Yeas:</b> Albert, Mack, Braden, Lacroix, Miller, Nash, and Weidman.  <b>Nays:</b> None.  <b>Motion carried.</b></p> <p>President Weidman requested a motion for the approval of the School District Depositories.  Motioned by Weidman and seconded by Nash for the approval of the School District Depositories.  <b>Yeas:</b> Mack, Braden, Albert, Miller, Lacroix, Weidman, and Nash.  <b>Nays:</b> None.  <b>Motion carried.</b></p>
<p><b>Unfinished Business</b></p>	<p><b>Strategic Plan Update-</b> Administrators shared an update on the goals that were developed during the 2020-21 school year as a result of the Strategic Plan process. They went on to present plans for the upcoming school year and beyond. The following action steps were recommended for the 22-23 school year:</p> <p><b>1. Teaching, Learning, and Assessment</b></p> <ul style="list-style-type: none"> <li>a. Equity Audit Work <ul style="list-style-type: none"> <li>i. Create Equity Action Plan (EAP)</li> </ul> </li> <li>b. Understanding of Cultural Responsiveness <ul style="list-style-type: none"> <li>i. Provide Professional Development for district staff</li> <li>ii. Develop awareness for school community</li> </ul> </li> <li>c. Understanding of Trauma Informed Instruction <ul style="list-style-type: none"> <li>i. Provide Professional Development for district staff</li> <li>ii. Develop awareness for school community</li> </ul> </li> <li>d. Curriculum Review <ul style="list-style-type: none"> <li>i. Provide Professional Development for staff for K-8 Literacy and 6-8 Health materials</li> <li>ii. Form Social Science Planning and Design Team (PDT) and unpack new standards</li> <li>iii. Form Science PDT to review potential new resources</li> <li>iv. Continue Health PDT and unpack new standards</li> </ul> </li> <li>e. Assessment Work <ul style="list-style-type: none"> <li>i. Review and update assessments</li> <li>ii. Analyze assessment data by subgroups</li> </ul> </li> <li>f. Explore Revisions to Structure of the Day for Grades 5-8 <ul style="list-style-type: none"> <li>i. Develop PDT for review and study</li> </ul> </li> <li>g. Explore Future Encore Opportunities <ul style="list-style-type: none"> <li>i. Plan for potential site visits, community surveys, cost</li> </ul> </li> </ul>

- analysis, staffing ramifications
- ii. Determine feasibility and next steps

## **2. Technology**

- a. Master Technology Plan
  - i. Update as needed
- b. Classroom Technology
  - i. Refresh all Smart Boards with new display hardware
  - ii. Provide appropriate ongoing professional development for staff
- c. Student and Staff Devices
  - i. Implement new refresh cycle
- d. Infrastructure
  - i. Plan for network and infrastructure upgrades to support WiFi6 and beyond

## **3. Finance**

- a. Finance Committee
  - i. Continue to use the Finance Committee as a forum for ongoing operational stewardship
- b. Increasing Financial Transparency/Communication
  - i. Develop Financial Transparency Portal with dashboard, integrated with the new website displaying benchmarks, key performance indicators (KPI), and financial information

## **4. Facilities**

- a. Master Facilities Plan
  - i. Continue priority work
- b. Creating Equitable Facilities
  - i. Assess facilities to consider equitable, quality learning environments with staff and community input
- c. Creative Use of Land and Buildings
  - i. Consider options for creating / expanding outdoor learning spaces at Avon, Frederick, Grayslake Middle School, and Park Campus, and consider next steps

## **5. Communication**

- a. New Website Design
  - i. Launch new website with added features
  - ii. Create a plan for shared responsibility of content updates
  - iii. Launch dashboard with key metrics

	<ul style="list-style-type: none"> <li>b. New Logo <ul style="list-style-type: none"> <li>i. Integrate new district and school logos into district materials and create new Strategic Plan posters</li> </ul> </li> <li>c. Communication in Multiple Languages <ul style="list-style-type: none"> <li>i. Review translation expectations and consider a plan for translation in other languages</li> </ul> </li> <li>d. Consistent Usage of Platforms <ul style="list-style-type: none"> <li>i. Resurvey community social media and other communication preferences, consider staff usage, and build other action steps</li> </ul> </li> <li>e. Community Connections <ul style="list-style-type: none"> <li>i. Create space for volunteer engagement opportunities on new website, including historical references</li> <li>ii. Investigate ability to provide articles about school district initiatives for CCSD 46 community village newsletters and social media, and provide articles as possible</li> <li>iii. Provide student presentations about school initiatives at Board meetings and submit proposals for such presentations for village Board meetings</li> </ul> </li> </ul> <p>The presentation is in the Board packet.</p>
<p><b><i>New Business</i></b></p>	<p><b>Board Policies:</b></p> <ul style="list-style-type: none"> <li>● <b>2:230 Public Participation at Board of Education Meetings and Petitions to the Board</b></li> <li>● <b>3:70 Succession of Authority</b></li> <li>● <b>4:70 Resource Conservation</b></li> <li>● <b>5:80 Jury Duty</b></li> <li>● <b>5:110 Recognition for Service</b></li> <li>● <b>5:240 Suspension</b></li> <li>● <b>6:70 Teaching About Religions</b></li> <li>● <b>6:80 Teaching About Controversial Issues</b></li> <li>● <b>6:140 Education of Homeless Children</b></li> <li>● <b>6:290 Homework</b></li> <li>● <b>6:330 Achievement &amp; Awards</b></li> <li>● <b>7:15 Student and Family Privacy Rights</b></li> <li>● <b>7:270 Administering Medicines to Students</b></li> <li>● <b>7:285 Anaphylaxis Prevention, Response, and Management Program</b></li> <li>● <b>7:340 Student Records</b></li> </ul> <p>The Board went over all of the policy recommendations. The Policy Committee recommended limiting public comment to 60 minutes at Board meetings. They also recommended changing the Board Agenda to reflect a four minute limit on public</p>

	comments as stated in the policy. A second look and approval will take place at the July 13th Board meeting.
<b>Topics for Future Agenda Items</b>	<ul style="list-style-type: none"> <li>•Second look and Approval of Board Policies</li> <li>•Approval for the Resolution for Hazardous Road Conditions</li> <li>•Discussion of Recognizing and Bringing Students to Board Meetings.</li> </ul>
<b>Public Comment</b>	Ms. Sally Gill thanked the Board for including the community in their progress on the Strategic Plan. She also commended the Board on their continued inclusion focus and leading the way with events such as Juneteenth and the Pride Parade.
<b>Adjournment</b>	<p>There being no further business to come before the Board of Education, it was motioned by Braden and seconded by Miller for the adjournment of the June 15, 2022 board meeting at 7:53 p.m.</p> <p><b>Yeas:</b> Lacroix, Nash, Miller, Mack, Albert, Weidman, and Braden.</p> <p><b>Nays:</b> None.</p> <p><b>Motion carried.</b></p>

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**Jim Weidman, Board President**

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**Kristy Braden, Board Secretary**

***Community Consolidated School District 46***  
**Policy Committee Meeting Notes**  
**Wednesday, June 15, 2022 at 5:30 p.m.**  
**Held at Frederick School**

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- Call to Order and Roll Call: Jim Weidman and Jason Lacroix
  
- Approval of Agenda:  
Motioned by Weidman and seconded by Lacroix for the approval of the agenda as presented.  
**Yeas:** Weidman and Lacroix.  
**Nays:** None.  
**Motion carried.**
  
- New Business:

**PRESS PLUS POLICY UPDATES:**

- **2:230 Public Participation at Board of Education Meetings and Petitions to the Board**
- **3:70 Succession of Authority**
- **4:70 Resource Conservation**
- **5:80 Jury Duty**
- **5:110 Recognition for Service**
- **5:240 Suspension**
- **6:70 Teaching About Religions**
- **6:80 Teaching About Controversial Issues**
- **6:140 Education of Homeless Children**
- **6:290 Homework**
- **6:330 Achievement & Awards**
- **7:15 Student and Family Privacy Rights**
- **7:270 Administering Medicines to Students**
- **7:285 Anaphylaxis Prevention, Response, and Management Program**
- **7:340 Student Records**

The committee discussed all of the policy recommendations. The committee agreed to a 60 minute public comment time at Board meetings. They also agreed to change the agenda to reflect a four minute limit on public comments as stated in the policy.

- Public Comments: None.
  
- Adjournment:  
Motioned by Weidman and seconded by Lacroix for the adjournment of the June 15, 2022 Policy meeting at 5:54 p.m.  
**Yeas:** Lacroix and Weidman.  
**Nays:** None.





# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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## PERSONNEL REPORT

### For the July 13, 2022 Board Meeting

#### New Hires

**Heather Duran** - has been hired as a Speech/Language Pathologist for Early Childhood Education located at Prairieview. Heather was hired at a 8/MA+32 for a tentative annual contract of \$62,419\*. Heather will start August 15, 2022.

**Sasha Hearn** - has been hired as a SPED Resource Teacher at Park East. Sasha was hired at a 12/MA for a tentative annual contract of \$57,146\*. Sasha will start August 15, 2022.

**Hadley Hinshaw** - has been hired as an 8th Grade ELA Teacher at Grayslake Middle School. Hadley was hired at a 8/MA for a tentative annual contract of \$51,031\*. Hadley will start August 15, 2022.

**Elizabeth Scott** - has been hired as a 4th Grade Teacher at Park East. Elizabeth was hired at a 8/MA+16 for a tentative annual contract of \$54,961\*. Elizabeth will start August 15, 2022.

**Nicole Schaechter** - has been hired as the Instructional Coach at Frederick. Nicole was hired at a 8/MA+8 for a tentative annual contract of \$52,995\*. Nicole will start August 15, 2022.

**Karen Patnou** - has been hired as ML Teacher at Grayslake Middle School. Karen was hired at a 8/BA+16 for a tentative annual contract of \$47,100\*. Karen will start August 15, 2022.

**Patricia Araila** - has been hired as a 2nd Grade Bilingual at Meadowview. Patricia was hired at a 6/MA for a tentative annual contract of \$48,101. Patricia will start August 15, 2022.

**Irene Bastida Sanchez** - has been hired as a 3rd Grade Bilingual at Prairieview. Irene was hired at a 2/MA for a tentative annual contract of \$45,108\*. Irene will start August 15, 2022.

**Roxana Federico** - has been hired as an 8th Grade Bilingual at Grayslake Middle School. Roxana was hired at a 2/MA for a tentative annual contract of \$45,108\*. Roxana will start August 15, 2022.

**Luis Campos Rivas** - has been hired as a Custodian at Park Campus. Luis was hired at a 3/CUST for a tentative hourly rate of \$13.64\*. Luis started July 6, 2022.

\* The contract amounts are guaranteed as a minimum and will increase accordingly once salary negotiations have been completed for the 2022-2023 school year.

### **Change of Position**

**Tracy Danielson** - current 4th Grade Teacher at Park East is voluntarily moving to be a 5th Grade Teacher at Park West for the 2022-2023 school year.

**Lilia Erb** - current 1st Grade Bilingual Teacher at Prairieview is voluntarily moving to be the Bilingual Interventionist for the district, located at Prairieview for the 2022-2023 school year.

**Cynthia Murchison** - current EL Department Administrative Assistant is voluntarily moving to be the Payroll Coordinator at the District Office. Cynthia was hired for an annual contract of \$58,000. Cynthia started July 6, 2022.

**Krista Nelson** - current Program Assistant at Park West is voluntarily moving to be a Health Coordinator for the 2022-2023 school year (building TBD). Krista was hired at a 5/ASN for a tentative annual contract of \$40,258.

### **Resignation**

**Terry Jones** - Program Assistant at Woodview has submitted her letter of resignation. Terry plans on retiring effective July 29, 2022.

**Claudia Diaz** - Home School Liaison/Translator for the District has submitted her letter of resignation. Claudia's last day was June 27, 2022.

**Kai-Lin Moshopoulos** - Instructional Coach at Avon has submitted her letter of resignation effective July 1, 2022. She will not be returning to her position in the fall.

**Nora Bowers** - 8th Grade ELA Teacher at Grayslake Middle School submitted her letter of resignation dated June 29, 2022.

**Brianna VanHeirsele** - 7th Grade Math Teacher at Grayslake Middle School submitted her letter of resignation. Brianna will not return for the 2022/23 school year.



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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## PERSONNEL REPORT ADDENDUM

### For the July 13, 2022 Board Meeting

#### New Hires

**Megan Karrick** - has been hired as a 3rd Grade Teacher at Prairieview. Megan was hired at a 2/BA for a tentative annual contract of \$39,897\*. Megan will start August 15, 2022.

#### Correction - New Hire

**Roxana Federico** - Roxana's hiring specifics have not been finalized. She should be removed from the July 13, 2022 Personnel Report and will be added once her hiring information is confirmed.

#### Change of Positions

**Kyle Bardy** - current Custodian at Grayslake Middle School is voluntarily moving to be the Operations and Maintenance Assistant for the District. Kyle was hired at a 8/OMAST for a tentative hourly rate of \$19.48\*. Kyle will start his new position Monday, July 18, 2022.

**Meredith Anderson** - current 2nd Grade Teacher at Meadowview is voluntarily moving to be a Program Assistant at Meadowview. Meredith has been placed at a 8/BA for a tentative hourly rate of \$17.50\*. Meredith will begin her new role August 15, 2022.

**Monica McGuire** - current EL Teacher at Avon is voluntarily moving to be an Instructional Coach at Avon. This change is effective beginning the 2022-2023 school year.

#### Resignations

**Jael Arreola** - EL/Bilingual Program Assistant at Grayslake Middle School submitted her letter of resignation. She will not be returning for the 2022-2023 school year.

**Leigh Anne Marisca** - Program Assistant with the Early Childhood Education Program located at Prairieview submitted her letter of resignation.

**Michelle Pappageorge** - 4th Grade Teacher at Park East has submitted her letter of resignation.

**FOIA Review**  
**July 13, 2022**

<b>Requestor</b>	<b>Information Requested</b>	<b>Hours/Cost</b>
<b>Illinois Retired Teachers Association</b>	RECORDS REQUESTED: Please provide the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who have announced their retirement for any date or year in the future. Please also include the year they plan to retire.	30 minutes \$14.94
<b>SmartProcure</b>	The specific information requested from your record keeping system is:  <ol style="list-style-type: none"><li>1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number</li><li>2. Purchase date</li><li>3. Line item details (Detailed description of the purchase)</li><li>4. Line item quantity</li><li>5. Line item price</li><li>6. Vendor ID number, name, address, contact person and their email address</li></ol>	30 minutes \$14.88

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT FRQ	FACTOR/HR	TOTALS	HOURS WRK	ACA HOURS
DO	10	OM24	OV72	20E010	2540	1390 71 000000		21.2900 24	5.50	117.10	5.50	

Page Totals: 5.50 117.10 5.50 0.00

Report Totals: 5.50 117.10 5.50 0.00  
 Number of Records Processed: 1  
 Number of Records with Pay: 1

\*\*\*\*\* End of report \*\*\*\*\*

Standard Worksheet Report  
 WORKSHEET - 5 EXTRA DUTY PAY

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/RS	TOTALS	HOURS WRKD	ACA HOURS
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	3.00	54.42		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	3.50	63.49		
MS	40	COR24	XDTY	10E040	1505	1340 54 000000		18.1400	24	3.00	54.42		
PW	100	TCH24	XDTY	10E100	1500	1320 60 000000		18.1400	24	3.00	54.42		
SU	990	SUB	XDTY	10S040	1505	1320 54 000000		18.1400	24	3.00	54.42		
DO	30	SEC24	XDTY	10E010	3000	1320 34 330500		18.1400	24	3.50	63.49		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	17.50	317.45		
PC	100	PA24	XDTY	10E100	1505	1340 60 000000		18.1400	24	5.75	104.31		
MS	40	PA20	XDTY	10E040	1505	1340 54 000000		18.1400	24	6.50	117.91		
PV	20	TCH24	XDTY	10E010	3000	1320 34 330500		18.1400	24	1.25	22.68		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	3.50	63.49		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	4.00	72.56		
Employee Totals:													
								18.1400	24	3.50	63.49		
								18.1400	24	3.50	63.49		
								18.1400	24	20.00	362.80		
								18.1400	24	3.50	63.49		
Page Totals:													
								88.00			1,596.33	0.00	0.00

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/RS	TOTALS	HOURS WEEK	ACA HOURS	
WV 50	TCH24 XDTY	10E010	3000	1320	34	330500		18.1400	24	1.50	27.21			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
AV 30	TCH24 XDTY	10E010	3000	1320	34	330500		18.1400	24	20.00	362.80			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.00	54.42			
MS 40	HS24 XDTY	10E040	1505	1340	54	000000		18.1400	24	3.00	54.42			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
PV 20	TCH24 XDTY	10E010	3000	1320	34	330500		18.1400	24	1.00	18.14			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
PW 100	TCH24 XDTY	10E100	1505	1320	60	000000		18.1400	24	11.75	213.15			
AV 30	TCH24 XDTY	10E010	3000	1320	34	330500		18.1400	24	1.50	27.21			
AV 30	2TC24 ISSB	10E010	1110	1120	64	000000		18.1400	24	4.00	72.56	4.00	4.00	
FS 80	PA20 XDTY	10E080	1505	1340	58	000000		18.1400	24	4.25	77.10			
MS 40	TCH24 XDTY	10E040	1505	1320	54	000000		18.1400	24	3.50	63.49			
MS 40	PA24 XDTY	10E040	1505	1340	54	000000		18.1400	24	3.00	54.42			
MS 40	PA24 XDTY	10E040	1505	1340	54	000000		18.1400	24	3.50	63.49			
Employee Totals:												0.00	0.00	
											77.50	1,405.86	4.00	4.00

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HRS	TOTALS	HOURS WRKO	ACA HOURS
AV	30	TCH24	XDTY	10E010	1500	1320 64 000000		18.1400	24	15.00	272.10		
PE	100	TCH24	XDTY	10E010	3000	1320 34 330500		18.1400	24	5.75	104.31		
FS	80	PA24	XDTY	10E080	1500	1340 58 000000		18.1400	24	5.50	99.77		
MV	60	TCH24	XDTY	10E010	3000	1320 34 330500		18.1400	24	1.00	18.14		
PW	100	TCH24	XDFY	10E100	1505	1320 60 000000		18.1400	24	3.00	54.42		
PW	100	PA24	XDTY	10E010	1500	1340 64 000000		18.1400	24	3.00	54.42		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	3.50	63.49		
AV	30	TCH24	XDTY	10E010	3000	1320 34 330500		18.1400	24	4.00	72.56		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	3.50	63.49		
MS	40	TCH24	XDTYA	10E040	1505	1320 54 000000		18.1400	24	3.00	54.42	3.00	3.00
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18.1400	24	22.00	399.08		

Page Totals: 69.25 1,256.20 3.00 3.00  
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 234.75 4,258.39 7.00 7.00

Report Totals:  
 Number of Records Processed : 44  
 Number of Records with Pay: 44

\*\*\*\*\* End of report \*\*\*\*\*



NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT REQ	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18,140.24	58.25	1,056.66		
SU	990	SUB	XDTY	10E100	1505	1320 60 000000		18,140.24	3.00	54.42		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18,140.24	5.00	90.70		
PW	100	TCH24	XDTY	10E100	1505	1320 60 000000		18,140.24	3.00	54.42		
WV	50	2TC24	XDTYF	10E010	2210	1320 49 459200		18,140.24	4.50	81.63		
MS	40	PA24	XDTY	10E040	1505	1340 54 000000		18,140.24	9.00	163.26		
MS	40	PA24	XDTY	10E040	1500	1340 54 000000		18,140.24	12.00	217.68	12.00	12.00
									21.00	380.94	12.00	12.00
Employee Totals:												
EC	100	TCH24	XDTYA	10E010	2210	1320 34 036500		18,140.24	7.00	126.98	7.00	7.00
FS	80	PA24	XDTY	10E080	1505	1340 58 000000		18,140.24	5.50	99.77		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18,140.24	67.25	1,219.92		
MS	40	HS24	XDTY	10E040	1505	1340 54 000000		18,140.24	52.00	943.28		
MS	40	TCH20	XDTY	10E040	1505	1320 54 000000		18,140.24	15.00	272.10		
MS	40	TCH24	XDTY	10E040	1505	1320 54 000000		18,140.24	12.00	217.68		
MS	40	PA24	XDTY	10E040	1505	1340 54 000000		18,140.24	69.25	1,256.70		
PC	100	TCH24	XDTY	10E100	1505	1320 60 000000		18,140.24	3.00	54.42		
SU	90	SUB	XDTY	10E040	1505	1320 54 000000		18,140.24	7.00	126.98		
Paye Totals:										332.75	19.00	19.00
										6,036.10		

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HRS	TOTALS	HOURS WRKD	ACA HOURS
AV	30	TCH24	XDTYA	10E010	2210	1220	34	330500		2.00	36.28	2.00	2.00
MS	40	TCH24	XDTY	10E040	1505	1320	54	000000		9.00	163.26		
PW	100	TCH24	XDTYA	10E100	1505	1320	60	000000		3.00	54.42	3.00	3.00
PV	20	TCH24	XDTF2	10E010	2210	1320	49	493200		5.00	90.70	5.00	5.00
PW	100	TCH24	XDTY	10E100	1505	1320	60	000000		3.00	54.42		
PW	100	TCH24	XDTY	10E100	1505	1320	60	000000		3.00	54.42		
MS	40	TCH24	XDTY	10E040	1505	1320	54	000000		6.00	108.84		
PW	100	TCH20	XDTY	10E100	1505	1320	60	000000		2.00	54.42		

Page Totals: 34.00 616.76 10.00 10.00  
 Report Totals: 366.75 6,652.86 29.00 29.00

Number of Records Processed : 24  
 Number of Records with Pay: 24

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HR	TOTALS	HOURS	WRKD	ACA	HOURS
PC	100	COR24	OVT1	10E010	2130	1340	40	499803		5.00	193.30	5.00	5.00	5.00	
PC	100	COR24	OVT2	10E010	2130	1340	40	499803		2.00	115.98	2.00	2.00	9.25	
Employee Totals:															
WV	50	COR24	OVT1	10E010	1500	1340	64	000000		2.25	92.81	2.25	2.25	7.50	
WV	50	COR24	OVT1	10E010	1500	1340	64	000000		2.25	92.81	2.25	2.25	3.50	
Employee Totals:															
MV	60	TCH24	HRLY	10E010	1200	1320	65	000000		3.00	99.00	3.00	3.00	3.00	

Page Totals: 12.25 501.09 12.25 28.25  
 Report Totals: 12.25 501.09 12.25 28.25

Number of Records Processed : 5  
 Number of Records with Pay: 4

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HRS	TOTALS	HOURS WRKD	ACA HOURS
PC	100	COR24	OVT1	10E010	2130	1340 40	499803	38.6600	24	2.50	96.65	2.50	5.00
PC	100	COR24	OVT2	10E010	2130	1340 40	499803	57.9900	24	7.75	449.42	7.75	9.25
										10.25	546.07	10.25	14.25

Employee Totals:

Page Totals: 10.25 546.07 10.25 14.25

Report Totals: 10.25 546.07 10.25 14.25  
 Number of Records Processed : 2  
 Number of Records with Pay : 2

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY EMPLOYEE NAME BLDG LOC TYPE PAY ACCOUNT NUMBER PERCENT AMOUNT REQ FACTOR/ERS TOTALS HOURS WRKD ACA HOURS

MV 60 PA20 DOCK 10E060 1200 1140 56 000000 -17.1700 24 1.08 -18.54 1.08 7.75  
MV 60 PA20 ISSB 10E010 1110 1220 64 000000 26.2300 24 1.08 28.33 1.08 7.75  
Employee Totals: 2.16 9.79

MS 40 PA20 DOCK 10E040 1200 1140 54 000000 -15.2800 24 7.38 -112.77 7.38 93.58  
MS 40 PA20 ISSB 10E010 1110 1220 64 000000 26.2300 24 7.38 193.58 7.38 93.58  
Employee Totals: 14.76 80.81

MS 40 PA24 DOCK 10E040 1200 1140 54 000000 -17.5000 24 25.00 -437.50 25.00 15.75  
MS 40 PA24 ISSB 10E010 1110 1220 64 000000 26.2300 24 25.00 655.75 25.00 15.75  
Employee Totals: 50.00 218.25

PV 20 PA24 DOCK 10E020 1250 1140 52 000000 -21.3300 24 2.67 -56.95 2.67 22.50  
PV 20 PA24 ISSB 10E010 1110 1220 64 000000 26.2300 24 2.67 70.03 2.67 22.50  
Employee Totals: 5.34 13.08

FS 80 PA20 DOCK 10E080 1200 1140 58 000000 -15.8700 24 7.50 -119.03 7.50 2.00  
FS 80 PA20 ISSB 10E010 1110 1220 64 000000 26.2300 24 7.50 196.73 7.50 2.00  
Employee Totals: 15.00 77.70

AV 30 PA24 DOCK 10E030 1200 1140 53 000000 -15.0300 24 0.83 -12.47 0.83 6.00  
AV 30 PA24 ISSB 10E010 1110 1220 64 000000 26.2300 24 0.83 21.77 0.83 6.00  
Employee Totals: 1.66 9.30

AV 30 PA20 DOCK 10E010 1200 1140 65 000000 -15.2800 20 7.00 -106.96 7.00 7.00  
AV 30 PA20 ISSB 10E010 1110 1220 64 000000 26.2300 20 7.00 183.61 7.00 7.00  
Employee Totals: 14.00 76.65

PV 20 PA20 DOCK 10E020 1225 1140 52 000000 -15.6400 20 4.00 -62.56 4.00 1.25  
PV 20 PA20 ISSB 10E010 1110 1220 64 000000 26.2300 20 4.00 104.92 4.00 1.25  
Employee Totals: 8.00 42.36

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS
PV	20 PA24 DOCK	10E020	1200	1140	52	000000		-17.5000	24	9.00	-157.50		
PV	20 PA24 ISSB	10E010	1110	1120	64	000000		26.2300	24	9.00	236.07	9.00	1.00
	Employee Totals:												
								18.00		18.00	78.57	9.00	1.00
PV	20 PA24 DOCK	10E010	1110	1140	43	430000		-15.2800	24	7.00	-106.96		
PV	20 PA24 ISSB	10E010	1110	1120	64	000000		26.2300	24	7.00	183.61	7.00	7.08
	Employee Totals:												
								14.00		14.00	76.65	7.00	7.08
FS	80 PA20 DOCK	10E080	1200	1140	58	000000		-18.2100	24	6.50	-118.37		
FS	80 PA20 ISSB	10E010	1110	1220	64	000000		26.2300	24	6.50	170.50	6.50	3.08
	Employee Totals:												
								13.00		13.00	52.13	6.50	3.08
FS	80 PA24 DOCK	10E080	1200	1140	58	000000		-15.6500	24	7.00	-109.55		
FS	80 PA24 ISSB	10E010	1110	1120	64	000000		26.2300	24	7.00	183.61	7.00	14.00
	Employee Totals:												
								14.00		14.00	74.06	7.00	14.00
AV	50 PA20 DOCK	10E030	1200	1140	53	000000		-16.1800	24	3.33	-53.88		
AV	50 PA20 ISSB	10E010	1110	1120	64	000000		26.2300	24	3.33	87.35	3.33	7.50
	Employee Totals:												
								6.66		6.66	33.47	3.33	7.50
Page Totals:											65.66	32.83	32.66
Report Totals:											176.58	88.29	188.49
Number of Records Processed :											26		
Number of Records with Pay :											26		

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS	
PE	100 PA24 DOCK	10E090	1200	1120	59	000000		-17.5000	24	21.92	-383.60			
PE	100 PA24 ISSB	10E010	1110	1220	64	000000		26.2300	24	21.92	574.96	21.92	12.25	
	Employee Totals:													
WV	50 IT24 DOCK	10E050	2220	1140	55	000000		-22.0400	24	35.75	-787.93			
WV	50 IT24 ISSB	10E010	1110	1220	64	000000		26.2300	24	35.75	937.72	35.75	26.00	
	Employee Totals:													
FS	80 PA20 DOCKD	10E080	1250	1140	58	000000		-19.7100	24	2.50	-49.28			
FS	80 PA20 ISSB	10E010	1110	1220	64	000000		26.2300	24	2.50	65.58	2.50	4.16	
	Employee Totals:													
MV	60 PA20 DOCK	10E060	1200	1140	56	000000		-17.1700	24	1.00	-17.17			
MV	60 PA20 ISSB	10E010	1110	1220	64	000000		26.2300	24	1.00	26.23	1.00	7.75	
	Employee Totals:													
FS	80 PA24 DOCK	10E080	1800	1140	58	000000		-19.3300	24	7.92	-153.09			
FS	80 PA24 ISSB	10E010	1110	1220	64	000000		26.2300	24	7.92	207.74	7.92	6.09	
	Employee Totals:													
PE	100 PA24 DOCK	10E090	1250	1140	59	000000		-16.5300	24	9.50	-157.04			
PE	100 PA24 ISSB	10E010	1110	1220	64	000000		26.2300	24	9.50	249.19	9.50	2.83	
	Employee Totals:													
PW	100 TCH24 ISSB	10E010	1110	1220	64	000000		26.2300	24	11.33	297.19	11.33	1.33	
PW	100 PA24 DOCK	10E100	1200	1140	60	000000		-19.3600	24	38.08	-737.23			
PW	100 PA24 ISSB	10E010	1110	1220	64	000000		26.2300	24	38.08	988.84	38.08	38.08	
	Employee Totals:													
MS	40 PA20 DOCK	10E040	1200	1140	54	000000		-15.2800	24	28.37	-433.49			
MS	40 PA20 ISSB	10E010	1110	1220	64	000000		26.2300	24	28.37	744.15	28.37	93.58	
	Employee Totals:													
Page Totals:											301.41	1,382.77	156.37	192.07

NAME KEY	EMPLOYEE NAME	BIDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FRSQ	FACTOR/RS	TOTALS	HOURS WRKD	ACA HOURS
	Employee Totals:									56.74	310.66	28.37	93.58
WV	90 PAZO DOCK 10E050 1250 1140 55 000000							-15.2800	24	30.00	-458.40		
WV	90 PAZO ISSB 10E010 1110 1120 64 000000							26.2300	24	30.00	786.90	30.00	5.67
	Employee Totals:									60.00	328.50	30.00	5.67
PW	100 TCH24 ISSB 10E010 1110 1120 64 000000							26.2300	24	0.75	19.67	0.75	0.67
FC	100 PA24 DOCK 10E010 1200 1140 65 000000							-14.7700	24	7.00	-103.39		
FC	100 PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	7.00	183.61	7.00	7.00
	Employee Totals:									14.00	80.22	7.00	7.00
MS	40 PA24 DOCK 10E040 1200 1140 54 000000							-17.5000	24	22.75	-398.13		
MS	40 PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	22.75	596.73	22.75	15.75
	Employee Totals:									45.50	198.60	22.75	15.75
PV	20 PA24 DOCK 10E020 1250 1140 52 000000							-21.3300	24	12.92	-275.58		
PV	20 PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	12.92	338.89	12.92	22.50
	Employee Totals:									25.84	63.31	12.92	22.50
MV	60 PA24 DOCK 10E060 1250 1140 56 000000							-16.1800	24	1.08	-17.47		
MV	60 PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	1.08	28.33	1.08	6.00
	Employee Totals:									2.16	10.86	1.08	6.00
MS	40 TCH20 ISSB 10E010 1110 1220 64 000000							26.2300	20	6.00	157.38	6.00	4.02
FS	80 TCH24 ISSB 10E010 1110 1220 64 000000							26.2300	24	2.33	61.12	2.33	2.33
FS	80 PA24 DOCKD 10E080 1250 1140 58 000000							-19.3300	24	6.75	-130.48		
FS	80 PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	6.75	177.05	6.75	1.67
	Employee Totals:									13.50	46.57	6.75	1.67
PC	100 TCH24 ISSB 10E010 1110 1220 64 000000							26.2300	20	1.33	34.89	1.33	4.00



NAME KEY	EMPLOYEE NAME	BIDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HR	TOTALS	HOURS WRKD	ACA HOURS
		MV	60	PA24	DOCK	10E060 1250 1140 56 000000		-18,9500	24	2.75	-52.11		
		MV	60	PA24	ISSB	10E010 1110 1220 64 000000		26,2300	24	2.75	72.13	2.75	3.01
						Employee Totals:				5.50	20.02	2.75	3.01
		MS	40	TCH24	ISSB	10E010 1110 1220 64 000000		26,2300	24	4.00	104.92	4.00	4.00
		PC	100	2TC24	ISSB	10E010 1110 1220 64 000000		26,2300	24	4.67	122.49	4.67	1.67
		WV	50	PA24	DOCK	10E050 1250 1140 55 000000		-15,2800	24	32.83	-501.64		
		WV	50	PA24	ISSB	10E010 1110 1220 64 000000		26,2300	24	32.83	861.13	32.83	3.17
						Employee Totals:				65.66	359.49	32.83	3.17
		MS	40	PA24	DOCK	10E040 1200 1140 54 000000		-15,2800	24	10.50	-160.44		
		MS	40	PA24	ISSB	10E010 1110 1120 64 000000		26,2300	24	10.50	275.42	10.50	15.50
						Employee Totals:				21.00	114.98	10.50	15.50
		WV	50	PA24	DOCK	10E050 1250 1140 55 000000		-16,5000	24	33.00	-544.50		
		WV	50	PA24	ISSB	10E010 1110 1220 64 000000		26,2300	24	33.00	865.59	33.00	3.50
						Employee Totals:				66.00	321.09	33.00	3.50
		AV	30	PA24	DOCK	10E030 1110 1140 53 000000		-19,7100	24	10.50	-206.96		
		AV	30	PA24	ISSB	10E010 1110 1220 64 000000		26,2300	24	10.50	275.42	10.50	2.00
						Employee Totals:				21.00	68.46	10.50	2.00
		PW	100	PA24	DOCK	10E100 1110 1140 60 000000		-15,6400	24	35.00	-547.40		
		PW	100	PA20	ISSB	10E010 1110 1220 64 000000		26,2300	24	35.00	918.05	35.00	32.50
						Employee Totals:				70.00	370.65	35.00	32.50
		PV	20	PA24	DOCK	10E020 1225 1140 52 000000		-18,9500	24	16.67	-315.90		
		PV	20	PA24	ISSB	10E010 1110 1220 64 000000		26,2300	24	16.67	437.25	16.67	16.67
						Employee Totals:				33.34	121.35	16.67	16.67
										291.17	1,603.45	149.92	82.02

Community Consolidated SD 46  
 Standard Worksheet Report  
 WORKSHEET: 9 INTERNAL SUBBING

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/ERS	TOTALS	HOURS WKPD	ACA HOURS
FC 100	TCH24 ISSB 10E010 1110 1120 64 000000							26.2300	24	2.58	67.67	2.58	10.42
FW 100	PA24 DOCK 10E100 1200 1140 60 000000							-34.6100	24	18.75	-273.94	18.75	13.42
FW 100	PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	37.50	217.87	18.75	13.42
	Employee Totals:												
FS 50	PA20 DOCK 10E090 1200 1140 58 000000							-18.2100	24	6.50	-128.37	6.50	3.08
FS 50	PA20 ISSB 10E010 1110 1220 64 000000							26.2300	24	6.50	170.50	6.50	3.08
	Employee Totals:												
FS 50	PA24 DOCK 10E080 1200 1140 58 000000							-18.5800	24	8.00	-148.64	8.00	4.75
FS 50	PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	8.00	209.84	8.00	4.75
	Employee Totals:												
MV 60	PA20 DOCK 10E060 1250 1140 56 000000							-17.1700	24	16.92	-290.52	16.92	6.75
MV 60	PA20 ISSB 10E010 1110 1220 64 000000							26.2300	24	16.92	443.81	16.92	6.75
	Employee Totals:												
MV 60	PA24 DOCK 10E060 1250 1140 56 000000							-16.5000	24	11.33	-186.95	11.33	17.83
MV 60	PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	11.33	297.19	11.33	17.83
	Employee Totals:												
FW 100	PA24 DOCK 10E100 1200 1140 60 000000							-20.5100	24	10.50	-215.36	10.50	14.08
FW 100	PA24 ISSB 10E010 1110 1220 64 000000							26.2300	24	10.50	275.42	10.50	14.08
	Employee Totals:												
MS 40	PA20 DOCK 10E100 1200 1140 60 000000							-15.8700	24	33.84	-537.04	33.84	37.50
FE 40	PA20 ISSB 10E010 1110 1220 64 000000							26.2300	24	33.84	887.62	33.84	37.50
	Employee Totals:												
PE 100	PA20 DOCK 10E100 1110 1140 60 000000							-34.7700	24	25.42	-375.55	25.42	5.34
PE 100	PA20 ISSB 10E010 1110 1220 64 000000							26.2300	24	25.42	666.77	25.42	5.34
	Employee Totals:												
	Page Totals:							265.10			1,364.36	133.84	113.17

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS
PV	20	PA20	DOCK	10E020	1250	1140 52 000000		-15.6400	24	6.33	-99.00		
PV	20	PA20	ISSB	10E010	1110 1220 64 000000			26.2300	24	6.33	166.04	6.33	10.83
Employee Totals:												6.33	10.83
												6.33	10.83

Page Totals: 12.66 67.04 6.33 10.83  
 Report Totals: 1,041.75 5,418.74 597.37 467.70

Number of Records Processed : 68  
 Number of Records with Pay: 68

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT PRQO	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS	
PE	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
PV	20	TCH24	STPD	10E040	1500	1320	54	000000	1.00	2,402.50	1.00	2,402.50	
PE	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
FS	80	TCH24	STPD	10E080	1500	1320	58	000000	1.00	1,443.00	1.00	1,443.00	
SU	990	SUB	STPD	10E100	1500	1320	60	000000	1.00	2,018.10	1.00	2,018.10	
PW	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
PE	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1.00	1,443.00	1.00	1,443.00	
PE	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
PW	100	TCH24	STPD	10E010	1500	1320	64	000000	1.00	1,443.00	1.00	1,443.00	
PW	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	2,883.00	1.00	2,883.00	
PW	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,443.00	1.00	1,443.00	
Employee Totals:													
MS	40	PA24	STPD	10E040	1500	1340	54	000000	1.00	2,402.50	1.00	2,402.50	
PC	100	TCH24	STPD	10E100	1500	1320	60	000000	1.00	1,082.00	1.00	1,082.00	
FS	80	TCH24	STPD	10E080	1500	1320	58	000000	1.00	1,443.00	1.00	1,443.00	
FS	80	TCH24	STPD	10E080	1500	1320	58	000000	1.00	1,443.00	1.00	1,443.00	
Page Totals:										16.00	26,561.10	0.00	0.00

NAME KEY	EMPLOYEE NAME	BUDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HR	TOTALS	HOURS WKKD	ACA HOURS	
PE	100	TCH24	STPD	10E100	1500	1320 60 000000		1,802.0000	24	1.00	1,802.00			
PE	100	TCH24	STPD	10E100	1500	1320 60 000000		1,443.0000	24	1.00	1,443.00			
Employee Totals:														
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		1,443.0000	24	1.00	1,443.00		0.00	
FS	80	TCH24	STPD	10E080	1500	1320 58 000000		1,443.0000	24	1.00	1,443.00			
FS	80	TCH24	STPD	10E010	1500	1320 64 000000		1,443.0000	24	1.00	1,443.00			
FS	80	TCH24	STPD	10E080	1500	1320 58 000000		1,443.0000	24	1.00	1,443.00			
PC	100	TCH24	STPD	10E100	1500	1320 60 000000		1,443.0000	24	1.00	1,443.00			
FS	80	TCH24	STPD	10E080	1500	1320 58 000000		1,443.0000	24	1.00	1,443.00			
FS	80	TCH24	STPD	10E080	1500	1320 58 000000		1,443.0000	24	1.00	1,443.00			
PW	100	TCH24	STPD	10E100	1500	1320 60 000000		1,443.0000	24	1.00	1,443.00			
PE	100	TCH24	STPD	10E100	1500	1320 60 000000		1,443.0000	24	1.00	1,443.00			
MS	40	TCH20	STPD	10E040	1500	1320 54 000000		721.5000	24	1.00	721.50			
PC	100	TCH24	STPD	10E100	1500	1320 60 000000		1,443.0000	24	1.00	1,443.00			
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		721.5000	24	1.00	721.50			
FS	80	TCH24	STPD	10E080	1500	1320 58 000000		1,443.0000	24	1.00	1,443.00			
PW	100	PA24	STPD	10E100	1500	1340 60 000000		2,883.0000	24	1.00	2,883.00			
PW	100	PA24	STPD	10E100	1500	1340 60 000000		2,702.2500	24	1.00	2,702.25			
Employee Totals:														
											17.00	0.00	26,146.25	0.00

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HRS	TOTALS	HOURS	WKCD	ACA	HOURS
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			
PV	20	TCH24	STPD	10E040	1500	1320	54	000000	2,402.5000	24	1.00	2,402.50			
ES	80	TCH24	STPD	10E080	1500	1320	58	000000	1,443.0000	24	1.00	1,443.00			
PW	100	TCH24	STPD	10E100	1500	1320	60	000000	1,443.0000	24	1.00	1,443.00			
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			
PC	100	TCH24	STPD	10E100	1500	1320	60	000000	1,443.0000	24	1.00	1,443.00			
PW	100	TCH24	STPD	10E100	1500	1320	60	000000	1,443.0000	24	1.00	1,443.00			
PC	100	TCH24	STPD	10E010	1500	1320	64	000000	1,443.0000	24	1.00	1,443.00			
PC	100	TCH24	STPD	10E100	1500	1320	60	000000	2,702.2500	24	1.00	2,702.25			
Employee Totals:															
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			
PE	100	TCH24	STPD	10E100	1500	1320	60	000000	1,443.0000	24	1.00	1,443.00			
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			
MS	40	TCH24	STPD	10E040	1500	1320	54	000000	1,443.0000	24	1.00	1,443.00			

Page Totals: 14.00 22,420.75 0.00 0.00  
 47.00 75,228.10 0.00 0.00

Report Totals:  
 Number of Records Processed : 47  
 Number of Records with Pay: 47

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BIDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT REQ	FACTOR/HR	TOTALS	HOURS REQD	ACA HOURS
WV	50	TCH24	STPD	10E010	1500	1320 64 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		250.0000 24	1.00	250.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		500.0000 24	1.00	500.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
									3.00	2,193.00	0.00	0.00
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		541.0000 24	1.00	541.00		
WV	50	2TC24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		1,443.0000 24	1.00	1,443.00		
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		1,443.0000 24	1.00	1,443.00		
MS	40	TCH24	STPD	10E040	1500	1320 54 000000		541.0000 24	1.00	541.00		
WV	50	TCH24	STPD	10E050	1500	1340 55 000000		541.0000 24	1.00	541.00		
WV	50	TCH24	STPD	10E050	1500	1340 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1320 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1340 55 000000		1,443.0000 24	1.00	1,443.00		
WV	50	TCH24	STPD	10E050	1500	1340 55 000000		250.0000 24	1.00	250.00		
									2.00	1,693.00	0.00	0.00
PC	100	TCH24	STPD	10E100	1500	1320 60 000000		1,802.0000 24	1.00	1,802.00		
									17.00	18,855.00	0.00	0.00





NAME KEY EMPLOYEE NAME BLDG LOC TYPE PAY ACCOUNT NUMBER PERCENT AMOUNT FREQ FACTOR/HRS TOTALS HOURS WRKD ACA HOURS

ISC 70 SSZ4 OVY2 10E010 2660 1140 66 0000000 6.75 30.0200 24 6.75 202.64 6.75

Page Totals: 6.75 202.64 6.75 0.00  
 -----  
 Report Totals: 6.75 202.64 6.75 0.00

Number of Records Processed : 1  
 Number of Records with Pay: 1

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/ERS	TOTALS	HOURS WRKD	ACA HOURS		
PC	100	PA24	OVT1	10E010	2660	1140 66 000000		16.5300	24	1.00	16.53	1.00			
PC	100	PA24	OVT1	10E010	2660	1140 66 000000		16.5300	24	4.67	77.20	4.67			
PC	100	PA24	OVT1	10E010	2660	1140 66 000000		16.5300	24	4.05	66.95	4.05			
PC	100	PA24	OVT1	10E010	2660	1140 66 000000		16.5300	24	5.23	86.45	5.23			
Employee Totals:												14.95	247.13	14.95	0.00

Page Totals: 14.95 247.13 14.95 0.00  
 Report Totals: 14.95 247.13 14.95 0.00

Number of Records Processed : 4  
 Number of Records with Pay: 4

\*\*\*\*\* End of report \*\*\*\*\*

NAME KEY	EMPLOYEE NAME	BLDG	LOC	TYPE	PAY	ACCOUNT NUMBER	PERCENT	AMOUNT	FREQ	FACTOR/HR	TOTALS	HOURS WRKD	ACA HOURS
								34.8900	24	1.00	34.89	1.00	
								34.8900	24	3.23	112.69	3.23	
										4.23	147.58	4.23	0.00
								29.3700	24	1.00	29.37	1.00	
								29.3700	24	1.00	29.37	1.00	
										2.00	58.74	2.00	0.00

Employee Totals:

Employee Totals:

Page Totals: 6.23 206.32 6.23 0.00  
 Report Totals: 6.23 206.32 6.23 0.00  
 Number of Records Processed: 4  
 Number of Records with Pay: 4

\*\*\*\*\* End of report \*\*\*\*\*

VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Accelerate Learning Inc.	StemScopes License Renewal	10E010 1110 3100 14 000000	69148	1701853	07/01/2022	19,451.95	19,451.95
Arthur J Gallagher Risk Mgmt S	School Treasurer's Bond Chris Wildman	10E010 2310 3800 13 000000	4315612	1701854	07/01/2022	1,000.00	1,000.00
	School Treasurer's Bond for Chris Wildman	10E010 2310 3800 13 000000	4315617		07/01/2022	14,500.00	15,500.00
CLIC/School Board Legal	Workers Compensation Program	10E010 2362 3800 13 000000	220701-A	1701855	07/01/2022	192,041.00	192,041.00
	Student Accident Program - Insurance	80E010 2364 3800 13 000000	220701		07/01/2022	212,985.00	212,985.00
	Fiduciary Liability	10E010 2363 3800 13 000000	220701-B		07/01/2022	2,150.00	407,176.00
Continued.com, LLC.	Annual Membership in CEU Program	10E010 2210 3140 48 462000	250788	1701856	07/01/2022	1,157.00	1,157.00
Don Johnston, Inc	Online Resource	10E010 1200 3100 48 462000	00459061	1701857	07/01/2022	5,647.19	5,647.19
Follett School Solutions, INC.	Destiny Library Hosted Services - Districtwide	10E010 2660 3100 16 000000	1475805	1701858	07/01/2022	7,199.70	7,199.70
Frontline Tech. Group, LLC	IEP-eStar v5, unlimited usage for internal staff 7-1-22 thru 6-30-23	10E010 1200 3100 48 462000	INVEST1469	1701859	07/01/2022	15,491.90	15,491.90
Fulcrum Mngement Solutions	Thought Exchange Annual Fee	10E010 2320 3100 12 000000	INV 3688	1701860	07/01/2022	6,000.00	6,000.00
IASA	IASA Membership Dues for Lynn Glickman	10E010 2320 6400 12 000000	220502	1701861	07/01/2022	1,554.59	1,554.59
IASB	IASB Annual Dues	10E010 2310 6400 11 000000	363199	1701862	07/01/2022	7,882.00	7,882.00
	IASB Board Policies On-Line & Administrative Procedures On-Line	10E010 2320 3100 12 000000	362004		07/01/2022	1,600.00	1,600.00
	IASB Board Policies On-Line & Administrative Procedures On-Line	10E010 2310 3100 11 000000	362004		07/01/2022	4,195.00	4,195.00
Illuminate Education, Inc.	Subscription Renewal	10E010 1200 3100 48 462000	INV0000067	1701863	07/01/2022	1,573.25	1,573.25
Kami	Kami License Renewal	10E010 1110 3100 14 000000	218686	1701864	07/01/2022	9,769.05	9,769.05
Kerekes, Denisa	Report card translation - Romanian	10E010 1800 3100 13 000000	220606	1701865	07/01/2022	30.00	30.00
KS StateBank, Govt Finance Dep	Acer Chromebook Lease Payment	10E010 2660 3250 16 000000	57574-8-20	1701866	07/01/2022	99,055.00	99,055.00
NeIco	PAYROLL CHECKS	10E010 2520 4100 17 000000	8159920	1701867	07/01/2022	1,524.25	1,524.25
Northwest Evaluation Assoc	NWEA License Renewal	10E010 2230 3100 14 000000	67772	1701868	07/01/2022	44,200.00	44,200.00
QuaverEd.com	QuaverEd License Renewal	10E010 1110 3100 14 000000	38404-1	1701869	07/01/2022	5,600.00	5,600.00
Renaissance Learning, Inc	Online Resource	10E010 1200 3100 48 462000	INV 524978	1701870	07/01/2022	15,375.00	15,375.00
The Art of Education Universit	Art of Education Renewal	10E010 1110 3100 14 000000	319955	1701871	07/01/2022	5,394.00	5,394.00

Totals for checks 675,375.88

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10 Education Fund	0.00	0.00	462,390.88	462,390.88
80 Tort	0.00	0.00	212,985.00	212,985.00
*** Fund Summary Totals ***	0.00	0.00	675,375.88	675,375.88

\*\*\*\*\* End of report \*\*\*\*\*

VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Alarm Detection Systems	GMS CARD READER SYSTEM	20E010 2540 3100 21 000000	SI-574602	1701745	06/30/2022	3,410.00	
	PC ACCESS SYSTEM	20E010 2540 3100 21 000000	SI-574601		06/30/2022	6,400.00	
	CARD READER	20E010 2540 3100 21 000000	SI-574600		06/30/2022	3,454.00	
	ALARM SERVICE FOR DISTRICT	20E010 2540 3100 21 000000	19026-1123		06/30/2022	6,204.69	19,468.69
American Building Services	HOLLOW METAL DOORS & FRAME W/HARDWARE	60E020 2540 5300 21 000000	2019525	1701746	06/30/2022	4,522.12	
	AIRPHONE CAMERA ENTRY SYSTEM	60E020 2540 5300 21 000000	2019527		06/30/2022	4,334.74	8,856.86
Apple Computer, Inc	MBP Laptop MZ/TSC, MacMini	10E010 2660 5500 16 000000	AJ04039689	1701747	06/30/2022	3,199.00	
	MBP Laptop MZ/TSC, MacMini	10E010 2660 7000 16 000000	AJ04039689		06/30/2022	649.00	
	Apple MBA Lease Contract 500-50189157	10E010 2660 7000 16 000000	586584992		06/30/2022	73,530.38	
	Volume Purchase Program Credit for	10E010 1200 3100 48 462000	AJ03016678		06/30/2022	300.00	
Education	Education						
	Volume Purchase Program Credit for	10E010 1200 3100 48 462000	AJ00684392		06/30/2022	150.00	77,828.38
Education	Education						
Food Service	Food Service						
	Nurse Staffing	10E010 2560 3100 19 000000	024305	1701748	06/30/2022	49,807.05	49,807.05
	T1 Telecom	10E010 2130 3100 15 000000	INV-18184	1701749	06/30/2022	1,425.00	1,425.00
AT & T	FirstNet District Wireless	20E010 2540 3400 16 000000	S666006006	1701750	06/30/2022	507.88	507.88
AT & T Mobility	District Fiber Phone - June	20E010 2540 3400 16 000000	2873106714	1701751	06/30/2022	2,707.91	2,707.91
AT&T	CONCRETE LIFTING	20E010 2540 3400 16 000000	9180620704	1701752	06/30/2022	2,107.60	2,107.60
Atlas Concrete Lifting	PLUMBING SUPPLIES	60E080 2540 5300 21 000000	80581	1701753	06/30/2022	6,200.00	6,200.00
Best Plumbing Specialties, Inc	PAINT SUPPLIES FOR GMS - SS OFFICES	20E010 2540 4100 21 000000	6110113	1701754	06/30/2022	713.64	713.64
Blue Jay Paint & Blinds	PAINT FOR WV GARDEN	20E010 2540 4100 21 000000	G0009300	1701755	06/30/2022	197.80	
Caballero, Efrain	Parent Refund	20E010 2540 4100 21 000000	G0008601		06/30/2022	664.86	862.66
Camcor Inc.	IG Smart LED-LCD 4K TV 65"	10R060 1811 0000 00 000000	220616	1701756	06/30/2022	195.00	195.00
Camelot Therapeutic Schools LL	Outsourced Tuition	10E010 1110 7000 40 499801	2530660	1701757	06/30/2022	15,102.00	15,102.00
Camfil USA	ADDITIONAL FILTERS QUOTE -	10E010 1912 6700 15 000000	INV 136973	1701758	06/30/2022	7,796.46	7,796.46
	QUO-149542-S2MLX8	10E010 2520 3100 17 000000	30304417	1701759	06/30/2022	42.07	
	FS FILTERS	10E010 2520 3100 17 000000	30304511		06/30/2022	72.66	
	AIR FILTERS FOR ALL BUILDINGS-AVON,	10E010 2520 3100 17 000000	30299613		06/30/2022	1,787.13	1,903.86
	FREDERICK, GMS, MEADOWVIEW, PARK,						
	PRAIRIEVIEW, WOODVIEW QUOTE						
	QUO-136128-J1J6J3						
CDW Government, Inc	Chromebooks for Westlake	10E010 3700 4100 40 499801	Z028125	1701760	06/30/2022	503.30	
	Chromebooks for Westlake	10E010 3700 4100 40 499801	Z035459		06/30/2022	64.00	567.30
Center for Psychological Servi	Invoice: Center for Psych Svcs Inv#	10E010 2130 3100 48 462000	00002017	1701761	06/30/2022	1,000.00	1,000.00
	2017						
Chain O Lakes Transportation	Outplaced Transportation	40E010 2550 3310 20 350000	5218	1701762	06/30/2022	1,380.00	
	Outplaced Transportation	40E010 2550 3310 20 351000	5218		06/30/2022	25,050.00	26,430.00
Chance Light	Outsourced Therapy	10E010 2130 3100 48 462000	4891782	1701763	06/30/2022	36,219.00	36,219.00

VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Chicago Communications, LLC	DISTRICT WIDE RADIOS	20E010 2540 3100 21 000000	S077179	1701764	06/30/2022	151,980.00	151,980.00
Classic Printery, Inc	Magnets for Board Badges	10E010 2310 4100 11 000000	101774	1701765	06/30/2022	12.00	12.00
COMED	ISC ELECTRIC SERVICE ACCT. 1314037003	20E070 2540 4660 21 000000	220617	1701766	06/30/2022	273.55	273.55
Commercial Specialties, Inc.	AVON BATHROOM PARTITIONS	60E030 2540 5300 21 000000	22-0697	1701767	06/30/2022	23,548.00	23,548.00
	PLUMBING SUPPLIES	60E030 2540 5300 21 000000	220609		06/30/2022	23,548.00	47,096.00
Connection's Academy East	Outsourced Tuition	10E010 1912 6700 15 000000	9789	1701770	06/30/2022	5,220.30	5,220.30
	Outsourced Tuition	10E010 1912 6700 15 000000	9788		06/30/2022	5,220.30	5,220.30
	Outsourced Tuition	10E010 1912 6700 15 000000	9787		06/30/2022	4,123.50	4,123.50
	Outsourced Tuition	10E010 1912 6700 15 000000	9786		06/30/2022	4,123.50	18,687.60
Connection's Day School	Outplaced Tuition	10E010 1912 6700 15 000000	33249	1701768	06/30/2022	5,193.54	5,193.54
	Outplaced Tuition	10E010 1912 6700 15 000000	33250		06/30/2022	9,971.82	9,971.82
	Outsourced Tuition	10E010 1912 6700 15 000000	33508		06/30/2022	4,327.95	19,493.31
Connections Day School South C	Speech Eval	10E010 4220 6700 15 000000	29881	1701769	06/30/2022	200.00	200.00
	Speech Evaluations (4)	10E010 4220 6700 15 000000	29882		06/30/2022	400.00	600.00
Constellation Energy Services,	D.O. ELECTRIC SERVICE	20E010 2540 4660 21 000000	6275013720	1701771	06/30/2022	351.80	351.80
	MV ELECTRIC SERVICE	20E060 2540 4660 21 000000	6275011760		06/30/2022	3,659.04	3,659.04
	ELECTRIC SERVICE FS	20E080 2540 4660 21 000000	6275014780		06/30/2022	1,975.02	1,975.02
	PV ELECTRIC SERVICE	20E020 2540 4660 21 000000	6276041140		06/30/2022	1,625.88	1,625.88
	ELECTRIC SERVICE AVON	20E030 2540 4660 21 000000	6275014770		06/30/2022	2,203.37	2,203.37
	ELECTRIC SERVICE WOODVIEW	20E050 2540 4660 21 000000	6275013250		06/30/2022	1,812.41	1,812.41
	ELECTRIC SERVICE GMS	20E040 2540 4660 21 000000	6275011770		06/30/2022	40.95	11,668.47
Constellation NewEnergy-Gas Di	GAS SERVICE AV & PV	20E020 2540 4650 21 000000	3492749	1701772	06/30/2022	1,724.23	1,724.23
	GAS SERVICE AV & PV	20E030 2540 4650 21 000000	3492749		06/30/2022	888.74	888.74
	GAS SERVICES 5 SCHOOLS	20E040 2540 4650 21 000000	3500688		06/30/2022	2,647.45	2,647.45
	GAS SERVICES 5 SCHOOLS	20E050 2540 4650 21 000000	3500688		06/30/2022	1,538.18	1,538.18
	GAS SERVICES 5 SCHOOLS	20E060 2540 4650 21 000000	3500688		06/30/2022	1,478.65	1,478.65
	GAS SERVICES 5 SCHOOLS	20E080 2540 4650 21 000000	3500688		06/30/2022	1,708.99	1,708.99
	GAS SERVICES 5 SCHOOLS	20E070 2540 4650 21 000000	3500688		06/30/2022	73.48	73.48
	PC GAS SERVICE	20E100 2540 4650 21 000000	3492751		06/30/2022	2,355.21	12,414.93
Dena Denny Physical Therapy PC	Outsourced Physical Therapy	10E010 2130 3100 48 462000	1746	1701773	06/30/2022	1,955.00	1,955.00
Diaz, Claudia	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220627	1701774	06/30/2022	24.70	24.70
	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220531		06/30/2022	573.87	573.87
Diaz, Stephanie	Staff Travel Reimbursement (11 sheets)	10E010 2210 3320 14 000000	220606	1701775	06/30/2022	27.14	27.14
	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220629		06/30/2022	86.11	86.11
	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220629-A		06/30/2022	2,909.97	2,909.97
DuPage Federation on Human Ser	Interpretation - FS	10E010 1800 3100 13 000000	7934	1701776	06/30/2022	385.38	385.38
Durham School Services-GL	June 2022	40E010 2550 3310 20 141600	91905231	1701777	06/30/2022	151,251.28	151,251.28
	May 2022	40E010 2550 3310 20 350000	91903420		06/30/2022	87,592.17	87,592.17
	May 2022	40E010 2550 3310 20 351000	91903420		06/30/2022		

VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Durham School Services-GL	May 2022 Sports	40E010 2550 3310 20 141700	91903409	1701777	06/30/2022	2,290.54	
	St. Gilbert Field Trip - May 2022	40E015 2550 3310 20 000000	91903410		06/30/2022	1,489.98	
	Fuel Charges - May 2022	40E010 2550 4640 20 000000	91903595		06/30/2022	17,797.21	260,806.56
Eriksson Engineering Assoc. LT	Professional Traffic & Transp Engineering Services	20E010 2540 3100 21 000000	25576	1701778	06/30/2022	2,250.00	2,250.00
First Eagle Bank	Copier Monthly Lease Payment - August 2022	10E010 2570 3250 13 000000	17139	1701779	06/30/2022	3,359.22	
Follett Content Solutions	Print Center Lease - Monthly Pymt	10E010 2570 3250 13 000000	17140		06/30/2022	1,582.00	4,941.22
Foundation Building Materials	WV Library Books	10E010 2220 4300 14 000000	484296B	1701780	06/30/2022	685.38	685.38
Gill, Brandon	CEILING TILES FOR WV	20E010 2540 4100 21 000000	47174444-0	1701781	06/30/2022	393.60	393.60
Glickman, Lynn	Staff Travel Reimbursement	10E010 2660 3320 16 000000	220630	1701782	06/30/2022	33.17	33.17
Global Industrial	Staff Travel Reimbursement	10E010 2320 3320 12 000000	220622	1701783	06/30/2022	555.34	555.34
Grainger	WORK OFFICE CHAIR	20E010 2540 4100 21 000000	119203150	1701784	06/30/2022	147.95	147.95
	PART FOR PARK ITEM: 2LNC9 ROCKER	20E010 2540 4100 21 000000	9333630904	1701785	06/30/2022	20.06	
	SWITCH, SPDT, 3 CONNECTIONS						
	PART FOR PARK	20E010 2540 4100 21 000000	9333242106		06/30/2022	6.96	
	STEEL DRILL BITS	20E010 2540 4100 21 000000	9333242080		06/30/2022	78.58	105.60
Grayslake Lions Club	22-23 Dues	10E080 2410 6400 08 000000	220628	1701786	06/30/2022	65.00	65.00
Grower Equipment	Lawn mower for PC	20E010 2540 5500 21 000000	INV-30967	1701787	06/30/2022	10,599.00	10,599.00
GSF USA, Inc.	MAY CLEANING	20E010 2540 3220 21 000000	INR064942	1701788	06/30/2022	74,137.87	74,137.87
hand2mind, Inc.	H2M Phonics Toolkits K-1	10E010 1110 4100 40 499803	INV0000087	1701789	06/30/2022	339.98	
	H2M Phonics Toolkits K-1	10E010 1110 4100 40 499803	INV0000053		06/30/2022	9,859.51	10,199.49
Hartl, Sean	Contractual Services Rendered (4 sheets)	10E010 2660 3100 16 000000	220628	1701790	06/30/2022	360.00	360.00
Hinckley Springs	WATER FOR ISC	10E010 2520 4100 13 000000	21922645 0	1701791	06/30/2022	56.36	56.36
Home Depot - Pro Institutional	PLB. SUPPLIES	20E010 2540 4100 21 000000	690575238	1701792	06/30/2022	3,860.95	
	PLB SUPPLIES	20E010 2540 4100 21 000000	690575246		06/30/2022	26.12	
	ADHESIVE - WV	20E010 2540 4100 21 000000	689289411		06/30/2022	89.09	3,976.16
Hoonstra, Lori	Staff Travel Reimbursement (10 Sheets)	10E010 2150 3320 15 000000	220601	1701793	06/30/2022	495.81	495.81
Huber, Laura	Staff Travel Reimbursement	10E100 1110 4100 10 000000	220412	1701794	06/30/2022	54.70	54.70
IFSI	MEADOWVIEW - SERVICE	20E010 2540 3100 21 000000	220230	1701795	06/30/2022	3,600.00	
	PIPE REPAIR MV	20E010 2540 3100 21 000000	220441		06/30/2022	4,824.00	8,424.00
Illinois Language Services	INTERPRETATION - MV	10E010 1800 3100 13 000000	424667	1701796	06/30/2022	6,826.50	
	Interpretation - Mongolian - MV	10E010 1800 3100 13 000000	424656		06/30/2022	6,122.50	12,949.00
ISCORP	Skyward Hosting Services for July 2022	10E010 2520 3100 17 000000	0724268	1701797	06/30/2022	1,015.00	1,015.00
Johnson Controls, Inc	MONTHLY SERVICE AGREEMENT	20E010 2540 3100 21 000000	1-11831358	1701798	06/30/2022	5,439.93	5,439.93
Kalisz, Brian	Staff Travel Reimbursement	10E010 2660 3320 16 000000	220701	1701799	06/30/2022	63.00	63.00
Kriha Boucek	Attorney fees Invoice date 2/3/22	10E010 2310 3180 13 000000	3186	1701800	06/30/2022	4,540.00	4,540.00
	Attorney fees Invoice date 1/6/22	10E010 2310 3180 13 000000	3076		06/30/2022	2,643.41	7,183.41



VENDOR	DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Lake County Health Department	Pre School Vision & Hearing Testing	10E010 2130 3100 15 000000	INV-000605	1701801	06/30/2022	54.00	54.00
Lakemary Center, Inc.	Outsourced Tuition	10E010 1912 6700 15 000000	2205	1701802	06/30/2022	25,608.00	25,608.00
Manarik, Jane	Parent Travel Reimbursement	10E010 2330 3100 15 000000	220629	1701803	06/30/2022	2,160.76	2,160.76
Manarik, Jonathan	Parent Travel Reimbursement	10E010 2330 3100 15 000000	220629	1701804	06/30/2022	340.27	340.27
McLeod, Peter	Staff Travel Reimbursement	10E010 2660 3320 16 000000	220630	1701805	06/30/2022	58.56	58.56
Metro Prep	Outsourced Tuition	10E010 1912 6700 15 000000	MPG 66602	1701806	06/30/2022	9,340.56	9,340.56
	Outsourced Tuition	10E010 1912 6700 15 000000	MPG 66837		06/30/2022	1,556.76	1,556.76
	Outsourced Tuition	10E010 1912 6700 15 000000	MPG 66757		06/30/2022	10,897.32	10,897.32
Miller Cooper & Co., Ltd	Non Audit Services Rendered	10E010 2520 3100 17 000000	S041752	1701807	06/30/2022	2,000.00	2,000.00
Morgan, Laura	Staff Travel Reimbursement (Jun thru Dec 2021)	10E060 2410 3320 06 000000	220613	1701808	06/30/2022	48.83	48.83
	Staff Travel Reimbursement (Jan thru Jun 2022)	10E060 2410 3320 06 000000	220613-A		06/30/2022	40.01	88.84
Moshopoulos, Kai-Lin	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220630	1701809	06/30/2022	36.33	36.33
Murchison, Cynthia	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220614	1701810	06/30/2022	44.11	44.11
Neuco, Inc	PARTS FOR PC	20E010 2540 4100 21 000000	5994618	1701811	06/30/2022	3,783.34	3,783.34
	LINE SET	20E010 2540 4100 21 000000	6020350		06/30/2022	217.82	217.82
	GMS PARTS	20E010 2540 4100 21 000000	5971535		06/30/2022	270.07	270.07
	SENSORS	20E010 2540 4100 21 000000	5988963		06/30/2022	112.90	112.90
	PARTS FOR GMS	20E010 2540 4100 21 000000	5994613		06/30/2022	2,321.65	2,321.65
	SENSORS	20E010 2540 4100 21 000000	6004849		06/30/2022	36.21	36.21
North American Corporation of	CLEANING SOLUTION	20E010 2540 4100 21 000000	C105823	1701812	06/30/2022	115.24	115.24
	ECOLAB CLEANERS	20E010 2540 4100 21 000000	C083107		06/30/2022	2,808.06	2,808.06
North Shore Community Bank	Annual HSA Deposit	10E010 2310 2260 61 000000	220630	1701813	06/30/2022	85,500.00	85,500.00
O'Brien, Kathleen	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220609	1701814	06/30/2022	70.67	70.67
Peerless Network, Inc.	Phone Service Park Campus - June	20E010 2540 3400 16 000000	533816	1701815	06/30/2022	647.72	647.72
ProvenIT	Staples - FS	10E010 2660 4100 16 000000	921043	1701816	06/30/2022	252.00	252.00
Quadient Finance USA, Inc	7 Jul - 6 Oct 2022	10E010 2520 3400 17 000000	220531	1701817	06/30/2022	1,821.87	1,821.87
Quadient Leasing USA Inc	7 Jul - 6 Oct 2022	10E010 2520 3400 17 000000	N9440961	1701818	06/30/2022	476.97	476.97
Raymond James & Associates, In	Dissemination Agent for Fvended Jun 30, 2021	10E010 2520 3100 17 000000	9301120348	1701819	06/30/2022	1,500.00	1,500.00
Reeves, Jordan	Contractual Services Rendered (5 sheets)	10E010 2660 3100 16 000000	220628	1701820	06/30/2022	697.50	697.50
Robbins, Schwartz Lifton & Tay	Services rendered through Apr 30, 2022	10E010 2320 3100 12 000000	923096	1701821	06/30/2022	117.56	117.56
Rodriguez, Lorely	Staff Travel Reimbursement	10E010 2210 3320 14 000000	220601	1701822	06/30/2022	48.59	48.59
Safeway Transportation	May 2022 Transportation	40E010 2550 3310 20 350000	102908	1701823	06/30/2022	5,052.00	5,052.00
	May 2022 Transportation	40E010 2550 3310 20 351000	102908		06/30/2022	2,560.00	2,560.00
School Health Corporation	Calibrations	10E010 2150 3100 15 000000	1518310-00	1701824	06/30/2022	416.00	416.00
School Specialty LLC	Supplies	20E010 2540 4100 21 000000	2081293364	1701825	06/30/2022	372.77	372.77

VENDOR	INVOICE DESCRIPTION	ACCOUNT		INVOICE NUMBER	CHECK CHECK		TOTAL
		NUMBER			NUMBER	DATE	
Schultz, Anne	Staff Reimbursement - Classroom	10E030	1110 4100 03 000000	220517	1701826	06/30/2022	279.68
	Supplies						
Soliant Health	Outsourced Tuition	10E010	2150 3100 15 000000	20414022	1701827	06/30/2022	252.00
Special Edu. Dist. Of Lake Cou	Outsourced Tuition	10E010	4220 6700 15 000000	33593	1701828	06/30/2022	3,182.00
	SEDOL Inv#- 2022-06-13-ITIN-D46	10E010	4220 6700 15 000000	2022-06-13		06/30/2022	6,966.56
	Nurse on Bus	10E010	4220 6700 15 000000	2022-06-17		06/30/2022	2,928.86
	Case Study Evals	10E010	2140 3100 15 000000	2022-06-13		06/30/2022	7,500.00
	20/22 Tuition Summary	10E010	4220 6700 15 000000	06/16/2022		06/30/2022	52,360.59
	Ukrainian Interp for Virtual Meeting	10E010	3000 3100 15 000000	2022-06-17		06/30/2022	250.00
	Outsourced Tuition	10E010	4220 6700 15 000000	33594		06/30/2022	3,182.00
Spectrum Center, Inc.	Outsourced Tuition	10E010	1912 6700 15 000000	220531	1701829	06/30/2022	32,389.00
Steiner Electric Company	BALLASTS	20E010	2540 4100 21 000000	S007163473	1701830	06/30/2022	1,416.75
Systemic Educational Equity	Equity training facilitated to BOE members on May 21, June 4, and June 25.	10E010	2310 3100 11 000000	202210005-5	1701831	06/30/2022	80.00
T Mobile	District Hotspots 969742791	20E010	2540 3400 16 000000	220603	1701832	06/30/2022	976.20
	District Hotspots 8858575658	20E010	2540 3400 16 000000	220605		06/30/2022	395.37
Tesaro, John	Staff Travel Reimbursement	10E010	2660 3320 16 000000	220701	1701833	06/30/2022	91.44
The Cove School	Outsourced Tuition	10E010	1912 6700 15 000000	SD46-0522	1701834	06/30/2022	12,911.64
	Outsourced Tuition	10E010	1912 6700 15 000000	SD46-0622		06/30/2022	1,229.68
Thomson Reuters - West	Online/Software Subscription	10E010	2660 4700 16 000000	846493653	1701835	06/30/2022	903.00
Trane US Inc.	Proposal ID: 3191301 COOP Quote #:	60E030	2540 5300 21 000000	312679743	202101160	06/24/2022	279,204.00
	30-381748-22-005 COOP Contract #: USC 15-JLP-023						
	Proposal ID: 3171111 COOP Quote #:	60E030	2540 5300 21 000000	312679742	202101161	06/24/2022	396,814.00
	30-381748-22-004 COOP Contract #: USC 15-JLP-023						
	Work Completed	20E020	2540 4650 21 000000	312679032	202101162	06/30/2022	222,617.50
Transworld Systems, Inc	TSI Collections - May 2022	10E010	2520 3100 17 000000	2613136	1701836	06/30/2022	2,303.39
TruGreen	LAWN SERVICE AT PV	20E010	2540 3100 21 000000	159704508	1701837	06/30/2022	603.75
Uline	CORRUGATED BOXES	20E010	2540 4100 21 000000	149456139	1701838	06/30/2022	298.50
V2 Productions	Graduation Audio/Video Production	10E010	2660 3100 16 000000	2595	1701839	06/30/2022	8,261.98
Veterans Floors Inc.	GMS GYM FLOOR	20E010	2540 3100 21 000000	2041	1701840	06/30/2022	26,595.00
Village Of Grayslake	DO WATER SERVICE	20E010	2540 3700 21 000000	220601-C	1701841	06/30/2022	85.30
	D.O. FALSE ALARM	20E010	2540 3100 21 000000	220616		06/30/2022	10.00
	WATER SERVICE AT WV PIN: D9159E8	20E050	2540 3700 21 000000	220601-B		06/30/2022	631.22
	MV WATER SERVICE	20E060	2540 3700 21 000000	220601		06/30/2022	955.36
	FS WATER SERVICE PIN: F1B411A	20E080	2540 3700 21 000000	220601 - A		06/30/2022	801.82
	GMS WATER SERVICE	20E040	2540 3700 21 000000	220601-E		06/30/2022	1,194.20
	ISC WATER SERVICE	20E070	2540 3700 21 000000	220601-D		06/30/2022	17.06

279.68 252.00 3,182.00 6,966.56 2,928.86 7,500.00 52,360.59 250.00 3,182.00 32,389.00 1,416.75 80.00 976.20 395.37 1,371.57 91.44 12,911.64 1,229.68 903.00 279,204.00 396,814.00 222,617.50 2,303.39 603.75 298.50 8,261.98 26,595.00 85.30 10.00 631.22 955.36 801.82 1,194.20 17.06 3,694.96

07/07/22

Community Consolidated SD 46  
AP Report for Board Meetings1 (Dates: 06/30/22 - 06/30/22)

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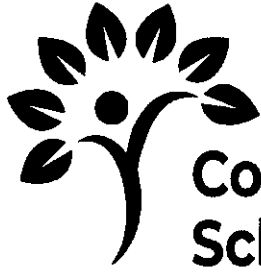
VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	INVOICE NUMBER	CHECK NUMBER	CHECK DATE	AMOUNT	TOTAL
Village Of Hainesville	PV WATER SERVICE ACCT. 40995104	20E030 2540 3700 21 000000	220617	1701842	06/30/2022	722.08	722.08
Village of Round Lake	PC WATER SERVICE	20E100 2540 3700 21 000000	220606	1701843	06/30/2022	726.28	
	PC WATER SERVICE	20E100 2540 3700 21 000000	220601		06/30/2022	923.88	1,650.16
Vipond, Chris	Staff Bank Fee Reimbursement	10E010 2520 6900 17 000000	220627	1701844	06/30/2022	12.00	12.00
Walker, Susan	Staff Reimbursement	10E010 2320 4100 12 000000	220622	1701845	06/30/2022	12.48	12.48
Waste Management	GARBAGE SERVICE	20E010 2540 3210 21 000000	7029793-20	1701846	06/30/2022	3,172.30	
	PC GARBAGE SERVICE	20E010 2540 3210 21 000000	7030428-20		06/30/2022	414.01	3,586.31
Waukegan Roofing Co Inc	PRAIRIEVIEW ROOF	20E010 2540 3100 21 000000	1645469	1701848	06/30/2022	2,825.68	2,825.68
Waukegan-Gurnee Glass	WINDOWS AT GMS	20E010 2540 3100 21 000000	58922	1701847	06/30/2022	6,646.72	6,646.72
WEX Bank	GAS FOR DISTRICT VEHICLES	20E010 2540 4640 21 000000	81285786	1701849	06/30/2022	2,534.53	2,534.53
Wold Architects & Engineers	CONTRACT SUMMER WORK	60E080 2540 5300 21 000000	76946	1701850	06/30/2022	19,926.40	
	FS Roof Replacement 2022	60E080 2540 5300 21 000000	77921R		06/30/2022	17,298.18	37,224.58
Wozniak, Malgorzata	Parent Refund	10R000 1611 0000 00 000000	220606	1701851	06/30/2022	18.45	18.45
Zottmann, Mark	Staff Travel Reimbursement (2)	10E010 2660 3320 16 000000	220630-A	1701852	06/30/2022	83.48	
	Staff Reimbursement - Phne	20E010 2540 3400 16 000000	220630		06/30/2022	75.00	158.48

Totals for checks 2,216,959.84

F U N D S U M M A R Y

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	Education Fund	0.00	213.45	552,998.66	553,212.11
20	Operations/Maintenance Fund	0.00	0.00	593,503.73	593,503.73
40	Transportation Fund	0.00	0.00	294,848.56	294,848.56
60	Capital Projects	0.00	0.00	775,395.44	775,395.44
***	Fund Summary Totals ***	0.00	213.45	2,216,746.39	2,216,959.84

\*\*\*\*\* End of report \*\*\*\*\*



**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# Action Items

# Document Status: Draft Update

## BOARD OF EDUCATION

### **2:230 Public Participation at Board of Education Meetings and Petitions to the Board**

During each regular and special open meeting of the Board, [PRESSPlus1](#) any person may comment to or ask questions of the Board (public participation), subject to the reasonable constraints established and recorded in this policy's guidelines below. [Q1](#) The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy 3:30, Chain of Command. [PRESSPlus2](#)

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President [PRESSPlus3](#) to maintain order and decorum for all.
2. Use a sign-in sheet, if requested. [PRESSPlus4](#)
3. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation shall be limited to four minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the Board President may allow a person ~~may be allowed~~ to speak for more than four minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
4. Observe, when necessary and appropriate, the Board President's authority to:
  - a. Shorten ~~the~~ the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak; and/or
  - b. ~~\_\_\_\_\_~~
  - c. Determine ~~\_\_\_\_\_~~ procedural matters regarding public participation not otherwise covered in Board policy.
4. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property.*

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

#### LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

Adopted: November 6, 2019

## Questions and Answers:

\*\*\*Required Question 1. **Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged.** The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not “necessarily mean that public comment must be allowed to continue indefinitely,” the public body presented “no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.”

If the Board would like to establish a maximum time limit for public participation, IASB will revise the first sentence of the paragraph as follows:

For a maximum of 60 minutes ~~During~~ each regular and special open meeting of the Board, any person may comment to or ask questions of the School Board (*public participation*), subject to the reasonable constraints established and recorded in this policy’s guidelines below. The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting.

If a board wants to establish a time limit other than 60 minutes, substitute with the time limit desired. Note that any extension of a public comment period cannot be based on the viewpoint of a speaker(s).

Would the Board like to establish a maximum time limit for public participation?

- No (default)
- Yes, the Board would like to establish a maximum time limit of 60 minutes.
- Yes, the Board would like to establish a time limit other than 60 minutes. What time limit has the board established? (Enter the number of minutes.):

## PRESSPlus Comments

PRESSPlus 1. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community’s public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS 850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public

participation. **Issue 109, May 2022**

PRESSPlus 2. The law does not require board members to respond during public participation, and best practices for meetings instruct board members to refrain from engaging in commentary with members of the public during public participation. **Issue 109, May 2022**

PRESSPlus 3. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president's duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: [www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/](http://www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/) and other learning opportunities through IASB's Online Learning Center, at: [www.iasb.com/conference-training-and-events/training/online-learning/online-courses/](http://www.iasb.com/conference-training-and-events/training/online-learning/online-courses/). **Issue 109, May 2022**

PRESSPlus 4. Optional. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**



## *Document Status: 5-Year-Review - Needs Review*

### **GENERAL SCHOOL ADMINISTRATION**

#### **3:70 Succession of Authority**

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and submitted to the Board of Education.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

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## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:70 Resource Conservation**

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. [PRESSPlus1](#)

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

## Document Status: Draft Update

### General Personnel

#### 5:80 Jury Duty

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

~~The District will pay full salary during the time an employee is absent due to court duty or pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.~~ [PRESSPlus1](#)

The District will deduct any fees that an employee receives for ~~such duty~~ court duty, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District.

#### Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court. [Q1](#)

#### Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury duty. [Q2](#)

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1, Jury Act.

Adopted: August 14, 2018

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#### Questions and Answers:

\*\*\*Required Question 1. The School Code mandates this provision for certificated [licensed] employees serving witness duty. 105 ILCS 5/10-20.7. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

No (default)

Yes (IASB will strike "licensed" from the text and correct the grammar.)

\*\*\*Required Question 2. The School Code mandates this provision for certificated [licensed] employees serving jury duty. 105 ILCS 5/10-20.7. In contrast, the Jury Act requires that employers give any employee time off from employment for jury duty, but it does not require that employers pay the employee while on jury duty. 705 ILCS 305/4.1. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

No (default)

Yes (IASB will strike licensed from the text and correct the grammar.)

### **PRESSPlus Comments**

PRESSPlus 1. In response to a 5-year review, this text is relocated under new Witness Duty and Jury Duty subheadings, below. **Issue 109, May 2022**

## *Document Status: 5-Year-Review - Needs Review*

### General Personnel

#### **5:110 Recognition for Service**

The Board of Education will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.

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## *Document Status: 5-Year-Review - Needs Review*

### Professional Personnel

#### **5:240 Suspension**

##### Suspension Without Pay

The Board of Education may suspend without pay: (1) a professional employee pending a dismissal hearing, or (2) a teacher as a disciplinary measure for misconduct that is detrimental to the School District. Administrative staff members may not be suspended without pay as a disciplinary measure.

Misconduct that is detrimental to the School District includes:

- Insubordination, including any failure to follow an oral or written directive from a supervisor;
- Violation of Board policy or Administrative Procedure;
- Conduct that disrupts or may disrupt the educational program or process;
- Conduct that violates any State or federal law that relates to the employee's duties; and
- Other sufficient causes.

The Superintendent or designee is authorized to issue a pre-suspension notification to a professional employee. This notification shall include the length and reason for the suspension as well as the deadline for the employee to exercise his or her right to appeal the suspension to the Board or Board-appointed hearing examiner before it is imposed. At the request of the professional employee made within five calendar days of receipt of a pre-suspension notification, the Board or Board-appointed hearing examiner will conduct a pre-suspension hearing. The Board or its designee shall notify the professional employee of the date and time of the hearing. At the pre-suspension hearing, the professional employee or his/her representative may present evidence. If the employee does not appeal the pre-suspension notification, the Superintendent or designee shall report the action to the Board at its next regularly scheduled meeting.

##### Suspension With Pay

The Board or Superintendent or designee may suspend a professional employee with pay: (1) during an investigation into allegations of disobedience or misconduct whenever the employee's continued presence in his or her position would not be in the School District's best interests, (2) as a disciplinary measure for misconduct that is detrimental to the School District as defined above, or (3) pending a Board hearing to suspend a teacher without pay.

The Superintendent shall meet with the employee to present the allegations and give the employee an opportunity to refute the charges. The employee will be told the dates and times the suspension will begin and end.

##### Employees Under Investigation by Illinois Dept. of Children and Family Services (DCFS)

Upon receipt of a DCFS recommendation that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended by DCFS, proceeding with:
  - a. A suspension with pay; or
  - b. A suspension without pay.

#### Repayment of Compensation and Benefits

If a professional employee is suspended with pay, either voluntarily or involuntarily, pending the outcome of a criminal investigation or prosecution, and the employee is later dismissed as a result of his or her criminal conviction, the employee must repay to the District all compensation and the value of all benefits received by him or her during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.:

[5 ILCS 430/5-60\(b\)](#).

[105 ILCS 5/24-12](#).

[325 ILCS 5/7.4\(c-10\)](#).

[Cleveland Bd. of Educ. v. Loudemill](#), 470 U.S. 532 (1985).

*Barszcz v. Community College District No. 504*, 400 F.Supp. 675 (N.D. Ill., 1975).

*Massie v. East St. Louis Sch. District No. 189*, 203 Ill.App.3d 965 (5th Dist. 1990).

CROSS REF.: 5:290 (Educational Support Personnel - Employment Termination and Suspensions)

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## *Document Status: 5-Year-Review - Needs Review*

### INSTRUCTION

#### **6:70 Teaching About Religions**

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

#### LEGAL REF.:

*School Dist. of Abington Twp v. Schempp*, 374 U.S. 203 (1963).

*Allegheny County v. ACLU Pittsburgh Chapter*, 492 U.S. 573 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:255 (Assemblies and Ceremonies)

ADOPTED JULY 19, 2017

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## *Document Status: Draft Update*

### INSTRUCTION

#### **6:80 Teaching About Controversial Issues**

The Superintendent shall ensure that all school-sponsored presentations and discussions of controversial or sensitive topics in the instructional program, including those made by guest speakers, are:

- Age-appropriate. Proper decorum, considering the students' ages, should be followed.
- Consistent with the curriculum and serve an educational purpose.
- Informative and present a balanced view.
- Respectful of the rights and opinions of everyone. Emotional criticisms and hurtful sarcasm should be avoided.
- Not tolerant of profanity or slander.

The District specifically reserves its right to stop any school-sponsored activity that it determines violates this policy, is harmful to the District or the students, or violates State or federal law.

LEGAL REF.: [PRESSPlus1](#)

Garcetti v. Ceballos, 547 U.S. 410 (2006).

Mayer v. Monroe Cnty. Cmty. Sch. Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 6:40 (Curriculum Development), 6:255 (Assemblies and Ceremonies)

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#### **PRESSPlus Comments**

PRESSPlus 1. Legal References are added. **Issue 109, May 2022**

## Document Status: 5-Year-Review - Needs Review

### INSTRUCTION

#### 6:140 Education of Homeless Children

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

#### LEGAL REF.:

~~McKinney-Vento Homeless Assistance Act~~ 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act, [PRESSPlus1](#)

~~Education for Homeless Children Act~~ 105 ILCS 45/, Education for Homeless Children Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

~~McKinney-Vento Homeless Assistance Act~~

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#### PRESSPlus Comments

PRESSPlus 1. The Legal Reference style is updated. **Issue 109, May 2022**

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:290 Homework**

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. The Superintendent shall provide guidance to ensure that homework:

1. Is used to reinforce and apply previously covered concepts, principles, and skills;
2. Is not assigned for disciplinary purposes;
3. Serves as a communication link between the school and parents/guardians;
4. Encourages independent thought, self-direction, and self-discipline; and
5. Is of appropriate frequency and length, and does not become excessive, according to the teacher's best professional judgment.

#### **Missed Homework** [PRESSPlus1](#)

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, Attendance and Truancy.

CROSS REF.: 7:70 (Attendance and Truancy)

~~ADOPTED June 11, 2014~~

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#### **PRESSPlus Comments**

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

## *Document Status: 5-Year-Review - Needs Review*

### **INSTRUCTION**

#### **6:330 Achievement and Awards**

##### Awards and Honors

The Superintendent shall maintain a uniform process for presenting awards and honors for outstanding scholarship, achievement, and/or distinguished service in school activities in such a way as to minimize bias and promote fairness. The Superintendent shall supervise the selection of the recipient(s).

All donations for awards, honors, and scholarships must receive the Board of Education's prior approval.

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## *Document Status: Draft Update*

### **STUDENTS**

#### **7:15 Student and Family Privacy Rights**

##### Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in \_\_\_\_\_ policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or \_\_\_\_\_ who created the survey.

##### Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

##### Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

##### Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act ([20 U.S.C. §1400 et seq.](#)).
3. Is otherwise authorized by Board policy.

### Prohibition on Selling or Marketing Students' Personal Information ~~is Prohibited~~ [PRESSPlus1](#)

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, The above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

## Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be to given parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

## Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Act.

[105 ILCS 5/10-20.38](#).

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

~~105 ILCS 5/10-20.38~~

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data Privacy and Security*, for more information about SOPPA requirements. **Issue 109, May 2022**

## *Document Status: Draft Update*

### STUDENTS

#### **7:270 Administering Medicines to Students**

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

#### Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an Ill. Food Allergy Emergency Action Plan and Treatment Authorization Form, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

#### School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as



necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

#### School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

#### School District Supply of Undesignated Glucagon

The Superintendent or designee shall implement [105 ILCS 145/27](#) and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

#### Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
  - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
  - b. Copies of the registry identification cards are provided to the District;
  - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
  - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a

school bus.

3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

*Medical cannabis infused product* (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

#### Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber, or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

#### Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

#### Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (~~Food Allergy~~ Anaphylaxis Prevention, Response, and Management Program) [PRESSPlus1](#)

Adopted: March 4, 2020

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**PRESSPlus Comments**

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*. Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS Online** by logging in at [www.iasb.com](http://www.iasb.com). **Issue 109, May 2022**

## Document Status: Draft Update - Rewritten

### STUDENTS

#### 7:285 Anaphylaxis Prevention, Response, and Management Program

*Title has been updated. Original Title: Food Allergy Management Program*

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis.[PRESSPlus1](#) Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency.[PRESSPlus2](#) Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.[PRESSPlus3](#)

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.[PRESSPlus4](#)
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill.Admin.Code §1.540.[PRESSPlus5](#)
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.[Q1](#)
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.[PRESSPlus6](#)
5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.[PRESSPlus7](#)
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring[PRESSPlus8](#)

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.:

105 ILCS 5/2-3.182, 5/10-22.39(e), and 5/22-30.

23 Ill.Admin.Code §1.540.

*Anaphylaxis Response Policy for Illinois Schools*, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

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**Questions and Answers:**

\*\*\*Required Question 1. Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*?

**Note:** Be sure that the Board's adoption of the subhead regarding Undesignated Epinephrine Injectors in policy 7:270 is in alignment with the District's implementation of 105 ILCS 5/22-30, amended by P.A. 102-413. If the district maintains a supply of undesignated epinephrine injectors, but has not adopted the subhead in policy 7:270, see the **PRESS** sample, available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com), at f/n 12.

- Yes (default)
- No (IASB will delete #3 in alignment with policy 7:270.)

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**PRESSPlus Comments**

PRESSPlus 1. This policy is updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-413, requiring districts to adopt or update by 8-17-22 an anaphylaxis policy addressing prevention of and response to anaphylaxis in accordance with the model policy developed by the Ill. State Board of Education (ISBE), *Anaphylaxis Response Policy for Illinois Schools, (ISBE Model)*, available at: [www.isbe.net/Documents/Anaphylactic-policy.pdf](http://www.isbe.net/Documents/Anaphylactic-policy.pdf).

It is presented as rewritten for PRESS Plus subscribers, however, a redlined version showing the changes made is available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com).

The law requires the *ISBE Model*, and in turn a board's policy based on the *ISBE Model*, to include: (a) a procedure and treatment plan, including emergency protocols and responsibilities for school nurses and other appropriate school personnel, for responding to anaphylaxis, (b) requirements for a training course for appropriate school personnel on prevention and responding to anaphylaxis, (c) a

procedure and appropriate guidelines for the development of an individualized emergency health care plan for children with a food or other allergy that could result in anaphylaxis, (d) a communication plan for intake and dissemination of information provided by Illinois regarding children with a food or other allergy that could result in anaphylaxis, including a discussion of methods, treatments, and therapies to reduce the risk of allergic reactions, including anaphylaxis, (e) strategies for reducing the risk of exposure to anaphylactic causative agents, including food and other allergens, and (f) a communication plan for discussion with children who have developed adequate verbal communication and comprehension skills and with the parents or guardians of all children about foods that are safe and unsafe and about strategies to avoid exposure to unsafe food. 105 ILCS 5/2-3.182(b).

The *ISBE Model* is primarily focused on item (a). Little to no guidance for schools regarding items (b)-(f) exists in it other than to generally cite to voluminous resources made available by the Centers for Disease Control and Prevention (CDC) and National Association of School Nurses (NASN). This policy and its implementing procedures (available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com)) are designed to supplement the *ISBE Model* and further lead school officials to resources regarding items (b)-(f). 105 ILCS 5/2-3.182(b)(1-6).

### **Issue 109, May 2022**

PRESSPlus 2. The *ISBE Model* does not provide a specific definition for *anaphylactic emergency*, but it appears to use that term and *anaphylaxis* interchangeably. **Issue 109, May 2022**

PRESSPlus 3. The *ISBE Model* provides that students at risk for anaphylaxis benefit from a policy that coordinates a planned response in the event of an anaphylactic emergency, and it emphasizes that an emergency plan should include all stakeholders. The clause “using a cooperative effort among students’ families, staff members, students, health care providers and emergency medical services, and the community” is optional and can be removed. The purpose of the clause is to share responsibility for management among all stakeholders. **Issue 109, May 2022**

PRESSPlus 4. Number one outlines the goals that the legislature directed ISBE to include in the topics covered by the *ISBE Model*. 105 ILCS 5/2-3.149(a)-(c). The *ISBE Model* is based on the *Virginia Dept. of Education Anaphylaxis Policy*, available at: [www.doe.virginia.gov/support/health\\_medical/anaphylaxis\\_epinephrine/](http://www.doe.virginia.gov/support/health_medical/anaphylaxis_epinephrine/), and it incorporates NASN recommendations for a comprehensive anaphylaxis school policy. See the *NASN Sample Anaphylaxis Policy*, at: [www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis](http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis). Boards may add further expectations and include additional goals that reflect those expectations here. Ensure that any additional expectations or goals align with policy 7:270, *Administering Medicines to Students*. **Issue 109, May 2022**

PRESSPlus 5. Number two includes the biennial in-service training program required by 105 ILCS 5/10-22.39(e) and training required by 105 ILCS 5/22-30(g) for those staff members who will be *trained personnel*, authorized by 105 ILCS 5/22-30(b-10), to provide or administer undesignated epinephrine in specific situations. The law authorizes *school nurses* and *trained personnel* to administer undesignated epinephrine. See policy 5:100, *Staff Development Program* (or, if the board has not adopted the list of all training in the policy, see f/n 5 of the sample policy at **PRESS** Online, available by logging in at [www.iasb.com](http://www.iasb.com)), and 7:270-AP2, *Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon* (available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com)).

105 ILCS 5/22-30(b-5) does not specifically state that staff members authorized to administer (student-specific) epinephrine under a student's specific individual plan must also complete the more rigorous training required for *trained personnel*. However, the *ISBE Model* is clear that “[o]nly trained personnel should administer epinephrine to a student believed to be having an anaphylactic reaction,” and it requires each building-level administrator to identify at least two employees, in addition to the school nurse (if any), to be *trained personnel*. The more in-depth training for staff members who may administer epinephrine (whether student-specific or undesignated) is also a best practice emphasized in the *CDC Guidelines*, which is referenced in the *ISBE Model*. **Issue 109, May 2022**

PRESSPlus 6. Number four refers to the CDC's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*, at:

[www.cdc.gov/healthyschools/foodallergies/pdf/20\\_316712-A\\_FA\\_guide\\_508tag.pdf](http://www.cdc.gov/healthyschools/foodallergies/pdf/20_316712-A_FA_guide_508tag.pdf) (*CDC Guidelines*), which is cited in the *ISBE Model* as a resource for a “full food allergy and prevention of allergen exposure plan.” Adopting the entire, voluminous *CDC Guidelines* document as policy is not practical. The *CDC Guidelines* also state that not every recommendation will be appropriate or feasible for every district's needs. The *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*, at: <http://www.nasn.org/nasn-resources/resources-by-topic/allergies-anaphylaxis>, are also linked as a resource in the *ISBE Model*. The *ISBE Model* acknowledges that not all schools have access to school nurses or other health staff on a regular basis, and it encourages districts to take this into consideration when developing building-level plans. **Issue 109, May 2022**

PRESSPlus 7. Number five is required by 105 ILCS 5/2-3.182(c), added by P.A. 102-413. The notification must include contact information for parents/guardians to engage further with the district to learn more about individualized aspects of the policy. For ease of administration, districts may want to include this notification in student handbook(s). The Ill. Principal's Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook* (MSH), at: [www.ilprincipals.org/resources/model-student-handbook](http://www.ilprincipals.org/resources/model-student-handbook). **Issue 109, May 2022**

PRESSPlus 8. 105 ILCS 5/2-3.182(e) provides that ISBE shall review and update its model policy at least once every three years. Although this section does not expressly state that boards must also conduct a review within this time frame, that is the logical conclusion based on a board's duty in 105 ILCS 5/10-16.7 to direct the superintendent through policy. **Issue 109, May 2022**

## Document Status: Draft Update

### STUDENTS

#### 7:340 Student Records

[PRESSPlus1](#)

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).



[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Illinois School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Onasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

*Chicago Tribune Co. v. Chicago Bd. of Ed.*, 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: March 23, 2022

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### **PRESSPlus Comments**

PRESSPlus 1. Due to a technical error, this stricken language was inadvertently duplicated in your original Issue 108 Draft Update. This will require Board action for approval of removing this duplicative language.



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education, Dr. Lynn Glickman  
From: Chris Wildman, CPA SFO, Assistant Superintendent for Finance/CSBO  
Date: July 13, 2022  
Memo: Resolution for Hazardous Conditions Eligible for Transportation

## **Background**

The Illinois Department of Transportation (IDOT) requires the Board of Education to annually approve the district's Serious Safety Hazard Zones. These zones, for transportation purposes, are considered hazardous and require reaffirmation by Board resolution for the 2022-2023 school year. The Serious Safety Hazard Zones are designated by the school.

## **Administrative Considerations**

The district must approve this resolution that declares hazards to walking students within 1.5 miles of the designated schools as approved by IDOT. Once approved, the resolution is forwarded to the Regional Superintendent of Schools for transmittal to the Illinois State Board of Education.

## **District Goal**

### **This action is responsive to District Goal #3- Finance:**

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision-making to district goals.

## **Board Policy Reference**

2:20 Powers and Duties of the Board of Education; Indemnification.

## **Recommendation**

The administration recommends the Board of Education approve the Resolution for Hazardous Conditions Eligible for Transportation.

## **BOARD RECOMMENDATION**

**BE IT RESOLVED: The CCSD 46 Board of Education approves the Resolution for Hazardous Conditions Eligible for Transportation.**

# RESOLUTION - HAZARDOUS CONDITIONS ELIGIBLE FOR TRANSPORTATION

The Board of Education, Community Consolidated School District 46, Lake County, Illinois, declares previous hazards to walking students within 1.5 miles of the designated attendance centers as approved in the Illinois Department of Transportation (IDOT) Applications of January 7, 1997, October 12, 1999, and June 15, 2000 to remain in existence for the 2022-2023 school year. The Board of Education directs that this resolution be forwarded to the Regional Superintendent of Schools for transmittal to the Illinois State Board of Education for applications numbered 46-97-01 to 46-97-04, 46-99-01 to 46-99-03, 46-99-06 to 46-99-07, 46-00-01 to 46-00-02, 46-00-06 to 46-00-07, 46-00-09, 46-01-01 to 46-01-02, and 46-02-01 to 46-02-03.

- 46-97-01: Lake St. RR tracks - WV students
- 46-97-02: Shorewood Rd. RR tracks - MV students
- 46-97-03: Shorewood Rd. - MV students
- 46-97-04: Route 83/Lake St. - MV students
- 46-99-01: Hillside Ave./Lake St. - MS students
- 46-99-02: Center St. RR tracks - WV students
- 46-99-03: Route 120 - WV students
- 46-99-06: State Rte. 83/Brighton Rd. - AV students
- 46-99-07: State Rte. 83/Rollins Rd. - AV students
- 46-00-01: Route 83 - FS students
- 46-00-02: Atkinson Rd. - FS students
- 46-00-06: Lake St. - MS students
- 46-00-07: Lake St. - WV students
- 46-00-09: Route 83 - MS students
- 46-01-01: Route 120 - St. Gilberts students
- 46-01-02: Center St. RR tracks - MS students
- 46-02-01: PV entrance
- 46-02-02: East of PV entrance
- 46-02-03: West of PV entrance

Motion made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Voting Yes: \_\_\_\_\_

Voting Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

Motion carried.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
Date



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education, Dr. Lynn Glickman  
From: Chris Wildman, CPA SFO, Assistant Superintendent for Finance/CSBO  
Date: July 13, 2022  
Memo: Approval of the FY 2023 Tentative Budget and Publish a Legal Notice for Public Hearing of the FY2023 Tentative Budget

## **Background**

The district is required per the Illinois School Code to file an annual Board-approved budget with the County by September 30 of each year. The Administration discussed the Preliminary Budget presentation for FY 2022-2023 on May 18, 2022. At the Regular Board of Education meeting on June 1, 2022 the Tentative Budget was presented and discussed, and no action was taken. As per Board Policy 4:10, the administration shall present to the Board a final budget with appropriate explanation at a Public Hearing. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational programs. To the greatest extent possible, the tentative budget shall be balanced as defined by the State Board of Education guidelines.

## **Administrative Considerations**

After receiving the Tentative budget, the Board sets the date, place, and time of a public hearing and makes the budget available to the public for inspection. The Board Secretary publishes a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

## **District Goal**

### **This action is responsive to: District Goal #3- Finance:**

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision making to district goals.

## **Board Policy Reference**

4:10 Fiscal and Business Management

## **Recommendation**

We recommend that the Board of Education approves the FY 2023 Tentative Budget and Publish a Legal Notice for Public Hearing as presented.

**BOARD RECOMMENDATION**

**BE IT RESOLVED:** The CCSD 46 Board of Education approves the FY 2023 Tentative Budget and Publishes a Legal Notice for Public Hearing as presented.



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education, Dr. Lynn Glickman  
From: Chris Wildman, CPA SFO, Assistant Superintendent for Finance/CSBO  
Date: July 13, 2022  
Memo: Approval of School Treasurer's Bond

## **Background**

School Code (105 ILCS 5/8-2) requires each treasurer of a school district to be properly bonded. The penalty of the bond shall be 25% of the amount of all bonds, notes, mortgages, moneys, and effects of which the treasurer is to have custody. The bond shall be payable to the school board of the district. The bond is to be filed with the Regional Superintendent of Schools who will examine it and file it with Illinois State Board of Education (ISBE).

## **Administrative Considerations**

This is a requirement for the School Treasurer as part of their duties.

## **District Goal**

**This action is responsive to: District Goal #3- Finance:**

Review, expand, and clarify financial practices to increase transparency and communication, with a focus on aligning financial decision making to district goals.

## **Board Policy Reference**

4:80 Accounting and Audits

## **Recommendation**

We recommend that the Board of Education approves the School Treasurer's Bond, as presented.

## **BOARD RECOMMENDATION**

**BE IT RESOLVED: The CCSD 46 Board of Education approves the School Treasurer's Bond.**

SCHOOL TREASURER'S BOND

Regional Superintendent of Schools, Lake County, Illinois

STATE OF ILLINOIS )
) SS
COUNTY OF LAKE )

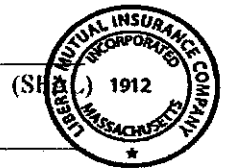
We, Christopher Wildman as Principal and Liberty Mutual Insurance Company as Surety, are obligated, jointly and severally to the School Board of Community Consolidated School District District # 46, located at: 565 Frederick Road, Grayslake, IL, 60030 in the above mentioned county or successors in office, in the penal sum of Fourteen Million Five Hundred Thousand Dollars and 00/100 dollars (\$ 14,500,000.00 ), for the payment of which we bind ourselves, our heirs, exccutors, administrators.

In witness whereof we have hereunto set our hands and seals this 23rd day of June, 2022 THIS BOND TO BE EFFECTIVE July 1, 2022 THIS BOND WILL EXPIRE June 30, 2023

The condition of this obligation is such that if Christopher Wildman, school treasurer in the above stated county, faithfully discharges the duties of his or her office, according to law, and delivers to his or her successor in office, after such successor has qualified by giving bond as provided by law, all moneys, books, papers, securities and control, which have come into his or her possession or control, as such school treasurer, from date of his or her bond to the time that his or her successor has qualified as school treasurer, by giving such bond as required by law, then this obligation will be void; otherwise it will remain in full force and effect.

Christopher Wildman
PRINCIPAL
By: \_\_\_\_\_

Liberty Mutual Insurance Company
SURETY
By: [Signature]
William T. Krumm, Attorney-in-Fact



STATE OF )
) SS
COUNTY OF )

I, \_\_\_\_\_, hereby certify that \_\_\_\_\_, who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed and delivered said instrument as his free and voluntary act for the uses and purposes as therein set forth.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (Seal)

Approved and accepted by: BOARD OF EDUCATION (or BOARD OF DIRECTORS) of [ ] District No. \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_
By: \_\_\_\_\_ SECRETARY \_\_\_\_\_ PRESIDENT

Approved and filed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ Regional Superintendent of Schools

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



**Liberty Mutual.**

**SURETY**

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint William T. Krumm of the city of Rolling Meadows, state of IL its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Christopher Wildman

Obligee Name: Grayslake School District 46

Surety Bond Number: 404245927 Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12<sup>th</sup> day of March, 2021.



The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA      SS  
COUNTY OF MONTGOMERY

On this 12<sup>th</sup> day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV – OFFICERS – Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation –** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization –** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 23rd day of June, 2022.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary



## **ADMINISTRATIVE AGREEMENT (IMRF)**

**THIS AGREEMENT** made this **July 13, 2022**, by and between the **BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46** ("BOARD"), and **Scott Clay** ("ADMINISTRATOR"), has been approved at the regular meeting of the BOARD held on **July 13, 2022**, and is appended to the Minutes of said meeting.

### **IT IS AGREED:**

1. **EMPLOYMENT-** The ADMINISTRATOR is hereby hired and retained for 120 work days, beginning **July 14, 2022** through and including **June 30, 2023**, as Interim Director of Technology. The ADMINISTRATOR shall maintain and submit to the Board such substantiation of days of service as and when the board may require. This Agreement will not be extended or renewed without the express, written consent of the parties.
2. **DUTIES-** The duties and responsibilities of the ADMINISTRATOR will be those incidental to the position of the ADMINISTRATOR, those set forth in the job description for the position of Interim Director of Technology (or, those duties contained in Board Policy, as adopted, and which may be amended from time to time), those obligations imposed by the laws of the State of Illinois upon the ADMINISTRATOR, and the performance of other professional duties customarily performed by an ADMINISTRATOR as from time to time may be assigned to the ADMINISTRATOR by the BOARD or Superintendent. The BOARD reserves the right to reassign the ADMINISTRATOR to different duties from time to time during the term of this Agreement, without loss of pay or notice of a hearing.
3. **SALARY-** In consideration of the annual salary of Ninety Thousand Dollars (\$90,000.00), the ADMINISTRATOR agrees to devote such time, skill, labor and attention to his employment, during the term of this Agreement, in order to faithfully perform the duties of ADMINISTRATOR. Salary will be paid in equal semi-monthly installments in accordance with the BOARD policy governing payment of salary to the other members of the professional staff, less such amounts as required by law or provided for in this Agreement. The BOARD retains the right to adjust the annual salary and/or fringe benefits of the ADMINISTRATOR during the term of this Agreement, and thereafter, provided that any salary and/or fringe benefit(s) adjustments will not be lower than the annual salary and fringe benefits paid by the BOARD for the preceding contract year. Any adjustment in salary and/or fringe benefits made during the life of this Agreement will be in writing and will become a part of this Agreement. It is provided, however, that by doing so it will not be considered that the BOARD has entered into a new agreement with the ADMINISTRATOR nor that the termination date of this Agreement has been in any way extended. The BOARD and the ADMINISTRATOR, however, may enter into

subsequent agreements or extensions of this Agreement for additional periods of time provided both parties agree, and the agreement is reduced to writing.

4. **MEDICAL EXAMINATION-** During the term of this Agreement, the ADMINISTRATOR may be required to obtain a comprehensive medical examination, the cost of which will be paid by the BOARD. A copy of the examination or certificate of the physician certifying the physical ability of the ADMINISTRATOR to perform his essential job functions will be given to the President of the BOARD and the Superintendent. The physician performing the medical examination will be one licensed to practice medicine in all of its branches and will be chosen by the BOARD, or by mutual agreement of the BOARD and ADMINISTRATOR.
5. **IMRF CONTRIBUTION** - The BOARD will pay and remit to IMRF all required employer contributions and all required employer "pick-ups" of employee contributions in accordance with Article 7 of the *Illinois Pension Code*. The Board will withhold and remit to IMRF all employee elective contributions under Section 7-173 of the *Illinois Pension Code*.
6. **TERM LIFE INSURANCE-** The BOARD will provide and pay the premiums for a term life insurance policy for the ADMINISTRATOR during the term of this Contract in the amount of \$50,000. The BOARD will assign the ownership of the term life insurance policy to a person or trust designated by the ADMINISTRATOR, and upon termination of this Contract will allow that owner to continue the life insurance policy at his/her own expense.
7. **MEMBERSHIP DUES-** With prior Superintendent and BOARD approval and upon proper substantiation, the ADMINISTRATOR will be reimbursed for the dues and membership fees for work-related national or state organization memberships and for local organizations to which they belong. This charge should fall within the parameters of the building budget.
8. **PROFESSIONAL ACTIVITIES-** The ADMINISTRATOR will be encouraged to attend appropriate professional meetings and continuing education at the local, state and national levels. With prior Superintendent and BOARD approval, the ADMINISTRATOR will be reimbursed for the cost of attendance at the meetings. This charge should fall within the parameters of the building budget.
9. **TRANSPORTATION EXPENSES-** As a condition of employment, the ADMINISTRATOR is required to have a personally owned automobile or other vehicle for use in his duties. The ADMINISTRATOR will bear all costs associated with the upkeep and maintenance of said vehicle including, but not limited to, license, sticker fees, fuel, repairs, parking, tolls and insurance. The BOARD will reimburse the ADMINISTRATOR during the term of this Agreement for necessary, work related automobile travel at the then applicable IRS reimbursement rate upon submission of appropriate substantiation of those expenses by the ADMINISTRATOR.
10. **BACKGROUND INVESTIGATION** - The BOARD is prohibited from knowingly employing a person who has been convicted of committing or attempting to commit certain criminal

offenses. If the required fingerprint-based criminal background investigation is not completed at the time this Agreement is signed, and the subsequent investigation report reveals that there has been a prohibited conviction, this Agreement will immediately become null and void.

**11. TERMINATION OF AGREEMENT-** This Agreement may be terminated prior to June 30, 2023, by:

- A. Mutual agreement of the parties.
- B. Retirement.
- C. Resignation, provided, however, the ADMINISTRATOR gives the BOARD at least ninety (90) days prior written notice of the proposed resignation.
- D. Disability. In the event of disability by illness or incapacity, after the ADMINISTRATOR'S sick leave has been exhausted, the compensation will be reinstated after the ADMINISTRATOR has returned to employment and undertaken the full discharge of his duties. The BOARD may terminate this Agreement by written notice to the ADMINISTRATOR at any time after the ADMINISTRATOR has exhausted any accumulated sick leave and such other leave as may be available and has been absent from his employment for whatever cause for an additional continuous period of three (3) months. All obligations of the BOARD will cease upon such termination. If a question exists concerning the capacity of the ADMINISTRATOR to return to his duties the BOARD may require the ADMINISTRATOR to submit to a medical examination, to be performed by a doctor licensed to practice medicine. The BOARD and ADMINISTRATOR will mutually agree upon the physician who will conduct the examination. The examination will be done at the expense of the BOARD. The physician will limit his report to the issue of whether the ADMINISTRATOR has a continuing disability which prohibits him from performing his duties.
- E. Discharge for cause. "For cause" will mean any conduct, act, or failure to act by the ADMINISTRATOR, which is detrimental to the best interests of the School District. Reasons for discharge for cause will be given in writing to the ADMINISTRATOR, who will be entitled to notice of a hearing and a hearing before the BOARD to discuss the discharge. If the ADMINISTRATOR chooses to be accompanied by legal counsel, he will bear any costs involved therein. The BOARD hearing will be conducted in closed session. The BOARD will not arbitrarily or capriciously dismiss the ADMINISTRATOR.
- F. Failure to comply with the terms and conditions of this Agreement. The BOARD has the right to reassign the ADMINISTRATOR to other duties upon the recommendation of the Superintendent for the duration of the agreement term when such reassignment is in the best interests of the District. Nothing herein will prohibit the BOARD from suspending the ADMINISTRATOR without pay when the performance of the ADMINISTRATOR is justifiably questioned, pending the outcome of any inquiry.

**12. EVALUATION** - The BOARD and ADMINISTRATOR agree that there will be an annual evaluation of the ADMINISTRATOR'S performance under this Agreement. The

evaluation will consider, but not be limited to, an examination of attainment of goals, administration of personnel, rapport with the BOARD and Superintendent and other factors of appraisal that may be established by the parties. In the event that the Superintendent determines that the performance of the ADMINISTRATOR is unsatisfactory in any respect, she will describe in writing, in reasonable detail, specific instances of unsatisfactory performance. The evaluation will include recommendations as to areas of improvement in all instances where the Superintendent deems performance to be unsatisfactory. The ADMINISTRATOR will have the right to make a written reaction or response to the evaluation. This response will become a permanent attachment to the ADMINISTRATOR'S personnel file.

13. **PROFESSIONAL LIABILITY-** The BOARD agrees that it will defend, hold harmless, and indemnify the ADMINISTRATOR from any and all demands, claims, suits, actions and legal proceedings brought against the ADMINISTRATOR in his individual capacity, or in his official capacity as agent and employee of the BOARD provided the incident arose while the ADMINISTRATOR was acting within the scope of his employment and excluding criminal litigation and such liability coverage as is beyond the authority of the BOARD to provide under state law. Except that, in no case, will individual BOARD members be considered personally liable for indemnifying the ADMINISTRATOR against such demands, claims, suits, actions and legal proceedings.
14. **NOTICE-** Any notice or communication permitted or required under this Agreement will be in writing and will become effective on the day of mailing thereof by first class mail, registered or certified mail, postage prepaid, addressed:

***If to the BOARD, to:***

President  
Board of Education  
Community Consolidated School District 46  
565 Frederick Road Grayslake, Illinois 60030

***If to the ADMINISTRATOR, to:***

**Scott Clay**

(at the last address of the ADMINISTRATOR contained in official Business Office records of the BOARD).

**15. MISCELLANEOUS**

- A. This Agreement has been executed in Illinois, and will be governed in according to the laws of the state of Illinois in every respect.
- B. Section headings and numbers have been inserted for convenience of reference only, and if there will be any conflict between such headings or numbers and the text of this Agreement, the text will control.
- C. This Agreement may be executed in one or more counterparts, each of which will

be considered an original, and all of which taken together will be considered one and the same instrument.

- D. This Agreement contains all the terms agreed upon by the parties with respect to the subject matter of this Agreement and supersedes all prior contracts, arrangements, and communications between the parties concerning such subject matter, whether oral or written.
- E. This Agreement will be binding upon and inure to the benefit of the ADMINISTRATOR, his successors, assigns, heirs, executors, and personal representatives, and will be binding upon, and inure to the benefit of the BOARD, its successors and assigns.
- F. Both parties have had the opportunity to seek the advice of counsel.
- G. No subsequent alteration, amendment, change, or addition to this Agreement, will be binding upon the parties unless reduced to writing and duly authorized and signed by each of them.
- H. The BOARD retains the right to appeal, change or modify any policies or procedures which it has adopted or may hereafter adopt, subject however, to restrictions contained in the Illinois School Code and other applicable law.
- I. If any section, provision, paragraph, phrase, clause or word contained herein is held to be void, invalid or contrary to law by a court of competent jurisdiction, it will be deemed removed herefrom, and the remainder of this Agreement will continue to have its intended full force and effect.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed in their respective names and in the case of the BOARD, by its President and Secretary on the day and year first above written.

Date: 7/1/22

By: Scott W. Clay  
**ADMINISTRATOR**

BOARD OF EDUCATION,  
COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT NO. 46

Date: \_\_\_\_\_

By: \_\_\_\_\_  
**PRESIDENT**

ATTEST: \_\_\_\_\_  
**SECRETARY**



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education, Dr. Lynn Glickman  
From: Chris Wildman, Assistant Superintendent of Finance  
Adam Halperin, Director of Operations and Maintenance  
Date: July 13, 2022  
Memo: Approval of purchase of new district vehicle for the 2022-23 school year

## **Background**

During the 2021-2022 school year, the Board of Education approved the purchase of four new district vehicles as part of the administration's ongoing, replacement plan to modernize our fleet. Moving forward, we plan to replace one new vehicle per year on a regular budget-cycle replacement schedule. In order to receive the vehicle in time for the new school year, the administration is seeking approval from the Board to purchase immediately, before the budget is approved.

## **Administrative Considerations**

The replacement of obsolete and old equipment is part of the administration's continued initiative to professionalize the Operations and Maintenance department. We have used a state negotiated contract pricing to procure the vehicles through Morrowbrothers Ford, Inc. The benefits of using this method of procurement are time savings and obtaining best value at competitive prices by paying the 'commodity' price for the goods. The tentative budget includes adequate budget for this to be replaced. The new vehicle will be under an extended warranty and our new 'CCSD 46' logo will be added to the sides. The purchase cost of the new vehicle will be \$41,340. We plan to purchase a separate Service Body once we have the truck in our possession, for approximately \$12,000 from Knapheide. Service Bodies are mounted to the rear of trucks, which help our team protect, compartmentalize and organize their tools and equipment.

## **District Goal**

### **This action is responsive to: District Goal #4- Facilities:**

Review, expand, and clarify the comprehensive Master Facilities Plan on an annual basis to continue to create equitable, quality learning environments (both inside and outside of the buildings) to serve our students, staff and communities with a focus on aligning decision-making to district goals.

## **Board Policy**

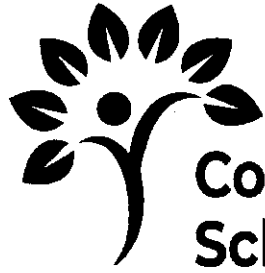
### **4:60 Purchases and Contracts**

**Recommendation**

The administration recommends the Board of Education approve the vehicle purchase as presented.

**BOARD RECOMMENDATION**

**BE IT RESOLVED: The CCSD 46 Board of Education approves the vehicle purchase, as presented by administration.**



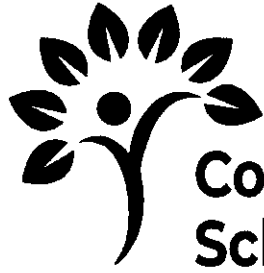
**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# Unfinished Business





**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# **New Business**



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education  
From: Dr. Lynn Glickman, Superintendent  
Date: July 13, 2022  
Memo: Discussion of Student Recognition and Presentations

## **Background**

Throughout the school year, there are various opportunities to recognize students who have earned special achievements in both curricular and extracurricular areas, particularly in the upper grades. The administration would like to build a system of recognizing students at Board of Education meetings.

As well, the Board of Education may appreciate learning about student projects directly from students. Finally, the Communication Goal from the Strategic Plan includes this action item for 22-23: *Provide student presentations about school initiatives at Board meetings and submit proposals for such presentations for village Board meetings.*

## **Administrative Considerations**

Building principals and department heads will identify achievements to be recognized and student projects that can be presented to the Board throughout the school year. Administration will also reach out to villages as appropriate to initiate discussions about opportunities for students to present projects at village Board meetings.

## **District Goal**

### **This action is responsive to: District Goal - Communication:**

Review, expand, and clarify communication methods to provide consistency and transparency with stakeholders and establish a CCSD 46 brand that supports the Mission, Vision, and Values of the district.

*Action Step for 22-23: Provide student presentations about school initiatives at Board meetings and submit proposals for such presentations for village Board meetings.*

## **Board Policy Reference**

6:330 Achievement and Awards  
8:10 Connection with the Community

## **Recommendation**

Proceed as described in Administrative Considerations: Building principals and department heads will identify achievements to be recognized and student projects that can be presented to the Board throughout the school year. Administration will also reach out to villages as appropriate to initiate discussions about opportunities for students to present projects at village Board meetings.

[Empowering Learners](#) | [Creating Equity](#) | [Cultivating Community](#)

CCSD 46 provides opportunities that expand learning beyond our walls so that all learners grow locally, connect globally, and excel universally.

**BOARD RECOMMENDATION**  
**Discussion Only**



# Community Consolidated School District 46

565 Frederick Road, Grayslake, IL 60030

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To: Board of Education  
From: Dr. Lynn Glickman, Superintendent  
Date: July 13, 2022  
Memo: Discussion of Board Workshop Opportunities

## **Background**

The Board may be interested in engaging in a Board Workshop. Mr. Weidman and I recently met with Mrs. Laura Martinez, our Field Services Director from Illinois Association of School Boards (IASB).

## **Administrative Considerations**

Mrs. Martinez provided the attached brochure in the event that the Board of Education wants to schedule a workshop. There is also a Community Engagement workshop which is currently being revised. Mrs. Martinez expects it to be ready by September.

## **Board Policy Reference**

2:10 School District Governance  
2:20 Powers and Duties of the Board of Education; Indemnification  
2:120 Board Member Development  
2:200 Types of Board of Education Meetings

## **Recommendation**

It is recommended that the Board discuss the goals and reasons for engaging in a workshop, and then assess the offerings from IASB to identify if any of the workshops meet those goals.

## **BOARD RECOMMENDATION**

### **Discussion Only**



**Learning Together** will move your board forward as a governance team. IASB has numerous training opportunities to help you make an impact.

How can the board

- ✓ Clarify district goals?
- ✓ Better engage the community?
- ✓ Strengthen the board/superintendent relationship?
- ✓ Monitor district performance?
- ✓ Conduct more effective meetings?
- ✓ Understand the importance of equity?

Training opportunities are available in-district with the board team, regionally, and through the IASB Online Learning Center.

These options are indicated by the icons (below).



In-District






Regional





Online

## Board Workshops



### Basics of Governance

Ascertain your understanding of board member roles and responsibilities, distinguish board work from that of the superintendent and staff, understand how each member relates to the full board, and discuss effective board and board member best practices.   

### Equity: An Educational Imperative



Gain confidence and skill practice in valuing and working across racial and cultural differences, as well as mutual support to identify unconscious, exclusive behaviors which we all exhibit at times.  

### Making Meetings Matter


This workshop will consider the following questions. How effective are your school board meetings? Do your board meeting agendas align with your district's goals/priorities? Are your meetings focused on student achievement? If you dread your meetings and are wondering, "There has to be a better way," this workshop is for your board.  

### Monitoring District

#### Performance: Saying What We Mean & Doing What We Say

Learn and implement a monitoring process for your board policies, board vision/mission/goals, operational parameters, and board/superintendent relationships so that you can effectively monitor district performance.  

#### Reflect. Respond. Recover. The 3 Rs of Moving Forward

IASB designed this workshop for boards to reflect on challenges related to a recent crisis they have experienced, define areas where the challenges were successfully met, and identify areas that need further response. The board team will develop an action plan to help the district recover and continue on the path of success. 



*continued*

### Setting District Goals and Direction



In this highly interactive workshop, learn why articulating the district's ends is vital board work. Discuss core values, mission and vision, and how district goals are an expression of what's important to the community and the board.

Review current goals and develop new goals to move the district forward.  

### The Board and Its Superintendent: Developing a Productive Relationship

The board/superintendent team will review the characteristics of a high-quality relationship, learn a framework for identifying issues, and consider steps to develop a more productive relationship.  


### The Board's Work in Community Engagement

Understand how the board can engage in a deliberate, collaborative process to have a two-way conversation with the community around common interests for their public schools.  

### The Superintendent Evaluation Process

A good superintendent evaluation process will ensure that both the board and the superintendent have a clear, common understanding of expectations, roles, and responsibilities to reach intended outcomes.  

### Customized Board Workshop


IASB Field Services Directors can create unique workshops and sessions to meet specific needs of the board team. 

## Board Self-Evaluation Workshops


Effective school boards recognize that they need to take responsibility for their processes and work. A board self-evaluation workshop provides an opportunity to discuss how the board works together.

Below are IASB facilitated workshops that can be held in closed session.


### Board Evaluation Instrument\*

The Board Evaluation Instrument is a tool used to identify issues before they become problems, as well as identify what the board does well. 


### Board Governance Review\*

Allows the board to assess its work against best practices. Board members and the superintendent are surveyed in advance allowing Field Services staff to facilitate a board team discussion regarding what is going well and how they can improve. 


### Myers-Briggs® Team Workshop\*

Governance teams will learn to identify individual and team strengths, enhance board communications, and ensure effectiveness and efficiency in board processes and decision-making.\* 

### Starting Right\*

The Starting Right workshop is designed for when there's a change on the board team. The session begins with a review of the board's role in effective governance and continues with a discussion of communication expectations, the board/superintendent relationship, board meetings, and much more. 

### The Trust Edge Experience\*

The Trust Edge Workshop builds high-performing teams through the 8-Pillar Framework™ for building trust. Participants will practice methods to clarify expectations, improve relationships, and reduce interpersonal conflict, as well as methods to appreciate others, build accountable culture, and recognize how to rebuild trust when it has been broken. 

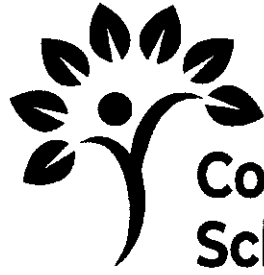
\*A type of Board Self-Evaluation. The Illinois Open Meetings Act allows boards to meet in closed session for the purpose of board self-evaluation "when meeting with a representative of a statewide association of which the public body is a member." 5 ILCS 120/2(c)(16). A board self-evaluation can be facilitated as a closed or open session.

Fees vary based upon number and length of sessions. Fees include IASB staff travel expenses, if applicable, and all materials. For more information, please contact either IASB office and ask for your IASB Field Services Director.

Springfield – (217) 528-9688

Lombard – (630) 629-3776

[www.iasb.com](http://www.iasb.com)



**Community Consolidated  
School District 46**

565 Frederick Road, Grayslake, IL 60030

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# **Closed Session**